

# **BRIGHTWELL FOXHALL & PURDIS FARM GROUP PARISH COUNCIL**

## **Minutes**

Of the Parish Council Meeting held at 6.30 pm on Wednesday, 8<sup>th</sup> November 2023 at Trinity Park

Present

Cllr E Warham - Chair

Cllr E Lawrence

Cllr G Watts

Cllr B Newell

Cllr K Rout

Cllr E Beach

Cllr Mark Packard – East Suffolk Council Council

Mrs Angie Buggs – Clerk

2 members of the public

### **169.23 Apologies for absence**

No apologies for absence were received.

### **170.23 To receive Members' Declaration of Interest**

None

### **171.23 Minutes**

The minutes of the Parish Council Meeting held on the 11<sup>th</sup> October 2023 were approved as being a true record and were signed by the Chairman.

### **172.23 Matters arising from the Minutes**

All items arising from the minutes formed part of the agenda.

### **173.23 The meeting was adjourned to receive reports and questions**

a. Cllr Mark Packard – East Suffolk Council – verbal report

Mark gave his report on the latest position regarding the rough sleeper on Purdis Farm. Mark has asked East Suffolk Council to visit Woodrush Park as he is concerned that a tree in the park fell down recently and only missed the front of a nearby house by a small margin. It was cleared by local residents and then cut up into logs with a chain saw by a local resident. Football pitches in Foxhall. Mark reported that he was still trying to find out when a decision about the outstanding planning application would be made. Concerns were expressed by the Parish Council regarding the flooding in Straight Road.

b. Cllr Ed Thompson – East Suffolk Council – no report

c. Cllr Patti Mulcahy – Suffolk County Council – no report

d. To receive questions from members of the public

A member of the public expressed concerns about the lack of litter, dog bins and dogs being walked off lead in Foxhall. He agreed to send the suggestions of the positions for litter and dog bins in three separate locations. It was also agreed that the resident agreed to send pictures of the suggested footpath fencing to lessen the impact of dogs being walked off lead and the detrimental affect it has on wildlife and grazing animals. It was suggested that the resident should contact Suffolk Wildlife Trust and that the Clerk should send an email to Martin Williams the Suffolk County Council Footpath Manager. **Action: Clerk**

Discussions took place regarding engaging with local high school students to discuss setting up Instagram, Twitter and Facebook accounts for the Parish Council. **Action: Cllr E Warham**

### **174.23 Planning**

#### **DC/23/4006/FUL Detached Garage Acadia Purdis Farm Lane – work started 9<sup>th</sup> September 2020**

Retrospective planning application.

PC Comments: No objection.

#### **DC/23/4017/FUL Single Storey Rear Extension 69 Bucklesham Road**

PC Comments: No objection.

#### **DC/23/4005/FUL Garage with storage area 131 Bucklesham Road – work started 20<sup>th</sup> May 2023**

PC Comments: Following discussion the Parish Council decided to object to this application.

Councillors believe that the size, particularly the height, of the building and its location at the edge of the property boundary mean that it is out of character with the immediate local street scene.

Councillors also commented about the lack of detail in the plans for the first floor and how this would be accessed.

#### **DC/23/3890/FUL 6 mobile holiday cabins – West of Brightwell Road – Brightwell**

PC Comments: The Parish Council agreed to object to this application as there is no indication how foul sewage or other waste is to be dealt with.

### **175.23 To discuss the grit bin Hazel Drive Purdis Farm**

Councillors discussed the ongoing dispute regarding the position of a grit bin in Foxhall Glove Crescent / Hazel Drive. The Clerk reported that she has not received any additional information from Cllr Patti Mulcahy therefore it was agreed to defer this item until the next meeting. **Action: Clerk**

### **176.23 Clerk's Report November 2023**

#### Grit Bin Hazel Drive

Unfortunately, I have no further information regarding the grit bin in Hazel Drive. As councillors are aware Patti had agreed by telephone to fund a new grit bin for Hazel Drive. I have asked Patti to put this offer in writing, but she has been on holiday.

