

## **BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL**

### **Minutes**

Of the Parish Council Meeting held at Trinity Park at 7.30 pm on Wednesday, 12<sup>th</sup> March 2014

#### **Present**

Cllr E Warham – Chairman

Cllr A Wells

Cllr B Newell

Cllr G Watts

Cllr E Lawrence

Cllr A Day

Cllr P O'Brien – Suffolk County Council / Suffolk Coastal District Council

Mrs A J Buggs – Clerk

#### **34.14 Apologies for absence**

Apologies for absence were received from Cllr B Davies, Cllr J Batham, PC Paul Smith, Cllr V Falconer – Suffolk Coastal District Council and PCSO Glynn Bown.

#### **35.14 Declaration of interest**

Cllr Day declared an interest in Item 7 – Planning on the agenda regarding the Planning Application DC/14/0450/FUL Land North of Shepherd and Dog Piggeries between railway line and Felixstowe Road Nacton.

#### **36.14 Minutes**

The minutes of the Parish Council Meeting of the 12<sup>th</sup> February 2014 were approved as being a true record.

#### **37.13 Matters arising from the minutes**

##### **Page 1 – Whitethorn Road Purdis Farm**

Report from Cllr Falconer – I understand that a team from SCDC will be in that area to remove brambles and more overhanging branches. I wait to hear from the households as to whether and when this work is carried out.

##### **Page 11 – Car Racing / Drifting Truck Stop A14**

Report from Cllr Falconer – I understand that SCDC have served a Planning Contravention Notice and a Temporary Stop Notice on the owner. Once SCDC receive a response to the PCN they will consider whether or not it is appropriate to serve an Enforcement Notice and if so what the Enforcement Notice will cover in respect of unauthorised development.

##### **Page 11 – Bucklesham Care Home**

Cllr Warham reported that a new sign has been erected indicating the entrance to the Care Home.

## **The meeting was adjourned to receive reports from:**

- Cllr O'Brien – Suffolk County Council / SCDC Council – written report

### **County Council Report**

#### SCC Delivers on Council Tax Freeze Pledge

SCC voted to freeze council tax (2014/15) for the fourth year at its budget meeting on 20th February. The council will be saving £38.6million over the next year to meet a budget gap caused by on-going reductions in government grant and increased demand for services. This is the first part of plans to save £156million over four years. Despite the tough financial climate, the council will be pushing ahead with important projects, such as 'Raising the Bar (driving up attainment levels in education) and the roll-out of super-fast broadband across Suffolk.

#### £1.5million Investment in Apprenticeships

The county council is set to invest in three programmes to encourage the growth of apprenticeships. SCC will do this by: making apprenticeships more accessible to employers, raising the profile of apprenticeships in schools and in highlighting the benefits of apprenticeships to the local economy, employers and young people. The programmes will aid businesses, training providers, communities and, the young people. Young people will be offered free, impartial support to identify suitable apprenticeship opportunities and apply for vacancies.

#### Young People Urged to Speak Out Against Abuse

SCC is collaborating with Suffolk Constabulary and the Suffolk Domestic Abuse Partnership to urge young people across the county to 'be brave and speak out against abuse in a relationship'. An 'Abuse in a relationship is never ok' initiative is running across the county, to raise awareness of the increasing cases of abuse in teenage relationships. As part of this, the Domestic Abuse Partnership is working with schools to provide training for teachers as well as pupils.

#### Meeting Regarding the Orwell Bridge

I attended the meeting on March 6, initiated by the Police & Crime Commissioner and SCC Transport, to discuss ways to tackle the appalling hold ups that continue to blight the Orwell Bridge through accident or weather.

I have long held the view that a speed limit be imposed on the Orwell Bridge plus that lorries be kept to the inside lane. A speed limit was discussed and agreed upon but the idea of lorries being kept to the inside lane was rather dismissed as impractical (farm vehicles on the road). It was further proposed that volunteers/PCSOs take on the duty of directing traffic, on to the diversion routes during closure, when necessary. Communication is vital, once closure of the bridge happens, and signage on A12/M25, as well as A14, was recognised as crucial.

However, a Northern By-Pass is unlikely to be a reality. (Even if a by-pass was agreed it would take 10years from now to come to fruition!) So, it is a case of fast and good communication, diversionary routes signed and manned, in appropriate places, and speed restrictions prior to and after the bridge.

