

BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL

Minutes

Of the Parish Council Meeting held at Trinity Park at 7.30 pm on Wednesday, 2nd April 2014

Present

Cllr E Warham – Chairman
Cllr A Wells
Cllr B Newell
Cllr G Watts
Cllr E Lawrence
Cllr A Day
Cllr V Falconer – Suffolk Coastal District Council
Mrs A J Buggs – Clerk
PCSO Glynn Bown

50.14 Apologies for absence

Apologies for absence were received from Cllr B Davies, Cllr J Batham, PC Paul Smith and Cllr P O'Brien – Suffolk County Council / Suffolk Coastal District Council.

The Clerk reported that Cllr Davies is ill and in hospital. The Clerk asked for the approval of the councillors for Cllr Davies' continued absence due to illness. Following discussion Cllr Warham approved, seconded Cllr Newell that approval be given – all in favour. It was agreed that the Clerk should purchase a get well card. **Action: Clerk**

51.14 Declaration of interest

None

52.14 Minutes

The minutes of the Parish Council Meeting of the 12th March 2014 were approved as being a true record.

53.13 Matters arising from the minutes

40.14 Parish Plan Distribution

The Clerk reported that she had been advised by Optic Marketing that the Parish Plan had been distributed. Councillors expressed concern that there were a number of households which had not received a copy of the plan. It was agreed that the Clerk should contact Optic Marketing. **Action: Clerk**

The meeting was adjourned to receive reports from:

- Cllr O'Brien – Suffolk County Council / SCDC Council – written report

School Re-organisation in Bury St Edmunds

School re-organisation will be going ahead in Bury St Edmunds. The scrutiny committee met to study the cabinet's decision-making process following a call-in of the decision by Labour councillors. Last month, the County Council published the results of the extensive public consultation which found overall support for the move to two tier education in the town. Public notices for each school will now be republished on 21st March 2014. Members of the public will have four weeks to express their views on the proposals. If, following consideration of views expressed on the public notices, final approval is given, the first changes to schools would occur in September 2015 and complete in September 2016.

Joint Campaign Launched to Tackle Under-Aged Smoking

SCC's Trading Standards and Public Health teams have joined forces this week to launch a campaign aimed at reducing the number of under-aged smokers. Starting on National No-Smoking Day, the "Don't get me Started" campaign aims to encourage parents, schools and retailers of tobacco to play their part in helping prevent under-aged people from smoking. The campaign reminds retailers of their legal duty to make sure that they do not sell tobacco products to anyone under the age of 18.

A-Z of Recycling Launched

A new campaign for 2014 "Waste Less and Save More" has been launched by the Suffolk Waste Partnership. A new A-Z of Recycling has been launched to help discover ways to reduce waste and save money. The A-Z of Recycling, a searchable directory, added to the Suffolk Recycling website, shows how to reduce, re-use and recycle standard household items. It also covers ways of re-using clothing and other textiles, as well as how to avoid food wastage. Last year it cost the Suffolk taxpayer £3.5 million to dispose of recyclable items that ended up in landfill. The A-Z of Recycling can be found by going to <http://www.greensuffolk.org/recycling/a-z-of-recycling>.

Work Begins on a New Care Home at Cedars Park Stowmarket

Work has begun on a new care home in Stowmarket that will provide 24 hour nursing care, specialist dementia services, a small cinema, hairdressing salon and café and shop. The well-being centre will open seven days a week, and provide day clubs and specialist care, therapy sessions and activities which will be available to people living in the community.

Consultation Begins on Opening Hours for Suffolk Records Office

The public are being encouraged to have their say on proposals for an improved Suffolk Records Office (SRO) service. The consultation takes place between Monday, 10th March and Friday, 4th April and gives the public the opportunity to share their views on the proposals which detail the benefit in reducing the week-day opening hours, improving the service on a Saturday and developing a key on-line presence.

Suffolk Businesses Raising the Bar

Businesses have been Raising the Bar in Suffolk by talking to school pupils about the most important employability skills they'll need, to help them prepare for the world of work. SCC has been working in partnership with schools and arranging for local businesses to visit schools across Suffolk and educate young people about employment opportunities in the county. The sessions are designed to improve attainment and increase aspirations for young people in Suffolk. A wide range of

businesses have taken part, from banks to energy companies, from ports to the police. SCC is encouraging businesses, whatever their size, to come forward and offer their support to Raising the Bar. For more information please call Andrea Davies on 07850224009 or email her at andrea.davies@suffol.gov.uk.

- Cllr Falconer – Suffolk Coastal District Council – written report.

Coastline Lite

Over the years I have tried to keep you up to date with a fair number of the goings on at Suffolk Coastal District Council either by my report or recommending that you read the Coastline Magazine that goes out about 3 times a year. From now on the Cabinet Portfolio Chair Cllr T J Haworth is submitting an electronic newsletter *Coastline Lite* which is being distributed to Parish and Town Councils highlighting various issues.

