

BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL

Minutes

Of the Parish Council Meeting held at Trinity Park on Wednesday, 13th November 2013

Present

Cllr E Warham – Chairman
Cllr A Wells
Cllr B Newell
Cllr G Watts
Cllr E Lawrence
Cllr A Day
Cllr Patricia O'Brien – Suffolk County Council / SCDC Councillor
Cllr Veronica Falconer – Suffolk Coastal District Councillor
Mrs A J Buggs – Clerk
9 members of the public

177.13 Apologies for absence

Apologies for absence were received from Cllr J Booth, Cllr J Batham, PC Paul Smith and PCSO Glynn Bown.

178.13 Declaration of interest

None

179.13 Minutes

The minutes of the Parish Council Meeting of them 9th October 2013 were approved as being a true record.

180.13 Matters arising from the minutes

There were no matters arising from the minutes.

The meeting was adjourned to receive reports from:

Cllr O'Brien – Suffolk County Council / SCDC Council – written report

Suffolk Coastal District has sent a letter to all parish and town councils inviting a representative to a meeting on the 18th November to discuss finances and the situation regarding the Council Tax Support Grant. Formerly Suffolk Coastal District Council would receive a separate amount from government for council tax support. This is no longer the case and because of financial pressures the grant will be phased out over a four year period. To gain an understanding of these matters I believe it would be useful to attend this meeting.

There are now a wider range of services being provided at Woodbridge library. Since the beginning of the year Suffolk Coastal District Council has broadened the services it offers at Woodbridge. The library is now a key point of contact for all council services, not just Tourist Information. A member of the Customer Service team is also available to help with enquiries.

As Suffolk County Council Deputy Portfolio Holder for Public Protection I spoke at the launching of the Stop the Loan Sharks Project in Lowestoft. Loan sharks prey on the most vulnerable in society, causing unimaginable stress and often physical harm. The campaign focuses on prevention by raising awareness, providing advice and support and importantly in championing legitimate credit agencies, including credit units.

Cllr V Falconer – Suffolk Coastal District Council – written report

The weeks are flying by and in another 6 weeks it will be Christmas. The last month has seen busy district council wise for me with a rise in the number of constituent queries.

A couple of weeks ago the fourth Quality of Place Awards took place in the Council Chamber. It was a very interesting evening with award presented to those involved in seven outstanding projects which were judged on quality of design, detailing, quality workmanship, materials and sustainability.

Categories

Design – New Build Non Residential
Design – New Build Residential

Winners

Brass Plaque and Certificate
The Red House in Aldeburgh
Walk Farm Barn Westleton

Highly Commended Certificate

Rivercote Woodbridge

Design – Extension and Conversion

Bethesda Baptist Church Felixstowe
Fludyer Arms Felixstowe

Building Conservation

Brass Plaque and Certificate
Darsham House Darsham

Highly Commended Certificate

1928 House in Aldeburgh

The winners – Owners, Architects, Builders, etc. were delighted. You should be able to see their work on www.suffolkcoastal.gov.uk/yourdistrict/planning/policy/qualityofplace/.

Police and Crime Commissioner

Tim Passmore PCC and Douglas Paxton Chief Constable have been holding several public meetings explaining their roles and listening to what the public views are, along with explaining efficiencies re running costs, solving crime, responding to emergencies, collaborative work etc. Tim Passmore mentioned that the Response Hub scheme is not working and the Woodbridge office is going to be sold. I attended the Felixstowe meeting along with Parish councillors from some of the villages in this Ward. Most questions asked referred to the problems of anti-social behaviour (ASB) in the Bent Hill area at night. Two teams are now dealing with the problem of rural crime and there are plans to increase the Police Force.

IT Planning Database

I am getting to grips with the new database – should anyone need any help please contact me and I will be happy to help you. The one thing that is helpful is that one can view all the documents;

design and access, letters from Parish Clerks etc without having to go into the offices in Melton or ask the Parish Clerk to let you have the Planning Application files. This is a big saving time wise.

Coastline

The November edition of this has been sent out to all householders. It confirms some of the things I have highlighted in the past and there is more in depth information on where the money goes; car parking, applying for grants, etc.

Suffolk Police – SNT Co-ordinator PC Paul Smith – written report

Crime Report for the Month of October 2013

Sainsburys

5 crimes of theft reported at the store and one non-crime for theft of fuel that was paid for due to a forgetful driver.

Purdis Farm

FE/13/1816 Criminal Damage Dwelling on the 25th October between the hour of 0900 hours and 1430 hours a large patio door has been damaged on a property in Purdis Farm Lane. This crime will be finalised pending a new line of enquiry.

Foxhall

FE/13/1762 Burglary other building overnight on the 15th October a business premise has been entered and a significant amount of money has been stolen. Also taken was a white transit style van.

FE/13/1869 Theft of motor vehicle between the dates of 1st and 4th November a green 4x4 vehicle was stolen from premises on Monument Farm Lane. This crime is still under investigation.

FE/13/1888 Burglary dwelling on Thursday, 7th November a property in Bucklesham Road was entered by unknown means between 1145 hours and 2045 hours the following day and a significant amount of jewellery and personal belongings stolen. This crime is still under investigation.

Brightwell

FE/13/1842 Common assault no injury on the 29th October two teenage girls on their way home were involved in an altercation with a teenage boy. The teenage boy has been identified and is being spoken to regards this crime.

The Clerk reported that an email had been received from Pc Paul Smith as follows:

Dog Micro Chipping

The Dogs Trust are promoting a huge dog micro chipping campaign in 2014 to run with the new government announcement that from the 6th April 2016 all dogs will have to be micro chipped. The Dogs Trust has new roaming chipping teams who will be offering FREE micro chipping across the UK.

