

BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL

Minutes

Of the Parish Council (Zoom) Meeting held at 7.30 pm on Wednesday, 9th July 2020

Present

Cllr E Lawrence - Chair

Cllr E Warham

Cllr G Watts

Cllr A Day

Cllr K Rout

Cllr B Newell

Cllr Patricia O'Brien – Suffolk County Council

Mrs Angie Buggs – Clerk

61.20 Apologies for absence

Apologies for absence were received from Cllr P Edmunds and Cllr A Wells.

62.20 To receive Members' declaration of interest

None

63.20 Minutes

The minutes of the Parish Council Meeting held on the 10th June 2020 were approved as being a true record.

64.20 Matters arising from the minutes

There were no matters arising from the minutes.

65.20 To consider funding new fencing and plants around the Foxhall Village Sign

The Clerk reported that she had received two quotations for the work to erect new edging around the Foxhall Village Sign. Following discussion Cllr B Newell proposed, seconded Cllr A Day that the Parish Council accept the quotation from JAS Landscapes at a cost of £200.00 – all in favour. The Parish Council discussed the ongoing maintenance around Foxhall Village Sign regarding grass cutting (petrol for the lawn mower) and providing two changes of bedding plants during the year. Cllr A Day proposed that the Parish Council pay the resident who maintains the site £50.00 per year to cover costs, seconded Cllr E Lawrence – all in favour. **Action: Clerk**

66.20 Planning

a. 57 Woodrush Road

The Clerk reported that she had contacted the East Suffolk Council Planning Enforcement Officer who had replied stating that he had been advised by the owner of the property that the wall which had been erected at the front of the property was not as per the refused planning permission. If the

Parish Council are still concerned about the height of fencing to notify the Planning Enforcement Officer.

b. Conservatory Three Rivers Business Park

The Clerk reported that she had contacted East Suffolk Council Enforcement Officer regarding the erection of the conservatory and that this was being investigated. **Action: Clerk**

c. General

DC/10/4875/FUL Brightwell Wood Brightwell Street Brightwell Creation of bike park with associated facilities, infrastructure and landscaping; management compound including 3 static caravans; enlargement of fishing pond and the erection of 10 glamping units

Cllr G Watts reported that a Planning Committee Meeting had been held concerning the Planning Application which had been approved.

67.20 To discuss the VAS equipment

Cllr A Day reported that he had now received the VAS equipment from Alex Finch. It was agreed that the Clerk should investigate whether any resident in Bucklesham Road would be prepared to manage the equipment and report back to the Parish Council on a regular basis. It was agreed to defer this item until the next meeting. **Action: Clerk**

68.20 To discuss the installation of dog bins Elmham Drive

Cllr A Day reported that he had been approached by a resident to Elmham Drive requesting the Parish Council to install a dog bin in Elmham Drive. The resident had installed their own bin which they empty but apparently this is always full. Although Elmham Drive is a private road it is also a Public Right of Way. Following discussion, it was proposed by Cllr A Day that the Parish Council purchase a dog bin to be installed in Elmham Drive, seconded Cllr G Watts – all in favour. **Action: Clerk**

69.20 Straight Road Improvements

Cllr A Day reported that it has taken a considerable amount of time to obtain an estimate from Suffolk County Council Highways for carrying out the Feasibility Report on Straight Road Foxhall – passing places.

The Professional Services Estimate is £3,646.44 which is to assess the road layout, identify where formalised passing places could be located and provide indicative layout plans. It was noted that this is an estimate and that the actual costs may be higher or lower. This is a base cost. If the Parish Council fund the scheme an 18% on-cost is also applied. If Cllr Patricia O’Brien’s budget is used for the work this cost is not applied.

Cllr Patricia O’Brien said that she would allocate a £1,000 out of her Locality Budget towards the cost and would contact the David Chenery Highways Manager to find out whether this would enable the 18% to be waived.

Cllr A Day stated that we now have an estimate and if the Parish Council decides to go ahead with the scheme they need to be provided with a clear plan from Highways.

It was agreed that Cllr Patricia O'brien would contact David Chenery Highways regarding the 18% on-costs. It was agreed to defer this item until the next meeting with a view to deciding on whether the Feasibility Report should go ahead. **Action: Clerk**

70.20 Finance

Income

None

Expenditure

A J Buggs Salary and Expenses June 2020	£240.00
HMRC Tax	£180.00

Cllr K Rout proposed, seconded Cllr G Watts that the above expenditure is approved – all in favour.

Action: Clerk

71.20 Meetings attended by councillors/clerk

None

72.20 Members questions to the Chairman

- a. The Clerk reported that she had this evening been contacted by Cllr A Wells who was resigning from the Parish Council. Cllr Wells had stated that he felt it was time for him to retire and to spend more time with his wife and family. Cllr E Lawrence suggested that the Parish Council purchase a gift for Cllr Wells in recognition of his long service to the Parish Council. It was agreed that this item should be placed on the next agenda and that councillors should consider suggestions for a gift. **Action: All Councillors / Clerk**

73.20 Date of next meeting

Parish Council Meeting Wednesday, 9th September 2020 at 7.30 pm (Zoom Meeting)

The Chairman closed the meeting at 20.31 pm

Signed..... Date

Angie Buggs
Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council