Community Enabling Scheme

In the few weeks since each District Councillor was given a sum of £4,000 to allocate some or all for the year 2013/2014 I have allocated £3,400 to schemes in Waldringfield, Levington and Bucklesham. £600 will be rolled over into year 2014/2015 making the year 2014/2015 budget £4,600. Please bear in mind that if any projects in your parish come to your attention, please ask them to contact me re some funding.

Suffolk Coastal District Council's Office Move

The current building is too large and not fit for purpose and in a poor state of repair; hence much work is going in to exploring exactly what to do. The preferred option at present is near the old Girdlestone's site in Melton but the costs have got to be worked out and it must be justified financially.

Boundary Changes

The Boundary Commission recently came back with their findings and took notice of Suffolk Coastal District Council's calculation of ward boundaries. It is likely there will be 42 seats. Brightwell, Foxhall and Purdis Farm along with Nacton will become the Nacton Ward. Levington, Stratton Hall, Bucklesham, Newbourne, Waldringfield, Hamley with the addition of Kirton and Falkenham will be the Kirton Ward. SC will be writing again with their comments and recommendation as can councillors.

Police Control Room

At Thursday's Full Council Meeting the Conservative members resolved to call on Tim Passmore, Suffolk's Police and Crime Commissioner to strongly resist closure of the Police Contact and Control Room at Martlesham Police HQ. This is a critical part of front line policing which TP has pledged to protect. SC want TP to secure major cost savings from administrative simplification and integration in partnership with Norfolk Police. The Labour councillors were unwilling to support this response to TP and voted against the proposal to suggest the best possible way of ensuring a quality, but affordable, police service for Suffolk. Watch this space.

- Suffolk Police – PC Paul Smith – written report

Period 1st March – 26th March 2014

PCSO Bown introduced himself to the meeting and reported that another PCSO would be starting to work in the area in approximately 6-8 weeks.

PCSO Bown reported that a Cannabis Factory had been uncovered in Penny Lane Purdis Farm

Parish	No. of crimes recorded	Same month last year
Brightwell	0	0
Bucklesham	1	1
Foxhall	0	0
Levington	1	4
Nacton	5	2
Newbourne	1	1
Purdis Farm	8	15
Waldringfield	1	3
Total Crime this month	17	26

This month's recorded crime was again 17. The level of recorded crime for the same period in 2013 was slightly higher (26).

Brightwell and Foxhall are again crime free this month.

Bucklesham recorded 1 crime this month, officers investigated a report of Theft from a Motor vehicle, a car was parked on the road outside the primary school, locked but with a handbag in the passenger foot well, the window was smashed and the handbag removed. Security advice has been given to the victim and will be given to other parents at the school.

Levington had 1 crime reported this month, Criminal Damage Vehicle, whereby a car that had been parked in the layby on the old A45 due to a flat tyre, was badly damaged overnight. A Police Direct message was issued asking for information.

Nacton had 5 reported crimes this month, officers investigated a Burglary Other Building, an old out building located down a dirt track, was entered and a motorbike was taken, also linked to this crime was an offence of Attempted Theft as some other items had been removed but abandoned just outside the property. There were 2 Theft from Motor Vehicle reports, a car parked in the picnic area of Nacton Foreshore, which was left secure but with various items on display was entered and the items taken, and diesel was taken from the fuel tank of a Lorry parked in the layby outside the Orwell Truck Stop. Officers also investigated a report of Counterfeit Money being passed as genuine.

Newbourne recorded 1 crime this month. Interference with a Motor Vehicle, whereby a vehicle parked in Blackthorns Car Park, was damaged by an unknown item, entered and the wires were exposed but nothing was taken.

Purdis Farm had 8 recorded crimes, 7 of these relate to Sainsbury's or Homebase. The other was a report of Offences to Wildlife. A dog entered a private field in Purdis Farm Lane and attacked some sheep grazing in the field.

Waldringfield had 1 report of Theft Other. The victim was attending a birthday party at the local village school, and left her mobile phone unattended on a table, when she returned to the table the phone was missing.

A view of crime maps and data can now be found on the Internet www.police.uk

The next Public Community Engagement Meeting is being held at Waldringfield Village Hall on Tuesday 20 May from 6pm.

Please come and join us or email us at felixstowe.snt@suffolk.pnn.police.uk prior to these meetings with any issues you would like to be considered as one of the Priorities.

The meeting was re-convened.

54.14 Clerk's Report

The Clerk's report had previously been circulated and it was agreed that some of the items should be discussed as per the agenda.

Parish Plan Delivery

I have been advised by the distributors of the Parish Plan that they have now been delivered to the households identified.

