

## **BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL**

### **Minutes**

Of the Parish Council Meeting held at Trinity Park at 7.30 pm on Wednesday, 1<sup>st</sup> October 2014

#### **Present**

Cllr E Warham – Chairman  
Cllr G Watts  
Cllr B Newell  
Cllr A Wells  
Cllr J Batham  
Cllr E Lawrence  
Cllr V Falconer  
Mrs A J Buggs – Clerk

#### **126.14 Apologies for absence**

Apologies for absence were received from Cllr B Davies, Cllr P O'Brien – Suffolk County Council / Suffolk Coastal District Council, Pc Paul Smith, PCSO Glynn Bown and PCSO Stephen Baddeley.

#### **127.14 Declaration of interest**

None

#### **128.14 Minutes**

The minutes of the Parish Council Meeting of 10<sup>th</sup> September were approved as being a true record.

#### **129.14 Matters arising from the minutes**

Page 1 Minute 115.14 (Minute No 130.14) Installation of Purdis Farm Seats

Please see Clerk's Report for details.

Page 10 Minute 124.14 BT Telephone Box Felixstowe Road

Please see Clerk's Report (Minute No 130.14) for details.

Page 10 Minute 124.14 Parish Plan – Full Copy

Please see Clerk's Report (Minute No 130.14) for details.

Page 10 Minute 124.14 Car Transporters Parking on the Carriageway outside John Banks

Please see Clerk's Report (Minute No 130.14) for details.

Page 10 Minute 124.14 Flooding Problems Lodge Farm Cottage

Please see Clerk's Report (Minute No 130.14) for details.

## Page 10 Minute 124.14 Advertising Notices adjacent to Toad Hall and Sainsburys

Please see Clerk's Report (Minute No 130.14) for details.

### **The meeting was adjourned to receive reports from:**

- Cllr O'Brien – Suffolk County Council / SCDC Council – none
- Cllr Falconer – Suffolk Coastal District Council – written report

### SCDC Accommodation Move

We had hoped to hear of the eventual decision in July but this has again been postponed. We now should hear at the Full Council Meeting at the end of September.

### Gypsies and Travellers

I came back from a week's break (first for about a year) to the latest 'HOT' news on the above. I and my fellow colleagues were never consulted re possible site in our Wards nor were the Parish Councils. I attended a meeting at Endeavour House only a couple of hours after SCC decided to halt the Consultation. Hardly anyone came but the Short Stay Briefing Event held instead, was useful in that the few of us there aired our views and put forward views on how it could have been, and in future, better handled. I will leave your Chairman to expand further.

### Community Enabling Fund

In the year 2013/2014 allocated approximately £3,600 out of my allocation of £4,000 and recently presented a Plaque and Certificate to one of the Organisations that benefitted from the Grant.

Another Community Project (Waldringfield Flood Defence Group) which benefitted from my allocation has also received much praise from our local MP, Defra, the EA and Officers of Suffolk Coastal for their example of a Community Group taking action and seeking funding. They sought additional funding and received £633,470 from the Coast Community Fund, £90,000 from a Repair and Renew Grant, £5,290 from a Business Support Scheme and a possible further £10,000 from Suffolk Coastal's Capital Grant Programme will hopefully be forthcoming. The money is for building flood defences – a counter wall. Homes, businesses and farms in Waldringfield were badly affected in early December last year.

I hope this year to help with allocating a sum of money towards Levington's River Wall – a vital tourist asset in Suffolk Coastal.

### Grants Available for Parish Tree Planting

In Edition 3 of Coastline Lite information can be obtained on Suffolk Coastal giving a small grant to any scheme that fits their three criteria.

- a. The planning scheme involves trees or shrubs native to Britain that occur in the district, so that the natural quality of the local landscape and biodiversity is maintained. This may include fruit and nut trees as part of an orchard scheme or hedging.

- b. The Planting scheme should take place either on land owned or managed by your Parish Council or the District Council or land that can be accessed by all the public, such as a churchyard or along a public footpath.
- c. The scheme must have the approval of the Parish Council and Tree Warden, as any grant will be paid to the Parish Council.

