

BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL

Minutes

Of the Parish Council Meeting held at Trinity Park at 7.30 pm on Wednesday, 9th July 2014

Present

Cllr E Warham – Chairman

Cllr G Watts

Cllr A Day

Cllr Y Chartier

Cllr B Newell

Cllr A Wells

Cllr V Falconer – Suffolk Coastal District Council

Cllr P O'Brien – Suffolk County Council / Suffolk Coastal District Council

Pc Paul Smith

PCSO Stephen Baddeley

Mrs A J Buggs – Clerk

97.14 Apologies for absence

Apologies for absence were received from Cllr B Davies, Cllr J Batham and Cllr E Lawrence.

98.14 Declaration of interest

None

99.14 Minutes

The minutes of the Parish Council Meeting of the 11th June 2014 were approved as being a true record.

The Clerk reported that she had received a complaint from a parishioner that the minutes of the Parish Council held on the 14th May 2014 were inaccurate. Cllr Batham had reported that several of the houses situated on Purdis Farm have problems with fire hazards which dates back to when the houses were built. The parishioner believed that this statement was incorrect and that there is no fire hazard and that the actual problem is that some of the houses were not built to meet the fire prevention standards in place at that time. The Clerk reported that she had explained to the parishioner that the minutes could not be changed as they had already been agreed and signed as being a correct record. However, the Clerk had agreed to bring this matter to the attention of the Parish Council. Following discussion it was agreed that the Clerk should contact the local Fire Officer to verify the situation with the houses. **Action: Clerk**

100.14 Matters arising from the minutes

None

101.14 Co-option of New Councillors

The Clerk stated that the co-option of new councillors had been placed on the agenda however there were no new councillors at the meeting. No action.

The meeting was adjourned to receive reports from:

- Cllr O'Brien – Suffolk County Council / SCDC Council – written report

Suffolk County Council

Wind-farm off Suffolk Coast

Suffolk's place at the centre of the off-shore wind industry has been assured. The East Anglia One project has been approved by the government, heralding a boost for the regional economy, estimated at £500million, and the potential for over 1,600 new jobs. The planned development, for up to 240 wind turbines, is the largest to be approved in the UK and is predicted to generate enough power to meet the equivalent annual electricity demands of around 820,000 homes. The project, a joint venture between ScottishPower Renewables and Vattenfall, could see construction begin in 2017 with power being exported in 2019. The benefits to the county will be enormous and will see new jobs created, business opportunities opening and extra investment in the local economy.

New Measures to Tackle Alcohol

A new report to the Suffolk Health & wellbeing Board unveils the long term damage caused by the excessive consumption of alcohol. Approx. 182,000 working days are lost each year through over-indulgence, and the cost to the NHS in Suffolk for 2009/10, was £48million, with a further £15m as a result of alcohol-related crime. These figures form part of the first integrated alcohol strategy for Suffolk, bringing together local councils, health, the voluntary sector, police and the alcohol industry to promote sensible drinking and tackle the negative impacts of excessive alcohol use. The key strategy themes include: establishing safe and sensible drinking as the norm; preventing further increases in levels of ill health caused by alcohol; improving the health of problem drinkers; reducing the incidence of alcohol-related crime and anti-social behaviour; and developing a Suffolk public health responsibility to work with local producers and suppliers of alcohol.

New £6m Care Home

A new £6 million state-of-the-art care home has opened in Mildenhall. The new 60 bed care home is the first of ten across the county by Care UK, as part of their £60million investment in care facilities in Suffolk.

Independent Help

Four Suffolk councils are recruiting independent people to help maintain the high standards of councillor conduct. Four members of the public are needed to fill these roles within SCC, Ipswich Borough Council, Babergh and Mid Suffolk District Councils. They will be helping to deal with complaints and to advise councillors receiving a complaint. The councils are looking for those who are fair, pragmatic and committed to high standards of behaviour. They are also keen that those appointed should reflect the profile of the local community. A small annual allowance will be paid, together with a case fee and expenses. The time commitment would be roughly three hours a month.

- Cllr Falconer – Suffolk Coastal District Council – verbal report

Cllr Veronica reported that she had now moved house and her new contact details are available on the Suffolk Coastal District Council website: 18 Drybridge Hill Woodbridge IP12 4HB Telephone 01394 388243 veronica.falconer@suffolkcoastal.gov.uk.

Refuse Collection

The refuse collection is being changed and residents may be allocated a different day for collection. The collection teams will be starting at 5 am therefore residents will need to put out their bins by 6 am on the day of collection. The new collection service will commence week commencing 21st July 2014. The aim is to reduce costs by approximately £230,000.

- Suffolk Police – PC Paul Smith – written report

Period 1st June – 30th June 2014

Parish	No of Crimes Recorded	Same Month Last Year
Brightwell	1	1
Bucklesham	3	3
Foxhall	2	0
Levington	1	0
Nacton	5	4
Newbourne	0	4
Purdis Farm	12	14
Waldringfield	1	3
Total Crime This Month	25	29

This month's recorded crime was 25. The level of recorded crime for the same period in 2013 was 29.

