

BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL

Minutes

Of the Parish Council Meeting held at Trinity Park at 7.30 pm on Wednesday, 10th October 2018

Present

Cllr E Warham – Chairman

Cllr A Day

Cllr A Wells

Cllr E Lawrence

Cllr B Newell

Cllr R Walters

Cllr A Finch

Cllr G Watts

Mrs Angie Buggs – Clerk

Cllr P O'brien – Suffolk County Council

139.18 Apologies for absence

Apologies for absence were received from Cllr Nicky Yeo District Councillor.

140.18 To receive Members' declaration of interest

None

141.18 Minutes

The minutes of the Parish Council Meeting held on the 12th September 2018 were approved as being a true record.

142.18 Matters arising from the minutes

All matters arising formed part of the agenda.

The meeting was adjourned to receive reports from:

Cllr P O'brien – Suffolk County Council

Highways Issues

- (1) Potholes were at record levels last year and there were many road closures.
- (2) Grass cutting was behind schedule after one of driest summers.
- (3) £7m borrowed to re-surface 250miles of road including some of Suffolk's quietest lanes
- (4) Community self-help scheme proposed by Suffolk Highways in Feb. mired by fears over health and safety
- (5) £200k overspent on Ipswich Park & Ride sites after failed attempts to generate income.

Solutions

- (1)Simplification method to fill in potholes so that there is only one visit and no multiple.

- (2) New contracts for grass cutting
- (3) Next year's surfacing programme to reflect local knowledge
- (4) Launch of community self-help this autumn but need funding to run health and safety training for volunteers.
- (5) An innovative scheme to tackle parking and raise money.

Suffolk County Council Trading Standards propose an updated Enforcement Policy and that this policy is used to make sure Trading Standards enforces the law fairly. Suffolk County Council Trading Standards carries out a range of enforcement action in the county, from investigating online sales of counterfeit clothing to fraudulent business practices or poor workmanship by rogue traders. Investigations involve working with partner agencies. This year, Suffolk County Council Trading Standards has been working more closely with Norfolk County Council Trading Standards. This updated policy incorporates guidance from Norfolk, to offer a consistent approach to enforcement in the East. It provides a framework to ensure that enforcement is delivered in an equitable, practical and consistent manner. Comments are invited, by October 21st, on the newly revised Enforcement Policy and a short survey can be found on Trading Standards draft enforcement policy consultation.

Specialist Education

The demand for specialist education places in Suffolk is rising rapidly due to the county's population growth, advances in medicine and increasing complexity of special educational needs. The challenges Suffolk is facing mirror the national picture.

A new special school in Lowestoft opened in September 2017 another will open in Ipswich in 2020. Several of the county's existing special schools have expanded work has also taken place to establish a number of additional specialist small groups for specific local needs.

Finance

I attended a meeting last week that emphasised the serious financial challenge Suffolk CC is facing. This is due to the impact of reduced funding for the council and increasing demand, particularly in the area of Children's Services. SCC has overspent by £8.6ml this year. Children's Services account for £5ml.

Savings are to be made by:

Changing the way SCC works; review major projects; re negotiate passenger transport contracts; strengthen Adult Services contract management; cutting Children's budgets that have underspent; lobbying government for more money.

Suffolk CC is not alone in this situation. All public bodies are having to deal with growing demand whilst less funding is available.

Difficult times ahead.

It was agreed that the Clerk should invite Gladmans to the next meeting on the 14th November 2018. The meeting to start at 7.00 pm allowing a maximum of 45 mins for the presentation on the Land North & South of Bucklesham Road Nacton.

CLLr Nicky Yeo Suffolk Coastal District Council – no report

Question Time

None

The meeting was re-convened

143.18 Clerk's Report

The purpose of this report is to update members on outstanding issues, items received after the deadline for agenda items, correspondence and action taken by the Clerk.

Report from Information Commissioners Office

Across the world people have woken up to the importance of personal data and how it's used. Personal data has become the currency by which society does business, but advances in technology should not mean organisations racing ahead of people's rights – individuals should be the ones in control.

