

## **BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL**

### **Minutes**

Of the Parish Council Meeting held at Trinity Park at 7.30 pm on Wednesday, 14<sup>th</sup> September 2016

#### **Present**

Cllr E Warham – Chairman  
Cllr B Newell  
Cllr A Wells  
Cllr A Finch  
Cllr M Briggs  
Cllr A Day  
Cllr G Watts  
Cllr N Yeo – Suffolk Coastal District Council  
Mrs Angie Buggs – Clerk

#### **98.16 Apologies for absence**

Apologies for absence were received from Cllr Eddie Lawrence and Cllr Patricia O'Brien. The Clerk reported that a letter of resignation had been received from Cllr Judith Batham. Unfortunately due to pressure of other commitments she is unable to attend council meetings and take part in local affairs.

#### **99.16 Declaration of interest**

None

#### **100.16 Minutes**

The minutes of the Parish Council Meeting held on the 13<sup>th</sup> July 2016 were approved as being a true record.

#### **101.16 Matters arising from the minutes**

Minute 94.16 Request from Brightwell Church for donation towards the upkeep of the churchyard

The Clerk reported that she had sent a cheque for £200.00 to the Church and had received an acknowledgement.

Minute 96.16

#### **Speed Control Equipment**

The Clerk reported that she had contacted Waldringfield Parish Council regarding the siting of Speed Control Equipment however a response from David Lines the Clerk stating that Waldringfield's role was essential to organise the purchasing of the equipment and accepting two grants. This has now been completed and passed over to Suffolk Police (Peter Street and Steve Baddeley) who is taking the lead role. At the moment nobody has been identified to fulfil the role of co-ordinator or a location of storage of equipment. Nicky Yeo Suffolk Coastal District Council agreed to follow up.

**Action: Nicky Yeo SCDC**

## Highway Matters

The Clerk reported that an acknowledgment had been received from Malcolm King Suffolk County Council Highways Manager stating that the work identified by the Parish Council would be completed in autumn 2016. Cllr Newell reported that her neighbour had experienced damage to his car due to the depth of pot holes and had submitted a claim to Suffolk County Council Legal Department.

Cllr Briggs reported that she had investigated the complaint regarding farm machinery accessing and leaving fields through what appears to be non-identified access points. Cllr Briggs said that it is very hard to identify to whom grass verges etc belong. She stated that Suffolk County Council will only get involved if vehicle access points are a danger to road users.

### **The meeting was adjourned to receive reports from:**

Cllr P O'brien – Suffolk County Council – written report

Summer period and thus not a great deal to report except for the issue of devolution. The consultation period has just ended and it will be interesting to see the comments from the public. Below is listed the proposal:

Key elements of proposed Norfolk/Suffolk deal are:

- £25m funding each year for the next 30 years (£750m) to support economic growth, development of local infrastructure and jobs (this will increase the local economy to £43bn and create 95,000 jobs by 2026)
- £130m investment over five years to support the building of new homes across Norfolk and Suffolk
- Over the lifetime of the deal around 200,000 homes could be delivered
- Control of a £225m transport budget for the next four years
- Control of an existing c£20m annual adult skills fund to ensure the training offer matches the needs of local businesses and the local labour market
- Control of an existing c£2m annual Apprenticeship Grant for employers

As part of the consultation, people have been asked for their views on more decisions being taken locally, rather than at central government and whether they support the creation of a combined authority chaired by a directly elected Mayor for the two counties. – Personally I would have more enthusiasm for devolution if Cambridge had been part of the proposal, as was originally mooted.

I have been dealing with local issues, particularly in relation to overgrown verges, hedges, potholes, on the highway. There have also been Highway issues that have taken a long time to resolve but, happily, are being addressed.

There is good news in relation to education in Suffolk. At last, schools in Suffolk are improving, and 80% are deemed either good or outstanding. It has been a long haul but the improvements SCC has been initiating, through the Raising the Bar program, are showing results.

