

BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL

Minutes

Of the Parish Council Meeting held at Trinity Park, Felixstowe Road at 7.30 pm on Wednesday, 10th July 2019

Present

Cllr E Warham – Chairman

Cllr A Day

Cllr G Watts

Cllr A Finch

Cllr A Wells

Cllr E Lawrence

Cllr R Walters

Mrs Angie Buggs – Clerk

Cllr E Thompson – East Suffolk Council

Cllr C Blundell – East Suffolk Council

4 members of the public

101.19 Apologies for absence

Apologies for absence were received from Cllr Patricia O'Brien Suffolk County Councillor.

102.19 To receive Members' declaration of interest

None

103.19 Minutes

The minutes of the Parish Council Meeting held on the 12th June 2019 were approved as being a true record.

104.19 Matters arising from the minutes

Straight Road Flooding

It was reported that the problem of flooding in Straight Road had been dealt with by Suffolk County Council Highways.

All other items arising from the minutes form part of the agenda.

The meeting was adjourned to receive reports from:

Cllr P O'brien – Suffolk County Council - no report received.

Cllr E Thompson – East Suffolk Council – Verbal report and discussions.

Cllr C Blundell – East Suffolk Council

Training and induction for new and returning councillors is still continuing with some new processes being included.

I have recently been advised that a new Community Officer has been appointed at the East Suffolk District Council. His name is Andrew Jolliffe and his area includes the Martlesham and Purdis Farm Ward as well as most of the surrounding villages.

The Strategic Planning Committee scheduled to be held on Monday 9th September at the Riverside venue, Lowestoft has been changed and will now meet at East Suffolk House, Riduna Park, Melton. This is because the main part of the business will be concerned with applications from the south of the district thus it was considered more expedient for members of the public who may wish to attend the meeting.

Ipswich Northern Route Public Consultation. Just a reminder that the consultation runs from Friday 5th July 2019 to 13 September 2019. Local venues where you can get more information and have your say are:

Woodbridge Community Hall	Saturday 13 th July 10.00 am - 3.00 pm.
Kesgrave War Memorial Community Centre	Tuesday 16 th July 3.00 – 7.00 pm
Martlesham Pavilion	Friday 26 th July 3.00 – 7.00 pm

For a full list of venues please see the formal consultation list.

EDF Energy have set up a fourth consultation on Sizewell C. Stage 4 will begin on July 18th and run to 27th September 2019. As the consultation is focussed on a limited set of issues and proposals also they will be holding fewer exhibitions than at Stage 3 consultation.

The local venue is:

Woodbridge Community Hall Friday 26th July 2.00 – 8.00 pm

For a full list of venues please see the formal consultation list.

Question Time

- a. A member of the public reported that the street lights both on the highway and footpaths are going out at 11.30 in the evening which they considered to be a threat to pedestrians as the last bus is at 11.30 pm. **Action: Clerk**
- b. A member of the public commented that improvements were needed to Felixstowe Road signage due to two lanes going towards Ipswich merging. It was reported that there had been a number of accidents involving this stretch of road. **Action: Clerk**

The meeting was re-convened

105.19 Planning

- a. General

DC/19/2233/FUL – 168 Bucklesham Road Purdis Farm – Reconstruction of conservatory to create a larger garden room to rear of property – No objection.

DC/19/2281/FUL – Tanglewood Elmham Drive Foxhall -Extensions to dwelling – No objection.

DC/19/2244/FUL – Lynestone 57 Woodrush Road Purdis Farm – To build brick wall with iron work, around the perimeter of the front garden.

Cllr Graeme Watts reported that the Planning Committee had studied the application and would be objecting to the application on the grounds that the application seeks to enclose the front boundary of the property and is considered to be a fundamental change to the streetscape. Also, councillors are concerned about the proposal to build a 1.57 solid wall between two adjacent detached houses. Councillors expressed concerns about the health and safety of motorists and pedestrians due to the reduced visibility when leaving the property. **Action: Cllr G Watts / Clerk**

b. Brightwell Lakes

Nothing to report.

c. Orwell Green Outline Planning Application No DC/19/1988/OUT

Cllr Graeme Watts Planning Chairman reported that the period for consultation had been extended until the 25th July 2019. The Parish Council have already submitted their objection to the planning application which is on East Suffolk District Planning website. Further information will be available once the consultation period has ended.