Our latest round of public research has found that one in three (34%) people have trust and confidence in companies and organisations storing and using their personal information. This is up from one in five people in 2017 (21%).

It's certainly positive news that more people now trust organisations with their data and the GDPR and the new Data Protection Act 2018 will have played a part in this. Many businesses, charities and public bodies have taken the time to explain the new rules and have taken on board new obligations to protect personal data.

However, there is still a long way to go and organisations need to realise that, unless they are trusted to properly look after people's personal data, they will fail to realise its potential benefits to their business and the wider economy.

Fly Tipping

LCPAS is aware that there has been an increase in rural fly-tipping. The information below sets out the information required to pursue a prosecution.

Access the incident

You must gather as much information as you can about:

- The circumstances, eg if anyone witnesses the fly-tipping, the date and time it took place and a description of any vehicles involved.
- Land type, eg relevant land*, privately owned.
- Location eg highway verge, back alleyway, railway embankment, in a river
- The amount and type of waste, eg solid, liquid, gas
- Its potential effects eg how it may harm people, animals or the environment.

* Council litter authorities (District) are responsible for relevant land where all of the following apply:

- It's open to the air on at least one side.

- It's under their direct control.
- It's publicly accessible (with or without payment).

This is called 'relevant land'. Relevant land includes beaches (above the average high water mark).

Fly-tipping on land

You must remove and dispose of all fly-tipped waste if it's on relevant land.

However, you need to contact the Environment Agency if the illegally dumped waste is:

- More than 20 tonnes (about 20 cubic metres).
- More than 5 cubic metres of fibrous asbestos or 75 litres of potentially hazardous waste in drums or containers.
- Possibly linked to criminal business activity or organised crime.

Only refer small amounts of fly-tipping if you know it's linked to crime – you may want to develop a local agreement with the Environment Agency and other partners where there is a known waste crime problem.

If you find asbestos in the waste, report the fly-tipping incident to the Health and Safety Executive (HSE).

Fly-tipping in water

You must remove and dispose of fly-tipped waste in water. You may investigate or enforce if the waste:

- Is in ordinary watercourse or main river.
- May cause significant flood risk on an ordinary watercourse.
- Risks polluting a non-controlled water.

The Environment Agency is responsible for arranging removal and disposal and may investigate or enforce when there is:

- Significant flood risk on a main river or critical ordinary watercourse.
- Risk of pollution to controlled water.

144.18 Bus Shelter – Bucklesham Road

CLlr Walters said that he had been asking the Golf Club that the legal document for the bus shelter be finalised and signed as soon as possible and had written to both the Golf Club Legal representative and the Chairman. **Action: CLlr Walters**

145.18 Community Governance Review by Martlesham Parish Council

The Clerk reported that she had received an email from the Clerk of Martlesham Parish Council that it wishes to approach the District Council to establish a Community Governance Review (CGR). The aim of the review will be the modification of the boundaries of the parish to take account of the Brightwell Lakes development.

Martlesham state that the national guidelines advise a community governance review be undertaken "...in circumstances such as where there have been changes in population, or in reaction to specific or local new issues ... for example, over time communities may expand with new housing developments. This can often lead to existing parish boundaries becoming anomalous as new houses as built across the boundaries resulting in people being in different parishes from their neighbours."

In light of its made Neighbourhood Plan the Council has agreed that it will work to integrate Brightwell Lakes with the rest of Martlesham in furtherance of the NP vision statement:

'As Martlesham evolves and grows it will preserve the best of what already exists and harmoniously incorporate the new with the result that the whole will be better than the sum of its parts.