I have attended a recent SNT meeting plus chaired a workshop for the Police & Crime Panel and at both of these the most crucial issue, as far as I gauged, was communication. There is so much change and it is vital that the public are aware of what is happening. The highest concern regarded the new policing model that has reduced SNTs from 29 to 18 and removed 68 PCSO posts. However,

the PCC is holding meetings in each of the 18 SNT areas. The new data recording system, ATHENA, is complete, but not without teething troubles.

Cllr N Yeo – Suffolk Coastal District Council – written report

Now that the holiday season is over the Council is beginning to get back to normal with a full Council hearing on Thursday 22 September which will be taking place in the new Council building in Melton.

I also am attending a briefing on Devolution on Monday 19 September in the evening and will be given the up to date news on the situation.

Public hearing sessions are currently taking place regarding Suffolk Coastal's local plan.

Public hearing sessions were staged by the Planning Inspectorate to discuss the two submitted site allocations documents for independent examination:

- Site Allocations and Area Specific Policies Development Plan Document
- Felixstowe Peninsula Area Action Plan Development Plan Document

The Planning Inspectorate appointed Elizabeth Hill BSc (HONS) BPHIL MRTPI to conduct the Examination to determine whether the two documents are sound. If found sound the documents will guide the future development and growth across the district up to 2027.

Further information about the Examination process, will be added to the Council's website as the process continues - [www.eastsuffolk.gov.uk/planning/local-plans/suffolk-coastal-district-localplan/area-action-plan-for-the-felixstowe-peninsula/joint-examination/](http://www.eastsuffolk.gov.uk/planning/local-plans/suffolk-coastal-district-localplan/area-action-plan-for-the-felixstowe-peninsula/joint-examination/)

The consultation period on devolution has now ended. Local people, businesses and organisations were asked for their views on the Scheme of Governance which proposed that two deals (Norfolk/Suffolk and Cambridgeshire/Peterborough) are made.

Responses from this will now be sent to the Secretary of State who looks at these, alongside the Governance Review and the draft Scheme of Governance. They will then decide whether a Mayoral Combined Authority for Norfolk and Suffolk should be set up. For more information, visit [www.eastangliadevo.co.uk/consultation](http://www.eastangliadevo.co.uk/consultation)

Switching to Direct Debit: We're encouraging more of our residents to pay their Council Tax by Direct Debit through a national campaign by BACs, giving everyone who signs up before 30 September a chance of winning £5,000.

Currently, Over 71% of Suffolk Coastal residents currently pay by Direct Debit, a total of 42289 out of our 59671 Council Tax payers but we hope the competition will help us to increase this number.

Customers who already pay their Council Tax by Direct Debit will automatically be entered into the prize draw. People can sign up easily, by calling Customer Services on: 01394 444339.

I should also mention that the Enabling Communities Budget has been increased this financial year to £6,000 for each Councillor and so I am therefore able to give your Parish Council £1,000 towards the repairing of the flooring of the football pitch and hopefully this will cover the full amount.

Police – No report

**The meeting was re-convened.**

### **102.16 Clerk's Report**

The purpose of this report is to update members on outstanding issues, items received after the deadline for agenda items, correspondence and action taken by the Clerk.

#### Power Cut and Electrical Supply Problems: Contact 105

On 6<sup>th</sup> September a new national telephone number will be launched by electricity network operators for customers to call should they need to report or get information about a power cut in their area.

Dialling 105 will put customers through to their local electricity network operator – the company that manages the cables, power lines and substations that deliver electricity into homes and businesses in their area. Customers can call 105 no matter who they choose to buy electricity from.

#### Public Meetings with Tim Passmore

Suffolk's PCC, Tim Passmore and Chief Constable, Gareth Wilson are staging their next series of public meetings in the autumn. This year, rather than having one meeting in each district/borough area, meetings are linked to each of the 18 SNT areas.

There is no need to book, we are encouraging people to just turn up to hear a policing update for your area and ask questions if they wish. All meetings start at 6.30 pm.

Please find full details on the website [www.suffolk-pcc.gov.uk/public-meetings/public-meetings-2016](http://www.suffolk-pcc.gov.uk/public-meetings/public-meetings-2016).