Jubilee Tree

I received a telephone call on Friday, 28th March 2014 to say that the Jubilee Tree was being planted that day. Chris has advised me that we need to ensure the good health of the tree that it should be given at least 2 or 3 buckets of water every week. I would be grateful if a councillor(s) to volunteer to undertake this task on a weekly basis.

55.14 Planning

Planning Applications for Consideration

DC/14/0850/VOC – Trinity Park Felixstowe Road Purdis Farm – Additional use of Trinity Par for a two day summer music event (variation of condition 2 of planning permission consent C11/2129)

PC Comments:

The Parish Council object to the above application for the following reasons:

1. The licence states 'no live music after 2000 hours on Sunday'. The application states in the Protocol (Appendix 3) live music until 2200 hours on Sundays. We object as the planning application should not contravene the already granted licence.
2. The premises licence contains a very poor quality site plan. The online copy is also illegible. The Parish Council are therefore being asked to approve an application for which we are not in possession of the full information. We believe this site plan is important as we assume it portrays the stage location/direction.

3. The Parish Council would like to know whether SCDC Planning Department has written to all of the properties as stated. There is also inconsistency with the last paragraph which states SCDC's obligation.

DC/14/0866/FUL – 1 Holly Close Purdis Farm – Loft conversion and roof extension to provide additional bedroom accommodation including part cladding of existing front elevation.

PC Comments: No objection.

56.14 Parish Newsletter

Cllr Day circulated a draft copy of the proposed layout of the Parish newsletter. Following discussion Cllr Warham proposed, seconded Cllr Newell that the following should be agreed – all in favour.

£324.00	Full colour printing on white paper
£350.00	Cathy Shelbourne (edit and proof read the content)

The Clerk to request the £674.00 to be financed from the Locality Budget 2014/2015.

In view of the problems associated with employing a marketing company to carry out the distribution of the Parish Plan councillors should undertake the delivery of the newsletters. PCSO Bowen agreed to assist with the distribution. It was agreed that the Clerk should send photographs to Cllr Day for inclusion. **Action: Clerk / Cllr Day**

57.14 Locality Budget 2014/2015

The Clerk reported that the Locality Budget for 2014/2015 is £1,700.00.

As agreed in Agenda Item 56.14 the Clerk should request the £674.00 for the Parish Newsletter to be financed out of the Locality Budget 2014/2015.

Cllr Lawrence reported that maintenance work needed to be carried out on the area open space area adjacent to Murrills Road and it was felt that the Locality Budget 2014/2015 could be used to finance the project. It was agreed that the Clerk should contact Suffolk Coastal Services to obtain a quotation for the cost of the work. It was agreed that Cllr Lawrence would send a map of the area identifying the work required. **Action: Clerk / Cllr Lawrence**

Cllr Warham reported that the paths close to the Bucklesham Road play area are overgrown with buddleia, blackberries etc. Cllr Lawrence to send up to date pictures to the Clerk to report the issues to Suffolk Coastal District Council. **Action: Clerk / Cllr Lawrence**

58.14 Dog Waste Bin Meadow Crescent

Cllr Lawrence reported that there are three dog bins in the Meadow Crescent area; one at each entrance to the play area. The Parish Council agreed that no further dog bins are required in the area and that a letter should be sent to Therese Coffey MP enclosing a map showing the location of the bins. **Action: Clerk**

59.14 Finance

Income

None

Expenditure

A J Buggs (Salary and Expenses March 2014)	£292.21
HMRC – Clerk’s Tax	£161.80

Cllr Wells proposed, seconded Cllr Warham that the above expenditure is approved – agreed.

Action: Clerk

60.14 Correspondence

None

61.14 Meetings attended by councillors / clerk

None

62.14 Members questions to the Chairman

- a. Cllr Newell reported that the Hollies is still unsecured and that she had been inside the building. It appears to be being used to play some kind of game. It was agreed that the Clerk should again report this to Suffolk Coastal District Environmental Health. **Action: Clerk**
- b. Cllr Newell reported that Purdis Road is in a bad state of repair. It was agreed that Home Farm should be requested to sweep the soil off the road and the Suffolk County Council Highways should be requested to empty the drain at Lodge Farm as the foundations of the drain are visible. **Action: Clerk**
- c. Cllr Newell reported that Suffolk Coastal District Council do not report fly tipping as a crime. The police are recording the number of incidents of fly tipping. There have been incidents of both domestic and builders’ fly tipping in Monument Farm Lane.
- d. Cllr Warham asked for volunteers to write a report for each of the three parishes for the Annual Parish Meeting; Foxhall – Cllr Wells / Cllr Day; Brightwell – Cllr Newell; Purdis Farm – Cllr Warham.

63.14 Date of next meeting

Wednesday, 14th May 2014
Annual Parish Meeting 7.00 pm
Annual Parish Council Meeting 7.30 pm

The Chairman closed the meeting at 20.43 pm.

Signed Date.....

Angie Buggs

Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council