

## **BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL**

### **Minutes**

Of the Parish Council Meeting held at Trinity Park at 7.30 pm on Wednesday, 11<sup>th</sup> April 2018

#### **Present**

Cllr E Warham – Chairman  
Cllr A Day  
Cllr G Watts  
Cllr A Wells  
Cllr E Lawrence  
Cllr B Newell  
Cllr N Yeo – Suffolk Coastal District Council  
Mrs Angie Buggs – Clerk  
1 member of the public

#### **53.18 Apologies for absence**

Apologies for absence were received from Cllr A Finch, Cllr R Walters and Cllr P O'brien – Suffolk County Council.

#### **54.18 Declaration of interest**

None

#### **55.18 Minutes**

The minutes of the Parish Council Meeting held on the 14<sup>th</sup> March 2018 were approved as being a true record.

#### **56.18 Matters arising from the minutes**

No matters arising from the minutes. All items included in the agenda.

#### **The meeting was adjourned to receive reports from:**

Cllr P O'brien – Suffolk County Council – no report

Cllr N Yeo – Suffolk Coastal District Council

I start this report by commenting that on the way home after the last Parish Council meeting at which we talked in length about the proposed development at The Orwell Truck Stop it transpired that there had been an accident at the level crossing. A vehicle had been hit by the goods train and a man was taken to Hospital. I emailed SCDC the following morning commenting on this fact and asking what measure will now be taken with regard to the Planning Application. On another tack I also mentioned the large number of caravans on the Piggeries site and an official has confirmed that the Licensing Department are now looking into the whole situation. Hopefully I will receive a satisfactory response in due course.

On the subject of the Planning Application of the Orwell Truck Stop, I have been invited by the owner of the site to have a meeting with him in the next week or so. I have agreed to a meeting but would like to have a discussion with the Parish Councillors before agreeing a date and feel that one of them should accompany me to this meeting.

With regard to SCDC we are still working hard on the merger of the Council with Waveney and whilst I was away there was a meeting with the Boundary Commission and various representatives from the Government discussing the time line for all the warding proposals. Cllr Susan Harvey substituted for me. As mentioned at the last Parish Council I had called for a further option to be drawn up as I was dissatisfied with how the area below Woodbridge had been divided into Wards. I am pleased to say that recognition of my comments has implemented an Option 5 which I am pleased to report keeps this Parish Council together as well as remaining with Nacton. The potential Ward would be made up of the following Trimley St Mary, Trimley St Martin, Levington, Stratton Hall, Nacton, Purdis Farm, Brightwell and Foxhall which would have an electorate of 8,091 and served by two District Councillors.

If I am selected as a candidate I would certainly wish to fight the election in this Ward alongside [again if he is selected as a candidate] Cllr Richard Kerry. Luckily as far as I am concerned, if elected, I would only have one more Parish Council to serve unlike some of my colleagues who may have up to 12 Parish Councils to look after.

Next week I have another meeting of the Working Party on Warding at which we will vote on Option 5 and then this will be sent to the Boundary Commission. Obviously, they may decide differently to our proposals, but fingers crossed, with such a short time frame, they will look favourably on our proposal. Also, at this meeting we will be discussing the names of the new Wards and any suggestions from Parish Councillors would be appreciated. There will be a public consultation from, I think, July through to August.

Unfortunately, I have to advise you that there is to be a By Election, possibly on May 17, in Leiston as Cllr Ian Pratt has decided, for various reasons, to stand down as a Councillor. This was very sudden and unexpected.

Notices have now gone out to all householders regarding the Garden Waste scheme and if residents wish to join in on this scheme they should go online to [my.eastsuffolk.gov.uk/MyServices](http://my.eastsuffolk.gov.uk/MyServices) to register and pay or alternatively call Customer Services on 01394 383789.

**The meeting was re-convened.**

### **57.18 Clerk's Report**

The purpose of this report is to update members on outstanding issues, items received after the deadline for agenda items, correspondence and action taken by the Clerk.

#### Section 137 Limits 2018/2019

The Ministry of Housing, Communities and Local Government has advised that the appropriate sum for the purpose of Section 137(4)(a) of the Local Government Act 1972 for parish and town councils in England for 2018/2019 is £7.86.

## External Auditor

The Parish Council has now received instructions for the audit 2017/2018 and we now have confirmation that the Parish Council once the internal audit is carried out the annual return will be sent to the external auditor.

### **58.18 Planning**

DC/18/1261/TPO 25 Beechwood Drive Purdis Farm – T1 Pine to fell to ground level, T2 Pine to fell to ground level.

Parish Council comments: No objection.

DC/18/1042/FUL Sheep Drive Cottage Brightwell – Extensions and alterations to existing dwelling. Extensions and alterations to existing outbuilding to form annex. Erection of new cart lodge garage.

Parish Council comments: No objection.

DC/18/0941/FUL Sainsburys' Supermarket Purdis Farm – The extension to existing store to allow the installation of an 11sqm modular retail (Use Class A12) pod.

Parish Council comments: No objection.

DC/18/0909/FUL Brightwell Corner Agricultural Store Brightwell – Build a new 1360ft controlled atmosphere crop store.

Parish Council comments: No objection.

DC/18/0777/FUL Poppies Farm Purdis Farm – Extension to north facing side of house (ground) extension to east facing side house (ground and first floor) and internal modifications.

Parish Council comments: No objection.

DC/18/0508/FUL Beeches End Bucklesham Road Foxhall – Proposed alterations and two storey extensions.

