

BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL

Minutes

Of the Parish Council Meeting held at Trinity Park at 7.30 pm on Wednesday, 11th June 2014

Present

Cllr E Warham – Chairman

Cllr E Lawrence

Cllr B Newell

Cllr G Watts

Cllr A Day

Cllr Y Chartier

Cllr V Falconer – Suffolk Coastal District Council

Cllr P O'Brien – Suffolk County Council / Suffolk Coastal District Council

Mrs A J Buggs – Clerk

1 member of the public

81.14 Apologies for absence

Apologies for absence were received from Cllr B Davies, Cllr A Wells, Cllr J Batham, PC Paul Smith and PCSO Glynn Bown – Suffolk County Council / Suffolk Coastal District Council.

82.14 Declaration of interest

None

83.14 Minutes

The minutes of the Parish Council Meeting of the 14th May 2014 were approved as being a true record.

84.14 Matters arising from the minutes

None

85.14 Introduction and Co-option of New Councillors

The Chairman introduced Mrs Yvonne Chartier and Mr Barry Royal to the meeting who were interested in becoming councillors to represent the parish of Purdis Farm. Cllr Day proposed, seconded Cllr Warham that Mrs Yvonne Chartier be co-opted to represent the parish of Purdis Farm. The appointment was unanimously supported by all councillors who were present. Mrs Chartier accepted her appointment and signed the Declaration of Acceptance of Office Form which was witnessed and signed by the Parish Clerk as the Proper Officer of the Council. **Action: Clerk**

Mr Barry Royal said that he would like to attend the July Parish Council Meeting before making a decision to put himself forward for election. **Action: Clerk**

The meeting was adjourned to receive reports from:

- Cllr O'Brien – Suffolk County Council / SCDC Council – written report

Suffolk County Council

New appointments have been made to SCC Cabinet in the last few weeks. The size of the Cabinet remains the same but the Children's portfolio has been split between Education and Children's Social Services; a split that I very much welcome. Responsibility for managing the council's budget is in the hands of a former Merrill Lynch investment analyst.

SCC's workforce has been reduced by over 50% in the last 4 years. In 2010, the Council had 10,456 employees – excluding teachers and other school workers. In April this year, that had come down to 5,040. The Council is striving to make efficiency savings and to find innovative ways to deliver its services. Much of the reduction has come through staff moving out of the organisation and providing services externally, such as through the divestment of the library service, residential care homes, Concertus (our property management team) and Eastern Facilities Management Solutions (EFMS). However, there will be temporary fluctuations in this trend, as, for example, the Council takes on new public health staff. This is part of new statutory responsibilities placed on us by Government. However, the overall trend in staff numbers, over the next three years, will continue downwards as we move to a leaner Council, shaped to operate in a much tighter financial environment.

SCC has launched Suffolk Linguamarque, an initiative to support schools in the teaching and learning of primary languages such as French, Spanish and German. The new National Curriculum guidance states that primary languages will become a statutory requirement in schools as from September 2014. Suffolk Linguamarque will provide schools with a structure approach to support the development of primary languages within the curriculum.

Suffolk Trading Standards seized illegal cigarettes, hand-rolled tobacco and alcohol during an operation targeting shops in Ipswich. A multiagency initiative led by Trading Standards seized 9,560 cigarettes, 4.1 kilos (over 700 packs) of hand-rolled tobacco and 25 bottles of alcohol. Five shops were visited with seizures occurring at three. This included fake tobacco, often produced using unknown ingredients which can have health risks, as well as non-duty paid cigarettes.

Finally, my Locality Budget for 2014-2015 is now available.

- Cllr Falconer – Suffolk Coastal District Council – verbal report
- Suffolk Police – PC Paul Smith – written report

Period 29/04/14 – 31/05/14

Parish	No. of crimes recorded	Same month last year
Brightwell	0	2
Bucklesham	0	0
Foxhall	0	2
Levington	1	0
Nacton	5	5
Newbourne	0	1
Purdis Farm	14	24
Waldringfield	3	0

Total Crime this month	23	34
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This month's recorded crime was 23. The level of recorded crime for the same period in 2013 was 34.

Brightwell and Foxhall are again crime free this month. They are joined by Bucklesham and Newbourne this month.

Levington recorded 1 crime this month, an outbuilding was entered but nothing appears to have been taken.

Waldringfield had 3 reported crimes this month, 2 are linked and relate to 2 insecure vehicles parked on a residential driveway being entered and items removed and 1 person was charged with Possession of a Class B Drug.

Nacton had 5 reported crimes this month, officers investigated the Theft of a number plate from a Trailer parked in the Orwell Crossing overnight. A shed located on a commercial property was entered and various gardening equipment taken, there were 2 linked Burglary Dwelling reports, both occurred in the same gated retirement community, within 48 hours of each other, enquiries are ongoing. A damage was caused to a vehicle parked in a residential road.

Purdis Farm had 14 recorded crimes, 10 of these relate to Sainsbury's and 1 relates to Trinity Park. There were 2 linked crimes this month 2 cars on a private driveway both were entered and searched, but no items appear to have been taken, security advice has been given to the victim. Officers also investigated a parcel being taken from a doorstep.