106.19 Clerks Report

The purpose of this report is to update members on outstanding issues, items received after the deadline for agenda items, correspondence and action taken by the Clerk.

Period Poverty

Flyer from East Suffolk District Council

As you may be aware, period poverty is a current topic of concern. We at East Suffolk District Council have started a project called 'East Suffolk Period Poverty' where by we are encouraging organisations such as yourself to hold a box of products for your community.

They contain a range of individually wrapped sanitary products, an information booklet, stickers to advertise and a poster around responsibly disposing of the used products.

We are also asking you to display an 'East Suffolk Period Poverty' sticker in your window, to indicate the premises has a PP Box on site. Those in need of sanitary products can then access these products, free of charge and without question.

Electronic Planning Consultaton

East Suffolk Council is in the process of making our Planning Application process paperless from the beginning of 2020. This subject was briefly touched upon at the latest Parish Council Forums at Riverside and East Suffolk House in June.

For this process to be continuous and seamless we will require ALL Parish Councils to have a generic Parish email address and not personal ones. This will allow continued access to all our online services even when you have a change of Clerk or Chairman at your Parish.

Please can we ask you to create a new Parish email address by the **1st September 2019** and let us know your new email. After this date we are going to start rolling out Parish Council training for all clerks for our electronic consultation which will need a generic Parish Council address.

The Planning Department will be in touch with you again later in the year to arrange for your clerk training.

107.19 VAS Sign

Cllr Alex Finch reported that it was unclear whether the battery is faulty, and the VAS sign may need to be sent back to the manufacturers for repair. **Action: Cllr Alex Finch**

108.19 To discuss the CIL receipts allocated to Foxhall because of the Straight Road development

Parish Councillors agreed that they had been waiting for Suffolk County Council Highways to consult with the Parish Council regarding the alterations to Straight Road. Cllr A Day proposed, seconded Cllr E Warham that the Clerk track all requests made to East Suffolk Council, Suffolk County Council or outside bodies. It was agreed that the Clerk should write to the portfolio holder for Highways Cllr Mary Evans requesting that she acts to enable the Parish Council to make progress with the alterations to Straight Road. **Action: Clerk**

109.19 Cameras Straight Road Foxhall

No further updates.

110.19 To discuss installing defibrillators

The Clerk asked whether the Parish Council would consider installing defibrillators in the Group Parish Council area. Following discussion, the Clerk was asked to contact J Sainsburys to see if they would be willing to have a defibrillator placed on the outside of their building. **Action: Clerk**

111.19 Finance

Income

None

Expenditure

A J Buggs Salary and Expenses June 2019

£297.00

Cllr E Warham proposed, seconded Cllr A Finch that the above expenditure is approved – all in favour.

112.19 To discuss the Internal Auditor's Report 2018/2019

The Clerk reported that the internal audit had been successfully completed and no issues had been highlighted. However, it had been recommended that the Parish Council check that their Standing Orders etc comply with the latest legislation. Cllr E Warham proposed, seconded Cllr A Finch that

the above expenditure is approved, and that the successful completion of the Internal Audit had been noted by the Parish Council – all in favour.

113.19 Correspondence

None

114.19 Meetings attended by councillors / clerk

None

115.19 Members questions to the Chairman

- a. Cllr A Finch reported that there were concerns by residents of Foxhall regarding the use of the shooting range at the Hollies to fire weapons. It had been reported to the police and the police response was don't approach anybody and we will try and respond. It was agreed that the Parish Council would get in touch with the police regarding this problem. **Action: Clerk / Cllr E Warham**

- b. Cllr A Finch reported that there had been a spate of break ins particularly in the Bucklesham Road area.

- c. Cllr E Warham said that two parishioners who were present at the meeting would like to put themselves forward for co-option on to the Parish Council. Cllr E Warham asked both the residents if they could send an email to the Clerk providing a brief resume of their background for consideration at the September 2019 Parish Council Meeting. **Action: Clerk**

116.19 Date of next meeting

Parish Council Meeting Wednesday, 11th September 2019

The Chairman closed the meeting at 9.05 pm

Signed..... Date

Angie Buggs
Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council