

## **BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL**

### **Minutes**

Of the Parish Council Meeting held at Trinity Park at 7.30 pm on Wednesday, 11<sup>th</sup> October 2017

#### **Present**

Cllr E Warham – Chairman  
Cllr G Watts  
Cllr A Day  
Cllr A Wells  
Cllr B Newell  
Cllr M Briggs  
Cllr N Yeo – Suffolk Coastal District Council  
Mrs Angie Buggs – Clerk  
1 member of the public

#### **134.17 Apologies for absence**

Apologies for absence were received from Cllr E Lawrence, Cllr A Finch and Cllr P O'brien – Suffolk County Council.

#### **135.17 Declaration of interest**

**None**

#### **136.17 Minutes**

The minutes of the Parish Council Meeting held on the 13<sup>th</sup> September 2017 were approved as being a true record.

#### **137.17 Matters arising from the minutes**

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The Clerk reported that she had contacted both the Police and Suffolk County Council Highways regarding the traffic surveys which appeared to have been undertaken on the Felixstowe Road and Bucklesham Road and that both parties report that no traffic surveys have been undertaken.

#### **The meeting was adjourned to receive reports from:**

Cllr P O'brien – Suffolk County Council – no report

Cllr N Yeo – Suffolk Coastal District Council

I will start off this Report by letting you know that I have contacted Mr Neil Ellice of Warren Heath Golf Club. From the beginning I have to say he was quite aggressive saying that it was private land, the notice board and dog bin were on their land and no one had asked permission etc. I pointed out that the bus shelter would not take up much room and it was for the children of residents and possible members of the Golf Club but that seemed to fall on deaf ears. He intimated that the land was private and that it was the Golf Course's intention in the future to possibly develop the land for

residential use. He said the decision was not his but the Board and I should write to Geoffrey Watson, the Chairman of the Golf Club. I intend to do this and will endeavour to find out his address as I do not want my letter to go to the Golf Club. In the meantime if anyone knows where Mr Watson lives I would appreciate it if you could let me know. I am sorry that my endeavours did not end this dispute but we have moved forward by Mr Ellice's admission that it was not his responsibility.

Another subject I have had some correspondence on was regarding the Beach Huts and after a consultation period it was agreed a series of recommendations, including retaining the licence system for its existing beach hut sites (rather than moving across to offering long-term leases). The licences will be issued for a three-year period from next year (2018/19) and the charging system is to be simplified into a two-tier system to reduce the bureaucracy and administration costs of running the service. This replaces the existing system, where beach hut owners are issued with annual licences and there are 14 different tariffs in place. For more detailed information go on to the District Council's website where it lists all 14 of the tariffs.

Cllr Yeo reported on the removal of the illegally parked caravan and stated that she had kept the local residents abreast of the situation and that once she receives further information she will report back to the Parish Council.

**The meeting was re-convened.**

#### **138.17 Clerk's Report**

The purpose of this report is to update members on outstanding issues, items received after the deadline for agenda items, correspondence and action taken by the Clerk.

#### Locality Budget

Cllr Patricia O'Brien has agreed to the £1,000 Locality Budget being spent on the renovation of Brightwell Village Sign.

#### VAS Equipment

The Parish Council have received a request from Waldringfield Parish Council asking whether we would consider sharing our VAS equipment with their council. I have emailed Cllr Finch to gather his view

#### **139.17 Co-option of councillor**

Cllr Ray Walters was present at the meeting and duly signed his Acceptance of Office form which was countersigned by the Clerk. Cllr Walters had been proposed and seconded at the September Parish Council Meeting. **Action: Clerk**

#### **140.17 To discuss the accidents at the crossroads Bell Lane and Foxhall Road**

Cllr Newell reported that she had sent all councillors a copy of a letter which she suggested should be sent to Suffolk County Council Highways regarding the Bell Lane and Foxhall Road crossroads. It was agreed that the letter should be sent with the exception of the sentence regarding day light lights on cars. **Action: Clerk**

#### **141.17 Straight Road Classification**

Cllr Day reported that although the Clerk had written to David Chenery Suffolk County Council Highways Manager regarding a meeting between himself and David no correspondence had been received. It was agreed that the Clerk should contact David Chenery again regarding the meeting. Cllr Day also reported that although road closure signs had been placed on Straight Road concerning the BT installation work the road had not been closed. **Action: Clerk**