#### Police and Crime Panel

I had a meeting, 27th February, to discuss the Forward Agenda for the Panel and our next major item is that of the Policing Plan's Objective 2, 'Solving'. The crime solving rate for Suffolk is not good and the Panel will be asking pertinent questions. The vice chairman and I are having informal talks with PCC 11<sup>th</sup> March

### Traffic Lights

I am delighted to report that there will be no traffic lights at the junction Felixstowe Road/Nacton Road, Bishop's Hill.

### District Council Report

SCDC agreed that there will be no increase in council tax 2014/15

- Cllr Falconer – Suffolk Coastal District Council – no report.
- Suffolk Police – PC Paul Smith – written report

### Monthly Report February 2014

Parish	No. of crimes recorded	Same month last year
<b>Brightwell</b>	0	2
Bucklesham	2	9
Foxhall	0	8
Levington	3	0
Nacton	1	8
<b>Newbourne</b>	0	0
Purdis Farm	11	17
Waldringfield	0	0
<b>Total Crime This Month</b>	17	44

This month's recorded crime was 17. The level of recorded crime for the same period in 2013 was considerably higher (44).

Brightwell had a crime free month this month; they are also joined by Foxhall, Newbourne and Waldringfield

Bucklesham recorded 2 crimes this month; officers investigated a report of Theft Other, whereby over a 2 month period unknown persons removed a heating pump from a stored caravan. Officers also investigated a report of Burglary Other building, roof tiles were removed from an outbuilding on a small holding.

Levington had a total of 3 crimes reported this month, 2 were reports of Arson and a report of Criminal Damage Other Building, all have been linked as they occurred at the same location Suffolk Yacht Club on the same date, and enquiries are on-going.

Nacton had just 1 reported crime, 2 handbags were taken from a locked car parked in a public car park, and the victims have been given suitable security advice.

Purdis Farm had 11 recorded crimes, 7 of these were Theft from Shop. 3 relate to Homebase all have been linked and 1 suspect is being sought for all 3 crimes, the other 4 relate to Sainsburys, 2 people were given Community Resolutions and a 3rd given a Fixed Penalty Notice a suspect is still being sought for the 4th crime. There were 2 reports of Theft from a Motor vehicle, 2 cars parked on a residential road were entered and various items taken, security advice was given to the victims; these crimes have been linked due to proximity. Officers investigated a report of Theft Other and Fraud which have been linked, whereby when shopping the victim dropped her loyalty card which was subsequently used to obtain money off of fuel, CCTV is being looked at and enquiries are on-going.

A view of crime maps and data can now be found on the Internet [www.police.uk](http://www.police.uk)

The next Public Community Engagement Meeting is being held on Tuesday 25 March at Trimley Sports & Social Club from 6pm.

**The meeting was re-convened.**

### **38.14 Clerk's Report**

The Clerk's report had previously been circulated and it was agreed that some of the items should be discussed as per the agenda.

#### Waldringfield Application – Application for the Re-designation of Footpath 10 to Bridleway

The Clerk to Waldringfield Parish Council has replied as follows:

"I have copied the response from BT's land manager to give you a flavour of the situation. Essentially, nothing will be done (easily) without their cooperation and that will only be given after planning permission is granted for Adastral Park. As all, but a small part of the proposed bridleways are on BT's land, it is a bit of stalemate.

*Dear Mr Lines*

*Thank you for your email.*

*You are indeed correct that the identified footpaths are within land owned by BT. This includes the existing bridleway alongside Heath Road and the potential connection south of your blue line in the south east corner of the site. It does not include the field and diagonal footpath to the south east of the site that heads towards Waldringfield.*

*It is part of the intention of the master plan for development of this land that these routes could become bridleways in due course to facilitate use by cyclists and leisure horse riders. However, BT would be reluctant to see any change in their status until the planning application for development of the land has been approved. This is because it would not be in BT's best interests to make changes that could prejudice its future flexibility in preparing detailed plans and designs for the development of the land. If this issue is pressed at this time BT would have to consider whether or not to raise a formal objection.*

*You will be aware that the Council's Core Strategy is the subject of a Judicial Challenge brought by the No Adastral New Town lobby group with the support of a number of other local individuals and organisations with the aim to further frustrate the development of the land even though it is now the*

*key proposal in the adopted local plan. This has further delayed the consideration of BT's planning application at a time when all other parties, including it would seem, your Parish Council, would like to see issues resolved that would enable development and other changes to take place swiftly to deliver much needed homes and jobs and improved access to green space.*

*When this Judicial Challenge is determined and outline planning permission granted, BT would be happy to consider the future status of the footpaths again. I am sure that you will understand their reluctance to do so at this time.*

*If you have any further questions, please do not hesitate to contact me directly.*

The Council still wishes to go ahead, but has deferred action for the time being.”