If interested please contact Peter Ross Countryside Officer at [peter.ross@eastsoffolk.gov.uk](mailto:peter.ross@eastsoffolk.gov.uk) with a description of the planting scheme, stating what species are being planted and where. Details by 30<sup>th</sup> November.

### Neighbourhood Plans

To establish a Neighbourhood Plan for your Parish is extremely important. It would be your vision for development of the Parish over the next 15 years. The Plan allows communities to help shape how they develop in the future. The resulting land use requirements are given statutory weight as part of the Local Plan.

Rendlesham have just completed theirs and it is out for a six week consultation before the document goes forward for independent inspection. The document will then go back to the people of Rendlesham for a referendum. If more than 50% of the votes are in favour, the document will become a formal part of the District's Development Plan.

Rendlesham's Neighbourhood Plan and supporting documents are on the Suffolk Coastal website.

[www.suffolkcoastal.gov.uk/yourcouncil/haveyoursay](http://www.suffolkcoastal.gov.uk/yourcouncil/haveyoursay)

I think it is worth looking at this as I feel it may well give you the confidence to create your own Neighbourhood Plan.

- Suffolk Police – PC Paul Smith – written report

Period 29/08/14 – 30/09/14

Parish	No. of crimes recorded	Same month last year
Brightwell	0	3
Bucklesham	2	2
Foxhall	3	2
Levington	3	2
Nacton	6	5
Newbourne	2	2
Purdis Farm	15	21
Waldringfield	2	1
<b>Total Crime this month</b>	<b>33</b>	<b>38</b>

This month's recorded crime was 33. The level of recorded crime for the same period in 2013 was slightly higher at 38.

Brightwell is the only parish to be crime free this month.

Bucklesham had 2 reported crimes this month, during a 2 week period damage was caused to a hedge at the rear of a property and a person was issued with a FPN for Possession of Class B Drugs.

Foxhall had 3 reported crimes this month. 2 people are Police bail for Taking a Motor Vehicle without Consent, this has been linked to other crimes in the East of the county and is ongoing, 1 person was charged with Possession of Class B Drugs and an outbuilding on a privately owned woodland was damaged overnight on the 7th September, suspects are still being sought.

Levington also recorded 3 crimes this month. There were 2 reports of Burglary Other Building, a motor vehicle which had been left insecure on a driveway overnight on the 1st September was entered and a purse and some keys were taken, the insecure outbuildings of the same property were also searched but nothing taken, a police direct message and media release were issued but no suspects identified, crime prevention advice has been given to the victim. Overnight on the 16th September a workshop located in the rear of a residential property was entered and fishing equipment taken. Overnight in the 25th September a grass cutter was taken from a workshop.

Nacton's reported crime fell this month to 6. There were 3 reports of Theft from a Motor Vehicle, one of these crimes has been linked to a Burglary Dwelling which occurred on the 1st September, 1 car had the back window smashed whilst parked in daylight hours securely in a public car park, offenders removed a handbag. The 3rd report involved a container being entered whilst a lorry was parked on the A14, and goods inside the container were removed. A pedal cycle locked to a post in a layby on Felixstowe Road was removed in daylight hours by persons Unknown and an outbuilding lock was damaged whilst offenders tried to gain access to the building but were unsuccessful.

Newbourne had 2 recorded crimes this month. 1 person was charged with Driving whilst under the influence of Drink/Drugs and 1 person was cautioned for Assault.

Purdis Farm recorded 15 crimes, 11 relate to Sainsbury's, there was a report of Criminal Damage to a vehicle, overnight on the 3rd September a vehicle parked in a residential street was scratched down the side with a sharp object, 3 people have been charged with a Burglary Dwelling offence, an insecure car parked on a driveway was entered and an iPod, handbag and some sunglasses were taken, the bank card inside the handbag was subsequently used fraudulently, and a 65ft Palm tree that was in a large pot at the side of a residential property was removed overnight in the 7th September.

Waldringfield recorded 2 crimes this month. The site office of a development company was entered overnight on the 6th September and various items taken and a secure vehicle parked in a church car park, had the driver's window smashed and a wallet that had been left on display inside the vehicle was taken.