A view of crime maps and data can now be found on the Internet www.police.uk

The next Public Community Panel Meeting is being held at Felixstowe Town Hall in Undercliff Road West from 6pm on Tuesday 15 July.

The meeting was re-convened.

86.14 Clerk's Report

The Clerk's report had previously been circulated and it was agreed that some of the items should be discussed as per the agenda.

Parish Plan Distribution

An email was sent to Norfolk Trading Standards however all enquiries are now dealt with by the Citizens Advice Consumer Service. CAC replied as follows:

From your email we understand that your Parish Council contracted with an advertising agency to distribute leaflets, and you have since found from people in the area that they have not received leaflets and missed out on the information. You spoke to the business but they are unwilling to help, say they have delivered what they can but say there is range of factors that could stop the delivering to some addresses.

Your rights and obligations

If you have paid a business to deliver leaflets for your organisation and they have failed to do this, then you may be able to hold them in breach of contract and pursue a potential damages claim. If the business made you aware beforehand that there may be some properties they cannot deliver to or if this was in the paperwork then you may be unable to pursue for this.

Your next steps

We would advise that after speaking to the business, if they are still not willing to help to consider putting your complaint formally in writing to them. We would suggest sending this by recorded delivery so you have a record of their receipt of your complaint, and you could also set a deadline by which you want a response – be sure to keep a copy of your letter and proof of postage in case you need it later on.

We have some templates on your webpage though none that will suit this enquiry exactly – though you may wish to refer to them for structure. You can find them [here](#).

What we'll do

We'll notify Trading Standards about this issue. Whilst this doesn't help you resolve your problem, it gives Trading Standards vital intelligence about how the trader operates their business.

Hollies

An email has been sent to Environmental Health copy to PC Paul Smith. No feedback received therefore a further email has been sent. **Action: Clerk**

Paws on Patrol / Micro Chipping / Police Event

The above event was held on Friday, 30th May 2014. A number of councillors and members of the public attended and it was very successful and was thoroughly enjoyed. Luckily the weather was kind to us.

87.14 Emergency Planning

The Parish Council discussed whether an Emergency Plan was relevant to the three parishes they represented. Following discussion Cllr Watts proposed, seconded Cllr Day that no further action should be taken at the present time to develop an Emergency Plan but that it should be placed on the Agenda for the June 2015 Parish Council Meeting for review. **Action: Clerk**

88.14 Donations

a. Brightwell Parish Church

Following discussion Cllr Warham proposed, seconded Cllr Watts to donate £200 to Brightwell PCC towards the upkeep of Brightwell Parish Church – all in favour. **Action: Clerk**

b. Bucklesham & Foxhall Village Hall

Following discussion Cllr Day proposed, seconded Cllr Lawrence to donate £200 to Bucklesham & Foxhall Village Hall Committee for the renovations to the hall – 3 in favour, 3 abstained, 0 against. It

was agreed that the Village Hall Committee should be requested to advertise all events on the two Foxhall Notice Boards. **Action: Clerk**

89.14 Planning

Planning Applications for Consideration

None

SCDC Planning Application Decisions

None

90.14 Locality Budget 2014/2015

The Clerk reported the Parish Council had previously allocated £700 out of the £1,700 for the Parish Newsletter. Following discussion the suggestion was put forward that the Parish Council should consider installing a rubber surface in the goal mouth of the children's play area in Murrills Road. It was agreed that Cllr Lawrence should take photographs and measurements of the area to enable the Clerk to obtain quotes. **Action: Clerk / Cllr Lawrence**

It was reported that people are riding mopeds on the play area. It was agreed that the Clerk should request PC Paul Smith to monitor the situation. **Action: Clerk**

91.14 Replacement of Dog Bin Foxglove Crescent / Murrills Road

Following discussion it was agreed that the Parish Council did not think it was necessary to replace the existing dog bin Foxglove Crescent / Murrills Road at the present time.

92.14 Finance

Income

SCDC Precept 1st Payment £3,589.49

Expenditure

Clerk's Salary and Expenses May 2014 £284.32

Glasdon – Purdis Farm Seats £1006.65

Suffolk Acre – Subscription £30.00

Cllr Warham proposed, seconded Cllr Day that the above expenditure is approved – agreed. **Action: Clerk**

93.14 Correspondence

- a. A notice was received advertising the Community Emergency Planning Workshop on the 8th July.
- b. A letter has been received from a parishioner living in Whitethorn Road Purdis Farm concerning the woodland adjacent to his property which he states is completely overgrown and that there are seven silver birches a beech in close proximity to his property. He has spoken to SCDC who has failed to take the action to alleviate the problems. Cllr Falconer who was present at the meeting agreed to talk to SCDC and the Cabinet Portfolio Member

for the Green Environment and report back to the Parish Council. **Action: Cllr Falconer / Clerk**

94.14 Meetings attended by councillors / clerk

- a. Cllr Newell gave her report on the Quarry Liaison Meeting she had attended on the 2nd June.
- b. Cllr Warham gave her reported on the Safer Neighbourhood Team Meeting she had recently attended.

95.14 Members questions to the Chairman

- a. Cllr Newell reported that no further fly-tipping had occurred since the last Parish Council Meeting.

96.14 Date of next meeting

Wednesday, 9th July 2014

The Chairman closed the meeting at 21.21 pm.

Signed Date.....

Angie Buggs
Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council