#### Budget/Precept

As you will be aware the budget/precept is on the agenda. These items can be deferred until December or at the latest January 2024 as the Parish Council aren't required to notify ESC until at the latest the 26<sup>th</sup> January 2024.

### Junction between Murrills Road and Meadow Crescent

I've sent out a report from a resident who lives in Purdis Farm regarding the junction between Murrills Road and Meadow Crescent. The resident contacted Suffolk County Council Highways requesting that double yellow lines are installed on the junction however he was told he needed to contact the Parish Council. I've put it in this report to see what action the Parish Council would like to take. I think it is highly unlikely that Highways will agree to double-yellow lines but councillors might consider other action which could be taken.

Following discussion, it was agreed that the Clerk should write to Suffolk County Council Highways asking whether the resident's proposed solution is appropriate and, if not, suggesting what action might be appropriate. **Action: Clerk**

#### **177.23 To confirm the meeting dates for 2024**

The Parish Council agreed the meeting dates for 2024 as follows. **Action: Clerk**

Wednesday, 10th January 2024

Wednesday, 14th February 2024

Wednesday, 13th March 2024

Wednesday, 10th April 2024

Wednesday, 8th May 2024 (Annual Parish Council Meeting/Annual Parish Meeting)

Wednesday, 12th June 2024

Wednesday, 10th July 2024

Wednesday, 11th September 2024

Wednesday, 9th October 2024

Wednesday, 13th November 2024

Wednesday, 11th December 2024

#### **178.23 To discuss and approve the Half Year Accounts 1<sup>st</sup> April – 30<sup>th</sup> September 2023**

The Clerk reported that the half year accounts had previously been circulated to all councillors. Councillors agreed that the Parish Council formally adopt the half year accounts – all in favour. **Action: Clerk**

#### **179.23 To discuss and approve the Budget 2024/2025**

The Clerk reported that the Budget 2024/2025 had previously been circulated and asked for any comments. No councillor had any comments to make therefore it was agreed that the Parish Council formally adopt the budget for 2024/2025 – all in favour. **Action: Clerk**

#### **180.23 To discuss and approve the Precept 2024/2025**

It was agreed to defer this item until the next meeting. **Action: Clerk**

#### **181.23 Finance**

##### **Income**

None

##### **Expenditure**

Clerk's Salary and Expenses October 2023

£370.70

Flyer – Newsletter

£659.00

**Account Balances**

Community Account Balance on 30 <sup>th</sup> September 2023	£38,559.58
Business Account Balance on 30 <sup>th</sup> September 2023	£8,332.97

Cllr G Watts proposed that the above expenditure be approved, seconded Cllr K Rout – all in favour.  
**Action: Clerk**

**182.23 Meetings attended by councillors/clerk**

- a. Cllr G Watts reported that he had booked to attend the Neighbourhood Planning Event for Town and Parish Councils on the 23<sup>rd</sup> November 2023.

**183.23 Members questions to the Chairman**

- a. Cllr G Watts asked about why the VAS in Bucklesham Road was covered. Cllr E Lawrence said that all signs come with a cover provided.
- b. Cllr B Newell reported that the sign in Woodhouse Lane where it joins Purdis Farm Road and Purdis Road at a sharp bend and the bend warning signs need replacing. **Action: Clerk**
- c. Cllr K Rout that he had collected the flowering bulbs from East Suffolk Council. It was agreed that Cllr K Rout would plant the bulbs in Foxhall and Brightwell and Cllr E Lawrence Purdis Farm. **Action: Cllr K Rout / Cllr E Lawrence**
- d. Cllr E Warham reported that the roundabout sign on the Felixstowe Road between Sainsburys and Trinity Park needs to be replaced. **Action: Clerk**

**184.23 Date of next meeting**

**Wednesday, 13<sup>th</sup> December 2023**

**The Chairman closed the meeting at 21.18 pm.**

Signed..... Date.....

Angie Buggs  
Clerk to Brightwell Foxhall & Purdis Farm Group Parish Council