Newbourne are again crime free this month.

Brightwell recorded 1 crime this month, between the dates 27/05 – 17/06, a caravan in storage on a farm, was entered and a sink and water pump removed.

Levington recorded 1 crime again this month, whereby various outbuildings on a large estate were entered overnight on the 9th of June and again on overnight on the 10th of June, various items were taken, a police direct message was issued and enquiries are still ongoing.

Waldringfield also recorded 1 crime this month. The pro shop at a local golf course was entered overnight on the 11th June and various items were taken, a police direct message was issued, enquiries are on-going.

Foxhall had 2 reported crimes this month. Damage was caused to a vehicle in a private roadway, the offender was issued with a community resolution, and a person was charged with driving a motor vehicle whilst under the influence of drink/drugs.

Bucklesham had 3 reported crimes this month. 2 people were charged with Possession of a Class B Drug, and petrol was taken from a fuel tank of a parked car over 2 consecutive nights.

Nacton had 5 reported crimes again this month, a person received a police caution for Theft other. A car parked for over a week due to a breakdown was damaged by means unknown. An insecure

shed was entered and items taken from within, the victim has been given Security advice. 1 person was charged with Criminal damage to a dwelling and assault.

Purdis Farm had 12 recorded crimes, all of these crimes relate to Sainsbury's.

A view of crime maps and data can now be found on the Internet www.police.uk

The next Public Community Panel Meeting is being held at **Felixstowe Town Hall in Undercliff Road West from 6pm on Tuesday 15 July.**

Please come and join us or email us at felixstowe.snt@suffolk.pnn.police.uk prior to these meetings with any issues you would like to be considered as one of the Priorities.

The meeting was re-convened.

102.14 Clerk's Report

The Clerk's report had previously been circulated and it was agreed that some of the items should be discussed as per the agenda.

Parking

An email has been received from Suffolk Association of Local Councils which had previously been circulated.

Suffolk County Council has requested that this consultation be forwarded onto you.

Following research into local parking, Suffolk County Council has developed revised guidance to deliver appropriate levels of parking across the county. The guidance will provide policy advice and set advisory levels of parking for new development. Public consultation will run from the 23rd June to the 4th of August.

The document can be viewed at:

<http://www.suffolk.gov.uk/environment-and-transport/planning-and-buildings/planning-and-design-advice/consultation-on-the-suffolk-advisory-parking-standards> and comments can be sent to planning@suffolk.gov.uk

For further information about this consultation, please click on the below link to access the Suffolk CC website:

<http://www.suffolk.gov.uk/environment-and-transport/planning-and-buildings/planning-and-design-advice/consultation-on-the-suffolk-advisory-parking-standards/>

Revised Code of Conduct

A notification has been received from Suffolk Association of Local Councils as follows:

It has been necessary to slightly revise the Suffolk Local Code of Conduct for Town and Parish Councils to ensure consistency with the principal councils. In particular, it was necessary to remove

an unnecessary restriction from paragraph 7.2 which required applications for a dispensation to be approved at a meeting before that at which it was required.

The opportunity has also been taken to update the supporting forms and documents that accompany the Code, together with a new flow-chart to assist councillors and non-councillor members of committees/sub-committees. Hard copies have been sent this week to each member council with the latest edition of The Local Councillor, but all of them can be obtained from the SALC website <http://salc.onesuffolk.net/login/members-area/resources/governance-code-of-conduct>

Access to the SALC website listed below:

A briefing paper is attached but it is stressed that Councils will need to adopt the revised Code of Conduct (this has been framed with a box and dated June 2014 to reduce confusion). However, although new forms are available, there is no requirement for existing councillors to re-register their interests.

The Local Councillor also includes information about a change in advice, meaning councillors who are Council Taxpayers should no longer seek a dispensation before being involved in debate about precept-setting. However, where a whole-term dispensation has already been granted, there is no need to take any further action, but such dispensations will not require to be considered from next May.

Individual Electoral Regulations (IER)

As from the 10th June 2014 IER will be introduced.

Instead of using a household form to register to vote, everyone will take responsibility for their own registration. In order to apply, a person will need to provide their National Insurance number and date of birth. This will be used to verify that the person making the application is who they say they are and will in turn reduce the risk of fraud and inaccurate entries on the register. With IER, the first time, people will also be able to register on line. IER will make registering to vote safer and more convenient.

From June any new application to register will be made individually. It can be made on line at www.gov.uk/register-to-vote or on a paper form. Applications will be checked against government records before they can be added to the register. An IER Digital Service has been created to support Electoral Registration Officers carrying this out. All currently registered electors will have their name and address checked against government records so that they can be confirmed under IER. The vast majority of those on the register will confirm and will be automatically transferred to the 'IER register' without having to do anything. Each currently registered elector will then receive a letter from their local Electoral Registration Officer to let them know that either:

- They have confirmed and been successfully transferred to the 'IER register' and do not need to do anything further.
- They need to provide additional information to their Electoral Registration Officer in order to be registered under IER.