Tuesday, 6<sup>th</sup> September 2016 Town Hall Council Chamber Felixstowe IP11 2AG.

#### Therese Coffey Suffolk Coastal Constituency Tour

Therese is conducting her constituency tour from Tuesday 30th August to Friday 2nd September, stopping off in every town and village in the Suffolk Coastal constituency. A full list of all the tour stops has just been published here - .

You would be very welcome to join Therese at any or all of the stops in your council ward/division.

#### Information from Jayne Cole Local Council Public Advisory Service

The Government have issued new guidance to District Councils regarding the growing problem of fly tipping, which will be of interest to your Council.

<https://www.gov.uk/guidance/fly-tipping-council-responsibilities>

In addition they have also issued new guidance on Fixed Penalty Notices. Introducing new powers to allow District Councils to issue FPN for fly tipping. The guidance also includes information on Parish/Town Councils powers to issue FPNs for litter, graffiti, fly posting and dog fouling (where a Dog Control Order is in place).

<https://www.gov.uk/guidance/fixed-penalty-notices-issuing-and-enforcement-by-councils>

Dog Control Orders have been repealed which means that no new order can be applied to a public open space. Existing Dog Control Orders applied before the power was repealed are still in force and a Parish/Town Council may still issue FPN for any breach of them.

If your Council wishes to control dogs, fouling, prohibit or allow dogs in public areas, you will need to request that the District Council applies a Public Spaces Protection Order.

<https://www.gov.uk/control-dog-public/public-spaces-protection-orders>

Parish/ Town Councils can no longer use new Byelaws to control dogs unless there is an existing one in place. If you are unsure whether your parish has any Byelaws in place, contact your District Council who will be able to check for you.

### Bus Services Bill

Given the decline in rural services across the region we would welcome any measures that may address this.

The Bill introduces an Advanced Quality Partnership Scheme that provides powers for Transport Authorities to work together on joint Transport Schemes.

The Schemes must deliver an improvement in the quality of local services that benefits people using those services. They also should reduce or limit traffic congestion, noise and air pollution. The Scheme also assists in preventing the decline or reduction in the use of local services.

The Bill has been through a line by line examination which took place during the third day of committee stage on 20 July. Amendments discussed covered clauses 9, 11, 14, 16, 17, 18, 21 and 22 of the Bill.

Report stage – further line by line examination of the Bill is yet to be scheduled.

<http://www.publications.parliament.uk/pa/bills/lbill/2016-2017/0058/17058.pdf>

### Notification of Temporary Traffic Order

#### Road Closure

C322 Foxhall Road Foxhall – outside recycling centre – carriageway resurfacing.

Date of closure – 12<sup>th</sup> October 2016 to 17<sup>th</sup> October 2016 (19.00 to 05.00 hours)

Alternative route – Foxhall Road – A12 – Main Road – Woodbridge Road – Woodbridge Road East, Heath Road – Foxhall Road and vice versa.

### Housing and Planning Act 2016 – Neighbourhood Planning

#### **What is in this for local councils?**

Local councils were advised of a consultation on Government plans to implement ‘technical changes’ to the planning system under a bill which subsequently received Royal Assent on 12 May 2016 - the Housing and Planning Act 2016 (LAIS1388). The proposals included changes to the neighbourhood planning system. This LAIS summarises the conclusions reached by Government and published in its recent paper *Neighbourhood Planning*.

The proposed changes outlined in the consultation in relation to neighbourhood planning were generally welcomed by local councils and Government has decided to progress all of them, with a few modifications. This should strengthen the ability of local councils to progress their neighbourhood plans and orders in a timely and unobstructed manner, with Government intervention where required. Implementing regulations will be made.

### **Detail**

This LAIS reports Government’s decisions in relation to the neighbourhood planning aspects of a technical consultation on planning (see LAIS1388). These are part of a suite of measures enabled by the enactment of the Housing and Planning Act 2016. The neighbourhood planning proposals were designed to help enable plans and orders to be progressed in an efficient and supported manner and were broadly welcomed by local councils. The recent *Neighbourhood Planning* paper published on 2 September 2016 provides information on the neighbourhood planning changes that Government intends to implement through regulations, having considered the responses to its consultation.