Parish Council comments: No objection.

DC/18/0541/FUL Tanglewood Elmham Drive Foxhall – Extensions to dwelling.

Cllr Watts reported that the above application has been withdrawn by the applicant. Cllr Day reported that trees had been felled on the site and that a fence made of concrete posts and wooden panels had been erected on the boundary to the property. It was agreed that the Clerk should write to Liz Beighton Suffolk Coastal District Council **Action: Clerk**

DC/18/0180/FUL Waldringfield Golf Club and Chapel Works Site Waldringfield. Cllr Watts reported that Suffolk Coastal District Council have requested a full impact assessment to be carried out.

## Adastral Park

Cllr Watts reported that the site will now be known as Brightwell Lakes. Email from Ben Woolnough Suffolk Coastal District Council to be circulated. **Action: Clerk**

DC/18/1339/FUL Site at Orwell Crossing Service Area Nacton – Proposed take away/restaurant was discussed.

DC/18/4257/OUT Orwell Crossing Service Area Nacton – Storage and Distribution Warehouses

Cllr Watts reported that a footway link is proposed to be placed along the Felixstowe Road. Highways England have still not decided on the suitability exit and entrance and the decision will be delayed until after the 30<sup>th</sup> April.

DC/18/0079/FUL Purdis Farm Rise Purdis Farm – Proposed erection of 4 houses.

Cllr Watts reported that the Parish Council had objected to the above application. Although following consultation from Suffolk Coastal District Council Planning Department the Parish Council had requested the Planning Application to be referred to Planning Committee. However, in the Report for Delegated Planning Application the last paragraph states “Due to the objections received the referral process has been triggered, however no formal request for committee was made by either the Parish Council or Ward Member during the prescribed period and therefore lies with the Head of Planning and Coastal Management.” Cllr Watts reported that the Clerk had completed the form and sent through the proper channel and that both himself and the Clerk had evidence to support this. The Clerk had written to Liz Beighton Planning Officer regarding this error stating that she was concerned that it could be interpreted by local residents that both herself and the Parish Council have not supported local residents in what is a very significant application in this area. A reply had subsequently been received from Liz Beighton apologising for the error. It was agreed that in future when the Clerk requests a Planning Application to be referred to Committee the Clerk will send a separate email requesting confirmation that the request has been received. Cllr Yeo also stated she would send an email. **Action: Clerk / Cllr Watts / Cllr Yeo**

Following discussion, it was agreed that the Planning Committee Chairman Cllr Watts would draft a formal letter to Philip Ridley Head of Planning asking for the planning permission to be withdrawn or suspended and how the Planning Department are going to resolve the situation. It was also agreed that the Planning Committee Chairman Cllr Watts would draft a letter to Katherine Scott Senior Planning and Enforcement Officer at Suffolk Coastal District Council and the authorising officer for this application asking whether she was satisfied that the Planning Officer took into account the amount of traffic accessing the entrance to Purdis Rise. **Action: Cllr Watts / Clerk**

### **59.18 Data Protection – ICO**

The Clerk reported that the Parish Council is now registered with ICO and that she was making progress with the work which needs to take place before the 25<sup>th</sup> May. A meeting has been arranged between herself and Cllr Day to finalise what actions need to be taken to comply. **Action: Clerk / Cllr Day**

### **60.18 Bus Shelter – Bucklesham Road**

The Clerk reported that Cllr Walters had spoken to Simon Barnet Suffolk County Council regarding the bus shelter and replacement of the VAS post. There might be a slight delay in the bus shelter because Neil Ellis will continue to be working at the golf club for a short while to hand over his duties to the new secretary. Ray has arranged a meeting with the Club Chairman to discuss the refitting of the VAS post to its original site. **Action: Cllr Walters**

#### **61.18 Finance**

##### Income

None

##### Expenditure

|  |         |
|--|---------|
| A J Buggs Salary and Expenses March 2018 | £318.73 |
| HMRC Tax Jan, Feb, March 2018            | £182.00 |

Cllr Warham seconded Cllr Day that the above expenditure is approved – all in favour.

#### **62.18 Correspondence**

None

#### **63.18 Meetings attended by councillors / clerk**

None

#### **64.18 Members questions to the Chairman**

- a. Cllr Newell expressed concern about roadwork signage being placed in the wrong position and queried who makes the decision about where signage should be placed. **Action: Clerk**
- b. Cllr Wells stated that a considerable amount of mud has been left on Foxhall Road by a farmer. **Action: Clerk**
- c. Cllr Lawrence reported regarding parking on the grass verge adjacent to 8 Essex Way which he has reported to Suffolk County Council.
- d. Councillors discussed the proposed change in the road layout between Sainsburys and St Augustine's Roundabout which will consist of two lanes of traffic.
- e. Cllr Watts reported that an application had been submitted to Suffolk Coastal District Council for an extension to the farm buildings at Monument Farm, Monument Farm Lane. **Action: Clerk**

#### **65.18 Date of next meeting**

**Annual Parish Meeting 7.00 pm 23<sup>rd</sup> May 2018**

**Annual Parish Council Meeting 7.30 pm 23<sup>rd</sup> May 2018**

It was agreed that the following councillors would produce annual reports for each parish; Cllr Newell – Brightwell, Cllr Day – Foxhall and Cllr Warham – Purdis Farm.

**The Chairman closed the meeting at 9.25 pm**

Signed..... Date .....

Angie Buggs  
Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council