#### Letter Received from SCDC – Footway Standard Lighting: Planned Introduction of Part Night Lighting

“I am writing to you in connection with Suffolk Coastal District Council’s planned introduction of Part Night Lighting to its Footway Standard Lighting installations.

On 3 December 2013 SCDC’s Cabinet approved a Part Night Lighting Exemption Criteria that is attached to this letter. This criteria is the basis for capital expenditure by the District Council for an Invest to Save Scheme which involves fitting “Telecell” equipment to its lighting assets. These will communicate with SCC base stations that support an Intelligent Lighting System (ILS) called Telensa which allows the monitoring and control of each lighting unit.

The estimated energy saving for SCDC is £30k per year (based on 2013/14 cost estimates). This has been calculated on the basis that were deemed appropriate the Council’s lighting is switched to “Part-Night Lighting” which in this context means, the lighting will continue to switch on when the ambient light falls to a pre-determined level but will then switch off at midnight.

Part night lighting and dimming has already been introduced to Suffolk County Council (SCC) Street Lights. Part night lighting is when a street light can be switched off for part of the night, generally between midnight and 5.30am. Suffolk Coastal District Council (SCDC) is to introduce a similar part night light switching regime for the footway standard lighting that it is responsible for.

The lighting will switch on again from 5.30am to dawn if dawn is not earlier than 5.30am.

SCC will manage the ILS and the SCDC Part Night Lighting for the District Council. This will be in conjunction with the County Council managing the ILS and Part Night Lighting regime for its owned street lighting assets. The SCDC Part Night Lighting Exemption criterion is attached. This is in line with the Suffolk County Council criteria and is based on guidance from the Institute of Lighting Engineers, experiences of other Lighting Authorities and concerns raised by the public regarding part-night operation midnight to 5.30am.

In applying the exemption criteria a list by Parish and Location and showing which lighting units are considered not to be switched to part night operation has been compiled and is also attached.

Appended to this letter are a series of Frequently Asked Questions (FAQs), providing the background to the proposals, detailed information about the equipment that will be used and criteria for the introduction of part-night lighting.

SCC engaged with the Police as part of the implementation of their project to introduce Part-Night Lighting during late 2010 and early 2011. The SCC street lighting management have stated the Police continue to be generally very supportive of the County Council's part-night lighting policy. SCDC is also consulting with the Police as part of its planned introduction of Part-Night Lighting.

Public feedback, through Town and Parish Councils, will also be invited by SCDC after a settling down period of one month following the operational introduction of part night, where appropriate, to the District Council's footway standard lighting installations. The system does provide complete flexibility of settings and allows for reversals of settings in the event that they proved to be hazardous or ineffective in any particular area.

Please send your written comments to me at SCDC Melton Hill Offices, Woodbridge IP12 1AU or by email for the attention of David Gallagher to [lacey.crowe@suffolkcoastal.gov.uk](mailto:lacey.crowe@suffolkcoastal.gov.uk) by 30th April 2014.

#### East Suffolk Growth Plan 2014/2025

Letter received from Economicregen as follows:

"East Suffolk is a unique place with distinctive economic strengths.

Working together, Suffolk Coastal and Waveney District Councils have put together a strategy, the East Suffolk Growth Plan, to safeguard and enhance the economy of East Suffolk. The attached draft strategy sets out the councils' vision for economic prosperity and we are keen to receive your feedback.

We are working in partnership with NALEP to deliver the Strategic Economic Plan and with Suffolk County Council to deliver the Suffolk Growth Strategy. The purpose of the attached East Suffolk Growth Plan is to complement, add value and provide a more local focus to these regional growth ambitions.

Kind Regards,  
Cllr Andy Smith and Cllr Bruce Proven.  
Portfolio Holders for Community and Economic Services

Please let us have any feedback by emailing - [economicregen@waveney.gov.uk](mailto:economicregen@waveney.gov.uk) by Monday 31st March 2014.

### **39.14 Planning**

#### Proposed Development of the Hollies

Following the presentation from the agents for the development of the Hollies, the Parish Council agreed that they would support the planning application on the following basis and these comments should be submitted to Martin Last of the Last & Tricker Partnership.

1. Adequate car parking should be provided for both residents and visitors and the grass area situated at the frontage of site should be grasscrete.
2. Maximum of 10 dwellings on the site.
3. Provision for affordable housing which should include bungalows.
4. Pedestrian access should be provided to the bus stop on Bucklesham Road.
5. Single access to site; centrally placed.