It will be a community which will:

- 1. contain a variety of well-designed housing types for sale or rent to meet the needs of residents of all ages, whether employed or retired, and suiting varied domestic circumstances*
- 2. provide a modern infrastructure and diverse, adaptable accommodation to encourage the retention, creation and success of businesses of all sizes including high tech and skilled jobs, with low rental starter units available to encourage local people to start businesses here;*
- 3. respect and protect the natural and historic environment and the open spaces between the built up areas;*
- 4. contain a diverse range of residential, community, leisure, employment and retail areas, linked by safe walking, cycling and public transport links, with these links extending to the nearby open countryside and beyond;*
- 5. build on its strengths as a welcoming, safe and peaceful place to live with a strong sense of community with a thriving society of neighbours, groups and organisations providing support and facilities for all residents.'*

Martlesham Parish Council are asking for the views of Brightwell, Foxhall & Purdis Farm Group Parish Council

The following discussion councillors requested that the Clerk write to Martlesham Parish Council requesting a copy of the map showing the proposed boundary changes. **Action: Clerk**

146.18 Data Protection – Recording of names of members of the public who wish to speak at Parish Council Meetings

Cllr Day reported that under the new data protection laws he felt that the Parish Council needed to ask permission of any member of the public who speaks at meetings that their name is recorded in the minutes. Following discussion, it was agreed that Cllr Day would update the Parish Council's CDPR procedures to reflect this point. **Action: Cllr Day / Clerk**

147.18 VAS Equipment

Cllr Finch reported that he had nothing to update re the VAS Equipment. The pole for mounting the VAS sign has still not been replaced adjacent to the Golf Club. A suggestion was made that the VAS

equipment could be anchored to the bus stop sign. Cllr Walters and Cllr Finch to investigate. **Action: Cllr Finch / Cllr Walters**

148.18 To discuss the CIL receipts allocated to Foxhall because of the Straight Road development

It was agreed to defer this item until the next meeting. **Action: Clerk**

149.18 To discuss Locality Budget 2018/2019

It was agreed to defer this item until the next meeting. **Action: Clerk**

150.18 Planning

a. General

The Chairman of the Planning Committee reported that two items had been considered by the Planning Committee since the last meeting.

APP/058/2018 Peeler Elnham Drive Foxhall Appeal against the decision of SCDC to refuse planning permission of erection of two dwellings.

Cllr Watts reported that the application had lodged an appeal against the decision of the Planning Authority to refuse planning for two dwellings. The Parish Council did not object at the time, but the Planning Committee believed the site was small. Following discussion Cllr Watts proposed, seconded Cllr Warham that Cllr Watts sends a submission to the Inspector supporting the Planning Officer in refusing the application – all in favour. **Action: Cllr Watts / Clerk**

DC/18/3823/SCO Waldringfield Golf Club Waldringfield Request for screening opinion.

Cllr Watts said the application is similar to their previous application. It is a request for a second option and not an actual application.

b. Brightwell Lakes

Refer to 145.18 Community Governance Review by Martlesham Parish Council above.

151.18 Finance

Income

| | |
|--------------|-----------|
| Precept SCDC | £3,750.00 |
|--------------|-----------|

Expenditure

| | |
|--|---------|
| A J Buggs Salary and Expenses September 2018 | £318.57 |
| CAS Insurance Policy Renewal | £290.52 |
| Local Council Public Advisory Service Subscription Renewal | £100.00 |
| OneSuffolk Web Hosting | £60.00 |

The Clerk reported that she had received an invoice for the new signs at the Straight Road / Felixstowe Road junction however councillors agreed that they would not settle the invoice until they had received pictures of the signs which were being installed. **Action: Clerk**

Cllr Wells proposed, seconded Cllr Newell that the above expenditure is approved – all in favour.

152.18 Correspondence

None

153.18 Meetings attended by councillors / clerk

- a. Cllr Walters reported that he had met with Tim Passmore recently regarding the installation of surveillance cameras to help prevent fly tipping. Cllr Walters said that he would obtain prices or suitable cameras and report back to the next meeting. **Action: Cllr Walters**

154.18 Members questions to the Chairman

- a. Cllr Newell stated that there had been fly tipping in Kennels Road.
- b. Cllr Watts reported that recently his neighbour’s shed was broken into and peddle bikes were stolen.
- c. Cllr Day reported that the hedges in Murrills Road were very overgrown obstructing the footpaths. It was agreed that the Clerk should write to Suffolk County Council Highways Department. **Action: Clerk**

154.18 Date of next meeting

Parish Council Meeting 7.30 pm Wednesday, 14th December 2018

The Chairman closed the meeting at 9.18 pm.

Signed Date.....

Angie Buggs
Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council