A view of crime maps and data can now be found on the Internet [www.police.uk](http://www.police.uk)

The Felixstowe & District Safer Neighbourhood Team will hold a community panel meeting at Levington Village Hall on Monday 24 November from 6pm.

Please come and join us or email us at [felixstowe.snt@suffolk.pnn.police.uk](mailto:felixstowe.snt@suffolk.pnn.police.uk) prior to these meetings with any issues you would like to be considered as one of the Priorities.

It was agreed that the Clerk should write to the Police asking for details of the roads where breaches of the law were taking place. **Action: Clerk**

**The meeting was re-convened.**

### **130.14 Clerk's Report**

The Clerk's report had previously been circulated and it was agreed that some of the items should be discussed as per the agenda.

#### Installation of Purdis Farm Seats

Mr Smith has installed the fixings in the ground for the position of the seats.

#### BT Telephone Box Felixstowe Road

As requested I contacted BT concerning the derelict telephone box and requesting that it be removed. I received an email from BT as follows:

"I am sorry but removal of this kiosk will not be considered as the next kiosk is over 1100 meters away. BT has to provide access to the general public to make emergency 999 calls within a geographical area. I have however reported the problems with the kiosk and it will be cleaned and repaired as soon as possible."

I have replied explaining to them that unfortunately 999 calls cannot be made from this pay box as there has not been a telephone in the box for a number of years. To date I have not received another reply.

#### Parish Plan – Full Copy

I have written to Community Action (formerly Suffolk Acre) but a reply has not been received.

#### Car Transporters Parking on the Carriageway outside John Banks

Reported to Pc Paul Smith to investigate and report back. No feedback received to date.

#### Flooding Problems Lodge Farm Cottage

Reported again to Malcolm King Suffolk County Council and have not received a reply. Contacted Cllr Patricia O'Brien who believes that Malcolm King has been on holiday but will investigate with Malcolm and David Chenery and report back.

#### Advertising Notices adjacent to Toad Hall and Sainsburys

Reported to the Planning Department for action.

#### Dr Therese Coffey MP – Constituency Tour

On Friday, 26<sup>th</sup> September I received notices for displaying on our notice boards of details of where, date and times Therese Coffey will be available to discuss issues in our area as follows:

6<sup>th</sup> October 2014

11.05 -11.20 pm outside Shepherd & Dog Foxhall

14.40 – 14.55 pm Outside Bucklesham Village Hall

15.00 – 15.10 pm outside Brightwell Village Hall

I have posted the notices but also written to Therese asking for parish clerks to be given more time to display notices as to be effective these needed to be display over weekend 27<sup>th</sup>/28<sup>th</sup> September 2014.

#### Pre Application Planning Advice Charges

I have received an email from Barry Reid Development Management & Building Control Services Manager Suffolk Coastal and Waveney District Councils to make councils aware that charging for pre-application planning advice is being introduced across both the Suffolk Coastal District Council and Waveney District Council areas on the 1<sup>st</sup> October 2014. Both Councils are currently sending out advisory notes with all acknowledgements of receipt of planning applications and decision notices and are publicising the fact on the respective websites

#### Proposed Development of a New Waste Facility in East Ipswich

Email received from Waste Management Team at Suffolk County Council as follows:

In July last year the Waste Management team at Suffolk County Council held a public consultation to invite comments on their plans for a new waste transfer station on Lytham Road, Ransomes Europark, east Ipswich. Plans have now been finalised and I am writing to notify you that a planning application is due to be submitted to the County Council's Waste Planning Authority this week.

I attach a copy of the letter and factsheet which have been sent to local businesses and residents in the Ransomes area. The factsheet provides a reminder about the proposal and explains that we plan to submit the application in the week commencing 22 September which will then be dealt with by the Waste Planning Authority team at Suffolk County Council through the normal planning determination process.

#### **131.14 Planning**

##### Planning Applications Considered by the Parish Council

DC/14/2914/FUL 97 Bucklesham Road Purdis Farm

PC Comments: No objection.