The Government paper includes the interesting facts:

- So far more than 1900 communities across England, covering nearly 10 million people, have started the process of neighbourhood planning.
- Since 2013 all 200 plans that have progressed to the referendum stage have been approved by voters, with nearly 340,000 votes cast.
- On average 89% of people who have voted were in favour of the proposed plan for their neighbourhood.

### **103.16 VAS Signs**

Cllr Finch reported that Malcolm King Suffolk County Council Highways Manager had confirmed the total cost of the project as £4,085.00 plus VAT. Cllr Finch proposed, seconded Cllr Wells that the Parish Council go ahead with the project – all in favour. It was also agreed that the Clerk should ask whether Cllr O’Brien would be prepared to contribute the £1,900.00 Locality Budget towards the expenditure. **Action: Cllr Finch / Clerk**

### **104.16 To discuss the speed of Broadband in the area**

Cllr Day reported that leaflets had been distributed to 143 premises and the on-line survey is now activated and that all business premise owners had been spoken to. Unfortunately only 19.6% of premises have completed the survey and out of the 19.6% only one business premise have completed the survey. The survey will be left live for another 2 months. There are a few empty properties. It was agreed that this item should be placed on the next Parish Council agenda for further discussion. **Action: Clerk**

### **105.16 Renovation of Foxhall Village Sign**

It was agreed that the Foxhall Village Sign may be in need of renovation. It was agreed that the Clerk should obtain a survey for the sign and report back to the next meeting. **Action: Clerk**

#### **106.16 Courses**

The Clerk reported that following the successful course held at Trinity Course for local councils consideration was being given to holding further course; Highway Matters, Planning Matters. It was agreed that the Clerk should write to Local Council Advisory Service asking for course descriptions for both courses to send out to councillors to decide which course they would like to complete first. It was agreed that the Clerk should agree a date with Jayne Cole LCAS for one course before and one after Christmas. **Action: Clerk / All Councillors**

#### **107.16 Kesgrave Neighbourhood Plan**

The Clerk reported that the parishes of Playford and Bealings had allegedly been included in the Kesgrave Neighbourhood Plan without any consultation taking place with the villages. Both Parish Councils have written letters of complaint to Suffolk Coastal District Council. The Clerk reported that although it does appear that the Group Parish Council has not been included in the Kesgrave Neighbourhood Plan, after consultation with the Chairman, that she had written a letter to Suffolk Coastal District Council reiterating the discussions with Kesgrave Town Council with regard to the Group Parish Council not being included in the plan. An acknowledgment to the letter has been received from Suffolk Coastal District Council. **Action: Clerk**

#### **108.16 Parish Council Website**

The Clerk reported that she had received an email from Cllr Nicky Yeo stating that she had been informed by Wil Gibson at Suffolk Coastal District Council stating that our website was extremely out of date. The Clerk checked the website and noticed that Wil Gibson was accessing the old website which had not been used for several years. The Clerk had been under the impression that all obsolete sites would have been deleted when councils started to use the OneSuffolk web provision. It was agreed that Cllr Day follows up to ensure that the old website is deleted as a matter of urgency.

The Clerk also reported that she had received an email from Jayne Cole Local Council Public Advisory Service stating that as from the 1<sup>st</sup> November 2016 Suffolk County Council will cease to be the provider of the Onesuffolk website service and Community Action Suffolk (CAS) will become the service provider. As a result of this change an annual charge will be made to Parish Councils to cover part of the expense of continuing with the service. Cllr Day proposed, seconded Cllr Briggs that the Parish Council continuing with their existing website and pay the charge of £50.00 plus VAT per year. **Action: Cllr Day / Clerk**

#### **109.16 Purdis Farm Play Area**

Cllr Warham reported that she was concerned about youngsters who she felt might be using bad language and damaging the play equipment. However, Cllr Warham stated that her main area of concern re the play area was that the vegetation has now grown sufficiently to provide a screen between part of the play area and the public footpath and she is concerned about the implications for young people's security. It was agreed that the Clerk should speak to the local PCSO with regard to guidance on how this matter could be dealt with.