From July the Electoral Commission will run a national IER publicity campaign encouraging people to look out for their letter. More work will be done by local Electoral Registration Officers to ensure that everyone who should be on the register has had a chance to apply and they will also check that their register has had a chance to apply and they will also check that their register is accurate.

103.14 Planning

Planning Application for Consideration

DC/14/1992/FUL Heather Lea Elmham Drive Foxhall – Side rear extension and loft conversion to create first floor accommodation – No objection

SCDC Planning Application Decisions

DC/14/1227/FUL Land Rear of Caris House and Brook House Purdis Farm Lane Purdis Farm – Demolition of existing dwelling and erection of 5 dwellings (resubmission) – Refused

A letter had been received from Suffolk Coastal District Council stating that the above application had gone to appeal. All comments must be received by 6th August 2014 and must quote the appeal reference number APP/J3530/A1412221040. Cllr Falconer stated that although the Parish Council's comments would automatically be put forward to the Secretary of State she recommended that the Parish Council resubmit their comments. **Action: Cllr Watts / Clerk**

104.14 Locality Budget 2014/2015

At the last meeting the Parish Council had agreed to consider using part of the Locality Budget to install a rubber surface in the goal mouth of the children's play area in Murrills Road. The Clerk reported that she had now received the plan for the proposal from Cllr Lawrence which would enable her to obtain quotations for the work. **Action: Clerk**

105.14 Woodland Adjacent to Whitethorn Road

The Clerk reported that an email had been received from a resident in Whitethorn Road asking whether the Parish Council would be prepared to cover the cost of the tree work required. The Clerk had contacted Suffolk Association of Local Councils asking their advice on the legality of funding this work. The Clerk reported that she had received an email from SALC stating that if the trees are on private properties then the maintenance of them is the responsibility of the householders. If outside private property then it will be the responsibility of either the District Council, or if it abuts a road etc it would down to SCC Highways. If the Parish Council were to use S137 the auditors would probably query the expenditure. Additionally, they felt that the Parish Council would be setting a precedent. Cllr Wells proposed, seconded Cllr Warham that the Parish Council should not financially support the householder – all in favour. It was agreed that the Clerk should contact the householder explaining that although the Parish Council would support him in his endeavour to seek a satisfactory outcome they could not support him financially and that the Parish Council would also contact Cllr Falconer. **Action: Clerk / Cllr Falconer**

105.14 SALC New Councillor Courses

The Clerk stated that she had received up to date information on the new councillor courses currently available. Following discussion Cllr Warham proposed, seconded Cllr Watts that the Parish Council should fund Cllr Chartier to attend one of the two day events – all in favour. **Action: Clerk / Cllr Chartier**

106.14 Finance

Income

None

Expenditure

Clerk's Salary and Expenses June 2014	£295.48
HMRC Tax April-May 2014	£175.00
Brightwell PCC	£200.00
Bucklesham & Foxhall Village Hall	£200.00

Cllr Warham proposed, seconded Cllr Watts that the above expenditure is approved – agreed.

Action: Clerk

107.14 Correspondence

- a. Letter received from Suffolk Coastal District Council outlining the proposed changes to the Refuse Collection Service.
- b. Temporary Closure of the U3207 Kennels Road Foxhall

Letter received from Suffolk County Council Head of Legal Services stating that they are intending to make an order to carry out carriageway repairs under Road Traffic Regulation Act 1984: Section 14.

108.14 Meetings attended by councillors / clerk

- a. Cllr Newell reported that Cllr Warham and herself had attended the recent "World of Planning Event" at Suffolk Coastal District Council which had been held to train councillors on the Public Access System.

109.14 Members questions to the Chairman

- a. Cllr Newell reported that she had received a complaint from a resident who lives at Lodge Farm Cottage regarding flooding problems in Purdis Road. Wally says that the problem is caused by a fly-tip of hedge trimmings, etc from a lorry some 18 months ago that has filled the deep ditch. Previously Highways had attended every year with a suitable digger and kept it clear of silt but this year it has not happened. During the last flooding the Fire Service had to push a car out of the water because the driver couldn't get out of the car and they had to close the road. The resident is concerned that emergency services might not get into his property if required which is alongside the affected stretch of road.

He makes a strong point that the clearing of the ditch needs to be done now while the weather is good and not leave it until more rain arrives.

The Clerk contacted Malcolm King at Suffolk County Council who has visited the site and has agreed to place an order for their contractor for the work to be completed as soon as possible. Additionally he is going to ask them to sweep the road and also clean out the drainage soakaway which is on the other side of the farm entrance at the same time.

- b. Cllr Wells asked when Richard could install the two Purdis Farm seats. The Clerk stated that the seat on the green area of Murrills Road could go ahead but the Parish Council are waiting approval of the licence from Suffolk County Council. **Action: Cllr Wells / Clerk**

110.14 Date of next meeting

Wednesday, 10th September 2014

The Chairman closed the meeting at 21.14 pm.

Signed Date.....

Angie Buggs
Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council