DC/14/2992/FUL Land Rear of Drakenwyck and Former The Lilacs Purdis Farm Lane Purdis Farm – Erection of six dwellings.

PC Comments: Following discussion it was agreed that in view of the fact that Cllr Watts (Chairman of the Planning Committee) was going on holiday it was agreed that Cllrs Newell and Wells should formulate a reply expressing the Parish Council's objections to the application. **Action: Clerk / Cllr Wells / Newell**

DC/14/3093/FUL Club house Former Civil Sports Ground Foxhall – Proposed demolition of existing buildings and erection of 11 dwellings with associated vehicular access and external works.

PC Comments: Following discussion Cllr Watts proposed, seconded Cllr Lawrence that the Parish Council support the application – all in favour. In view of the fact that Cllr Watts (Chairman of the

Planning Committee) was going on holiday it was agreed that Cllrs Newell and Wells should formulate a reply expressing the Parish Council's support to the application. **Action: Clerk / Cllr Wells / Newell**

#### **132.14 Locality Budget 2014/2015**

The Clerk reported that Cllr O'Brien had approved the Locality Budget for the production of the Parish Newsletter at a cost of £700.00. Cllr O'Brien has also donated £300.00 towards Ipswich Sea Scouts which had been requested by a young person living in Purdis Farm. A budget of £900.00 is still available to the Parish Council for projects. Suffolk Wildlife Trust had been contacted with regard to placing a wildlife historical notice board on the land in Murrills Road opposite Sainsbury's Petrol Station. Suffolk Wildlife had estimated that the cost would be approximately £1,500 which councillors felt was too expensive. Councillors discussed other options a. fly tipping notices and b. moving the goal mouth on the play area in Murrills Road. It was agreed that the Clerk should obtain quotations for both of these projects and report back to the next meeting. **Action: Clerk**

#### **133.14 Insurance**

The Parish Council approved the continuation of the Insurance Policy supplied by Community Action Suffolk. Proposed Cllr Watts, seconded Cllr Wells – all in favour. **Action: Clerk**

#### **134.14 Resignation of Chris Bushby Trinity Park/Suffolk Show**

The Clerk reported that following the resignation of Chris Bushby she had written on behalf of the Parish Council thanking him for his support of the Parish Council and wishing him well in his future career. Following discussion it was agreed that the Clerk should write to Christine Bond asking for Chris Bushby's successor to come to the next Parish Council meeting to meet councillors. **Action: Clerk**

#### **135.14 Finance**

##### Income

Suffolk Coastal District Council 2<sup>nd</sup> precept instalment £3,589.49

##### Expenditure

Clerk's Salary and Expenses September 2014 £258.08

HMRC Payment July/August/September 2014 £162.00

BDO Audit £120.00

Community Action Suffolk Insurance £269.00

Cllr Warham proposed, seconded Cllr Wells that the above expenditure is approved – agreed. **Action: Clerk**

##### External Auditor's Report

The Clerk reported that the external audit had been successfully completed and outlined the comments of the auditor. The Clerk drew the Parish Council's attention to the following minor issue:

Grants and other income has incorrectly been classified as Precept in Box 2 and that in future years monies, other than precept from Suffolk Coastal District Council, should not be included as Precept in Box 2.

Cllr Warham proposed, seconded Cllr Wells that the External Auditor's report is accepted – agreed.

**Action: Clerk**

**136.14 Correspondence**

None

**137.14 Meetings attended by councillors / clerk**

None

**138.14 Members questions to the Chairman**

- a. Cllr Newell asked when the outstanding grit bin and litter bins be placed on site. **Action: Clerk**
  
- b. Cllr Newell reported the Brightwell roundabout had a large number of advertising boards and asked that the Clerk report this issue to Suffolk County Council Highways as the Parish Council are concerned that these boards are contrary to highway regulations. **Action: Clerk**

**139.14 Date of next meeting**

Wednesday, 12<sup>th</sup> November 2014

**The Chairman closed the meeting at 21.16 pm.**

Signed ..... Date.....

Angie Buggs  
Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council