#### **142.17 Bus Shelters Bucklesham Road Purdis Farm**

Cllr Nicky Yeo in her report the contact she had made with Ipswich Golf Club regarding the installation of the bus shelter. Cllr Walters agreed to give Cllr Yeo the contact details for Geoffrey Watson. **Action: Cllr Nicky Yeo / Cllr Ray Walters**

#### **143.17 Renovation of Brighwell Village Sign**

Cllr Wells reported that Richard Berry had repaired the notice board in Murrills Road. Cllr Wells gave councillors a copy of a quotation for the renovation of Brightwell Village Sign. Councillors discussed the quotation but request that Cllr Wells ask Richard Berry to re-estimate for a complete renovation of the sign which he feels is necessary to bring the sign up to a good standard. Councillors also asked Cllr Wells to request that Richard Berry inspects the Brightwell notice board which the Clerk indicated is in need to repair. **Action: Clerk**

#### **144.17 VAS Signs**

Cllr Finch was not present at the meeting and in his absence councillors discussed the request by Waldringfield Parish Council to share the VAS equipment. Councillors agreed that the Parish Council would not consider sharing the VAS equipment for at least a year which would allow the Parish Council to establish what is happening in our parishes. It was agreed that the Clerk should ensure that the Parish Council insurance covers the VAS equipment and that the equipment is placed on the Parish Council asset register. **Action: Clerk**

#### **145.17 Planning**

The Planning Committee Chairman reported on the following planning matters.

Cllr Watts reported that very few planning applications had been received and those received had been extensions etc.

##### Adastral Park

Cllr Watts reported that he had received additional papers relating to the Adastral Park Planning Application. Cllr Watts said he had looked at the documents and there is a traffic assessment.

##### Suffolk Coastal Local Plan and Options

Cllr Newell reported that she had only received the Suffolk Coastal Local Plan and Options today but had spent three hours studying the document. Cllr Newell said that she was concerned that correspondence concerning planning was not being circulated quickly enough by councillors. Cllr Newell said she was concerned that the Parish Council had very little left to reply but having studied the document had identified thirty four items which the Parish Council should be considering. Cllr

Newell proposed that an urgent Planning Committee Meeting should be held to discuss the document and formulate a reply as the deadline date would be before the next Parish Council Meeting. It was agreed to hold a meeting on Sunday, 15<sup>th</sup> October 2017 at 2.00 pm (Venue: Cllr Newell's house). **Action: All Councillors / Clerk**

#### **146.17 Finance**

##### Income

SCDC – 2<sup>nd</sup> Precept Payment £3,750.00

##### Expenditure

A J Buggs Salary and Expenses September 2017 £308.14

HMRC Tax July, August and September 2017 £180.00

Richard Berry – Repair of Notice Board Murrills Road £50.00

Cllr Warham proposed, seconded Cllr Briggs that the above expenditure is approved – all in favour.

#### **147.17 Correspondence**

None

#### **148.17 Meetings attended by councillors / clerk**

None

#### **149.17 Members questions to the Chairman**

- a. Cllr Day stated that he was concerned that a lot of road signs in the area had been damaged by traffic accidents and asked who is responsible for paying for this damage. Cllr Day queried when a road traffic accidents happens do the police take details and pass to Suffolk County Council Highways if they had not already been notified of its existence. It was agreed that the Clerk should write to Cllr Patricia O'Brien asking this question. **Action: Clerk**
- b. Cllr Briggs reported that she had received complaints from local residents in her area concerned the noise generated by people using the bottle bank at Sainsburys at all times of the day and night. Cllr Briggs also reported that she had received complaints from residents concerning the delivery vans delivering and picking up goods from Argos at Sainsburys at 2 am / 3 am in the morning. Residents had already contacted Sainsburys concerning this issue.
- c. Cllr Newell reported that she had contacted Suffolk Coastal District Council concerning the emptying of the Brightwell waste bin adjacent to the village seat and sign. Cllr Newell reported that the SCDC Refuse Manager believed the bin had been privately installed and had not been notified to themselves for emptying. It was agreed that the Clerk should write to the Refuse Manager to confirm when the bin had been installed and who installed it and they would go out to check the bin. **Action: Clerk**
- d. Cllr Newell and Cllr Watts reported that neither of them would be at the next meeting due to prior arrangements. It was agreed that the Clerk should write to all councillors urging them to attend to ensure a quorum would be present at the meeting on the 8<sup>th</sup> November 2017.

#### **150.17 Date of next meeting**

Wednesday, 8<sup>th</sup> November 2017

**The Chairman closed the meeting at 9.22 pm.**

Signed..... Date .....

Angie Buggs  
Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council