6. Enhancements to Straight Road including a speed restriction to be imposed.

It was reported that the site security had again been breached. It was agreed that the Clerk should Report the security issues to Environmental Health. **Action: Clerk**

#### Planning Applications for Consideration

DC/14/0450/FUL – Land North of Shepherd and Dog Piggeries between Railway Line and Felixstowe Road Foxhall – Change of use from existing retail/storage area for plants (C03/126) to car sales and outdoor display.

PC Comments:

The Parish Council object to the above application for the following reasons:

1. Over-development of car sales facilities. There are already three car sales businesses in the area. The effect would be to make the whole area look like a garage forecourt.
2. Increase in vehicular movements on an already busy road. There would be additional parking for public who are visiting the site which is likely to be seven days a week.
3. The development is not in keeping with the area and would be more visually intrusive than the existing use; DM21 and DM23 Aesthetics & Residential Amenity.
4. The potential for increased lighting and signage which would be detrimental to the local residents; DM26 Lighting.

If planning permission were to be granted it should be limited to a three year period to allow for the situation to be reviewed.

**Action: Clerk**

#### **40.14 Community Enabling Fund 2013/2014 and 2014/2015**

Following discussion it was agreed that the Parish Council did not have any suitable projects to submit to Suffolk Coastal District Council. **Action: Clerk**

#### **41.14 Parish Plan Distribution / Parish Councillor Recruitment / Paws on Patrol**

The Clerk reported that arrangements had been made for the delivery of the Parish Plan Summary costing £180 plus VAT by Optic Marketing. It was agreed that the Clerk should liaise with Optic Marketing regarding the distribution (roads / IP addresses).

Cllr Day reported that Cathy Shelbourne had agreed to edit and proof read the content of the Parish Newsletter. The content of the newsletter to include;

Parish Councillor Recruitment

Paws on Patrol, Micro chipping (Dogs Trust) and Community Speed Watch Event – 30<sup>th</sup> May 2014

Parish Council Annual General Meeting and Parish Meeting on the 14<sup>th</sup> May 2014

“What has the Parish Council achieved over the last 2 years?”

It was agreed that the Parish Newsletter should be delivered during the first week of May 2014 by Optic Marketing.

Following discussion Cllr Warham proposed, seconded Cllr Watts that the above arrangements be accepted – all in favour. **Action: Cllr Day / Clerk**

#### **42.14 Approval of Procedures / Standing Orders**

The Clerk reported that the Parish Council should minute the acceptance of the Standing Orders and the Appointment of the Internal Auditor each year.

It was proposed by Cllr Warham, seconded Cllr Watts that the following Standing Orders should be accepted and that the Internal Auditor Heelis and Lodge should be appointed – agreed. **Action: Clerk**

Code of Conduct

Freedom of Information

Asset Register

Grant Policy

Complaints Procedure

Financial Regulations

Internal Audit Procedure

Standing Orders

Information available from Brightwell, Foxhall & Purdis Farm Group Parish Council under the Model Publication Scheme

Risk Assessment

#### **43.14 Locality Budget 2014/2015**

The Clerk reported that the Locality Budget for 2014/2015 would be £1,700. Following discussion Cllr Day proposed, seconded Cllr Wells that a portion of the Locality Budget should be used for the publication of a newsletter in May 2014. The estimated cost of the publication would be approximately £350 excluding the cost of the professional design – all in favour. **Action: Cllr Day / Clerk**

#### **44.14 Dog Waste Bin Meadow Crescent**

The Clerk reported that she had received a request from a local resident via Theree Coffee / Cllr Falconer to site a dog bin and warning signs to be situated on the entrance to the park and children's play area in Murrills Road. Following discussion it was agreed that Cllr Lawrence would assess the situation and report back to the next meeting. **Action: Cllr Lawrence**

#### **45.14 Finance**

##### Income

None

##### Expenditure

A J Buggs (Salary and Expenses February 2014)

£242.21

Optic Marketing (Distribution of Parish Plan)

£216.00

Cllr Newell proposed, seconded Cllr Warham that the above expenditure is approved – agreed.

**Action: Clerk**

**46.14 Correspondence**

None

**47.14 Meetings attended by councillors / clerk**

None

**48.14 Members questions to the Chairman**

None

**49.14 Date of next meeting**

A number of councillors offered their apologies for the next meeting due to the date being during the Easter holiday. It was agreed that the next meeting will be held at 7.30 pm on Wednesday, 2<sup>nd</sup> April 2014.

**The Chairman closed the meeting at 9.30 pm.**

Signed ..... Date.....

Angie Buggs  
Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council