

## **BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL**

### **Minutes**

Of the Parish Council Meeting held at Trinity Park at 7.30 pm on Wednesday, 12<sup>th</sup> April 2017

#### **Present**

Cllr E Warham – Chairman  
Cllr B Newell  
Cllr A Wells  
Cllr G Watts  
Cllr E Lawrence  
Cllr A Day  
Cllr M Briggs  
Cllr N Yeo – Suffolk Coastal District Council  
Mrs Angie Buggs – Clerk

#### **42.17 Apologies for absence**

Apologies for absence were received from Cllr A Finch (work commitments) and Cllr Patricia O'Brien.

#### **43.17 Declaration of interest**

None

#### **44.17 Minutes**

The minutes of the Parish Council Meeting held on the 8<sup>th</sup> March 2017 were approved as being a true record.

#### **45.17 Matters arising from the minutes**

All matters arising will be discussed as part of the agenda.

#### **The meeting was adjourned to receive reports from:**

Cllr P O'Brien – Suffolk County Council – no report received.

Cllr N Yeo – Suffolk Coastal District Council – written report

Apologies for the lateness of this report but I only returned from France yesterday evening and I have only now had the time to write this up.

I am pleased to say that at the last full Council I was elected Vice Chair and take up my position at the next full Council at the end of May. This means that I will automatically become Chairman of the Council next year and if the merger of Suffolk Coastal with Waveney takes place I will be the last Chair of this Council.

Turning to the last month it has been quite quiet in that residents have now received their Council tax bills, all the questionnaires on beach huts are in and the results of this should be forthcoming.

Norse have started to mow the council verges and roundabouts and any queries about when they are going to places in our Ward can be forwarded to me and I am more than happy to take this up on your behalf.

The Community Enabling Budget has been increased this year to £6,500 and I will send Angie a form for her to complete for the purchase of two litter bins for the bus shelters.

The Leisure Centre in Woodbridge is having a massive make over which will commence in September of this year and is partly funded by The Sport England National Lottery to the tune of £500,000. The renovation will include a first floor to accommodate schools and families changing facilities and downstairs there will be a new gym with sauna and steam rooms with new changing rooms.

The County Council elections are on May 4 and postal votes will be arriving on peoples' doorsteps on 20 April.

**The meeting was re-convened.**

#### **46.17 Clerk's Report**

The purpose of this report is to update members on outstanding issues, items received after the deadline for agenda items, correspondence and action taken by the Clerk.

#### Erection of Bus Shelters Bucklesham Road Purdis Farm

I'm sure councillors would have noticed that the bus shelters have failed to arrive in Bucklesham Road. Myself, Nicky and Patricia have been very active in liaising with Suffolk County Council. Unfortunately allegedly the contractors who have been working for the council on a number of projects were not up to standard and were dismissed therefore we will have to wait for the bus shelters to be erected until a new contractor is appointed.

#### The Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017

There have been new regulations relevant to the Equality Act 2010 in relation to gender pay gap reporting.

The Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017 will come into force on 31<sup>st</sup> March 2017.

The information related to the new provisions will need to be published no later than 30<sup>th</sup> March 2018.

[http://www.legislation.gov.uk/uksi/2017/353/pdfs/uksi\\_20170353\\_en.pdf](http://www.legislation.gov.uk/uksi/2017/353/pdfs/uksi_20170353_en.pdf)

#### Report from Cllr Patricia O'brien

Patricia has not submitted a report this month due to the impending elections.

#### Local Council Elections

As you will have noticed a list of nominees has now been posted on our notice boards advertising the elections on the 4<sup>th</sup> May 2017.

Reminder of new rates for minimum and living wage from April 2017

Details are available on DWP website.

Foxhall Community Centre

We are currently receiving enquiries from people trying to contact the Foxhall Community Centre which has been widely advertised on local radio stations. This centre is based on Foxhall Road and is part of the development of the hospital site.

**47.17 To discuss fair funding for schools in Suffolk**

In view of Cllr Finch's absence it was agreed to defer this item until the next meeting. **Action: Clerk**

**48.17 To discuss the Speed of Broadband in the area**

Cllr Day reported that the Parish Council had written to the Chairman of BT on the 21<sup>st</sup> January 2017 and had received two responses. The initial response was an acknowledgement sent from the Chairman's office and second response only reiterated what we already know. Cllr Day stated he would compile a reply from the Parish Council. **Action: Cllr Day / Clerk**

**49.17 To discuss installing a new waste bin in Purdis Farm**

Councillors discussed the installation of a new waste bin in Purdis Farm. Cllr Lawrence had provided the Clerk with a map. Although the waste bin would not be placed adjacent to the highway it was agreed that the Clerk should contact Suffolk County Council Highways Department to obtain a licence. **Action: Clerk**

**50.17 VAS Signs**

No further updates. It was agreed to defer this item until the next meeting. **Action: Clerk**

**51.17 Planning**

The Planning Committee Chairman reported on the following planning matters.

a. General

The Planning Chairman reported that at the moment it did not appear that many decisions were being made by Suffolk Coastal District Council Planning and therefore many applications were still shown as pending.

Orwell Truck Stop

Cllr Day reported that just prior to attending the Parish Council Meeting he had received a flyer through his door stating that owners are intending to apply for planning permission to turn the Orwell Truck Stop into a vehicle distribution centre. It is at the pre planning stage and the agents are holding a 2 day event at Trinity Park (27<sup>th</sup> and 28<sup>th</sup> April) from 12-7pm on both days. It was agreed

that the Clerk should write to the developers with a copy to Cllr Nicky Yeo. **Action: Clerk / All Councillors**

b. Adastral Park

Cllr Newell had today received a copy of the Planning Permission for Adastral Park. Cllr Newell said that the documents were too large to be distributed to all councillors. It was agreed that Cllr Newell should arrange a Parish Council Planning Committee Meeting to discuss the plans and following the meeting the Chairman of the Planning Committee would formulate a draft reply to be discussed at the next Parish Council Meeting. It was also agreed that the Adastral Park Planning Application should be put as an item on the May Annual Parish Council Agenda to give residents the opportunity to put their views forward. **Action: All Councillors / Clerk**

**52.17 Finance**

Income

None

Expenditure

|  |         |
|--|---------|
| HMRC Tax Payment Jan/Feb/March 2017      | £182.00 |
| A J Buggs Salary and Expenses March 2017 | £295.92 |

Cllr Day proposed, seconded Cllr Warham that the above expenditure is approved – all in favour.

**Action: Clerk**

**53.17 Correspondence**

None

**54.17 Meetings attended by councillors / clerk**

None

**55.17 Members questions to the Chairman**

- a. Cllr Newell requested that the Clerk write to Eastern Farm Park requesting that they sweep Kennells Road. **Action: Clerk**
- b. Cllr Briggs reported that she had complained to Suffolk Coastal District Council Planning Department regarding the new lighting at Sainsburys. This problem has now been rectified.
- c. It was agreed that an item should be placed on the May agenda regarding the changing of the classification of Straight Road using Power 111 as advised by Jayne Cole LCPAS. **Action: Clerk**

**56.17 Date of next meeting**

Annual Parish Meeting 7.00 pm Tuesday, 9<sup>th</sup> May 2017

The following councillors agreed to produce annual reports:

Purdis Farm – Cllr Warham

Foxhall – Cllr Day

Brightwell – Cllr Newell

Annual Parish Council Meeting 7.30 pm Tuesday, 9<sup>th</sup> May 2017

**The Chairman closed the meeting at 9.20 pm.**

Signed ..... Date.....

Angie Buggs  
Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council