The Clerk reported that Nicky Yeo Suffolk Coastal District Councillor had offered finance to upgrade the goal mouth of the play area. Clerk to contact SCDC to discuss. **Action: Clerk**

### **110.16 Planning**

The Planning Committee Chairman Cllr Watts reported on the following planning matters.

DC/16/1568/FUL Former Civil Service Sports Ground Straight Road Foxhall – Proposed erection of additional dwelling and associated car parking.

SCDC Decision: Refused

DC/16/0177/FUL High Trees Bucklesham Road Foxhall – Construction of new swimming pool building including part basement.

SCDC Decision: Refused

DC/16/2848/FUL Part Land Adjacent A12 Roundabout North Side of Foxhall Road.

SCDC Decision: Refused

DC/15/3343/FUL 140 Bucklesham Road Purdis Farm - Proposed single storey extension to existing garage.

PC Comments: Cllr Watts to send comments to Clerk for sending to SCDC Planning Department.

DC/16/3471/FUL Tanglewood Elmham Drive Foxhall – Proposed demolition of existing bungalow and construction of three new detached 4/5 bedroom dwellings.

PC Comments: Councillors general felt that this application was better than the previous. In the process of circulation.

### **111.16 Finance**

#### Income

None

#### Expenditure

A J Buggs Salary and Expenses July 2016	£303.57
A J Buggs Salary and Expenses August 2016	£272.96
Broadband Expenditure:	
Print4U	£75.00
Cllr Adrian Way (FreeOnLineSurveys)	£23.00

Cllr Warham proposed, seconded Cllr Watts that the above expenditure is approved – all in favour.

**Action: Clerk**

### **112.16 Insurance**

The Clerk reported that as a result of seeking a new insurance quotation for Bucklesham Parish Council which was considerably cheaper she has requested a quotation for Brightwell, Foxhall & Purdis Farm Group Parish Council. Cllr Day proposed, seconded Cllr Wells that if the new quotation



is "like for like" with the current quotation and if it is lower than at present the Clerk be given the authority to authorise the acceptance of the new quotation from Came & Co. – all in favour. **Action: Clerk**

**113.16 Correspondence**

- a. Cllr Day reported that a request for the Parish Council had been received from Suffolk Association of Local Councils to complete an on-line survey regarding public service delivery in Suffolk. In response to various concerns raised at recent SALC Area Meetings as well as complaints that come into the SALC office, SALC are collecting views from all councils on a range of issues and how they feel services are currently being delivered in the county. Cllr Day stated that he had responded to the request.

**114.16 Meetings attended by councillors / clerk**

- a. Cllr Watts gave his report on the World of Planning event which he had attended on Wednesday, 10<sup>th</sup> August 2016. A copy of the presentations is available on Suffolk Coastal District Council website <http://www.eastsuffolk.gov.uk/planning/waveney-world-of-planning/world-of-planning-july-2016>

**115.16 Members questions to the Chairman**

- a. Cllr Day reported that the 40mph sign on the Felixstowe Road was damaged and had reported it on the Suffolk County Council Highways website and had received an email to confirm acknowledgement and then the response is closed with no action. **Action: Clerk**
- b. Cllr Day reported that Straight Road was in a shocking state but has now been cleared by Norse.
- c. Cllr Day reported that the Truck Stop has been sold. Lorries can still use it for parking but the restaurant has been closed for refurbishment. Pedestrians can no longer walk from Felixstowe Road to the Truck Stop.
- d. Cllr Newell reported fly tipping in Monument Farm Lane. Action has been taken by a Norse driver. One of the cardboard boxes had a name on it and it is hoped that the person who dumped the waste can be traced.
- e. Cllr Newell reported that the waste tip had been reorganised. Cllr Newell felt that the public had been misled concerning the donations for recycling of waste.

**116.16 Date of next meeting**

Wednesday, 12<sup>th</sup> October 2016

**The Chairman closed the meeting at 21.40.**

Signed ..... Date.....

Angie Buggs  
Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council