Pc Smith would like to combine a "Paws on Control" event with dog micro chipping in the Purdis Farm area in the spring of 2014 and would like to use the grass area inside Gate 1. The Dogs Trust has a gazebo and the Pc Smith would provide a Police Pod for inclement weather. It was agreed that the Clerk would approach Trinity Park regarding the use of their site for the event. **Action: Clerk**

Community Speed Watch

Pc Smith has requested that the Parish Council provide a nominee to attend a further meeting regarding the Community Speed Watch so that details can be discussed concerning funding, location, administration, volunteers and training etc and report back to the Parish Council. It was agreed that the Clerk should contact Cllr Batham as she had expressed an interest in this initiative. **Action: Clerk**

The meeting was re-convened.

181.13 Clerk's Report

The Clerk's report had previously been circulated and it was agreed that some of the items should be discussed as per the agenda.

Parish Council Meeting Dates for 2014

All meetings commence at 7.30 pm on the second Wednesday of each month except August.

8th January 2014

12th February 2014

12th March 2014

9th April 2014

14th May 2014 – Annual Parish Meeting / Annual Parish Council Meeting

11th June 2014

9th July 2014

10th September 2014

8th October 2014

12th November 2014

10th December 2014

Standing Orders

Revised and updated Model Standing Orders have been received from Suffolk Association of Local Councils. The document will be circulated which shows the changes/updates recommended. Remember these are 'model' Standing Orders and do not have to be adopted in their entirety. We will be discussing the changes at the December Parish Council Meeting.

SALC LAIS1358

Scrap Metal Dealers

Local councils have long been concerned about theft of metal from village and town buildings and important infrastructure. Government has legislated in an attempt to ensure that scrap metal dealer activities do not facilitate illegitimate trade in metal, including through licensing arrangements and measures designed to prevent cash purchase of metal. Whilst this is being welcomed by some,

reservations have also been expressed that metal theft will become harder to police as it will be driven underground. Local councils will be mindful of the cuts in public service funding which might impact on any potential for enforcement work relating to this Act.

On 2 October 2013, Government published “Scrap Metal Dealers Act 2013: Supplementary guidance”. This is an important document explaining the application of an Act, the majority of the provisions of which commenced on 1 October 2013 including the requirement in section 1(1) to be authorised by a licence in order to carry on business as a scrap metal dealer.

SALC LAIS1359

Sustainable Communities Act

Town and parish councils (local councils) now benefit from a mechanism which enables proposals from local councils to improve the sustainability of their communities to be considered by Government.

The original idea of the Sustainable Communities Act 2007 was to provide an opportunity for people at grassroots level to help reverse community decline. It was introduced against a background of a national decline in small shops, banks branches, Post Offices, health facilities and other key facilities for communities. It was the result of a five-year campaign of over 100 national organisations, thousands of local organisations and tens of thousands of individuals. Local Works was the body that brought together and coordinated the drive to create and implement the Act and remains an active promoter of use of the Act.

‘We want to make localism real’ claimed Government when encouraging use of the Sustainable Communities Act. However, this was a difficult claim to sustain when local councils were not originally able to directly submit proposals under the Act. Government recognised the increasing role of town and parish councils in improving the conditions for local action. A consultation considered extending to local councils the right under the Act to submit proposals to the Secretary of State with a connected appeal to the ‘Selector’ (effectively an appeal mechanism against Government non-implementation of proposals under the Act). This right had hitherto been restricted to principal local authorities which meant that local councils could only raise their proposals with Government a) if a principal local authority had adopted the Act and b) if that principal local authority chose to adopt the proposal to take it forward. Government agreed to extend the power to local councils.

The Sustainable Communities Regulations 2012 give the Selector greater flexibility in the way proposals are considered. The National Association of Local Councils (NALC) has been given the new role of ‘Parish Selector’ (the Local Government Association applies for principal local authorities). Local Works have an observer role on the NALC Advisory Panel which will consider whether to re-submit any rejected proposals back to Government.

The Sustainable Communities (Parish Councils) Order 2013 came into force on 14 October 2013 with the effect that from thereon local councils are entitled to make proposals under the Act. With the wealth of challenges facing communities, not least in the context of the economy and changes to the planning system, it is foreseeable that local councils will wish to make considerable use of the opportunities presented under the Act.

Although the process for submitting proposals should be relatively simple, local councils will have to put forward compelling cases and consult comprehensively on proposals and will be hoping for clear

guidance on the process. Once the case for a proposal has been established, a formal resolution of the council should agree the proposal. It can then be submitted via the Barrier Busting Form at <http://barrierbusting.communities.gov.uk/>. It is important to note that the 2013 Order does not simply extend the barrier busting process (which is open to any individuals) to local councils. What it does that is special is to force Government to try to reach agreement on the local council proposals through the Selector process in the event that Government initially reject the idea.

The Selector process is outlined at:

http://www.nalc.gov.uk/About_NALC/SustainableCommunitiesAct2007.aspx.

However, local councils will note that, owing to NALC's official Selector role, they will need to look to their own local Association rather than NALC when putting together proposals and will be mindful of the need for some coordination to avoid duplication and help coherent proposals with an optimum chance of success emerge.

Budget Review Meeting 18th November 2013 6.30 pm Council Chamber, Suffolk Coastal District Council

Cllr Ray Herring, Leader of Suffolk Coastal District Council has invited Suffolk Town and Parish Councils to a liaison meeting as part of their commitment to keep local councils informed and consult about the Council's Budget and Medium Term Financial Plan. With continuing financial pressures they are meeting with Town and Parish Councils in order to highlight and discuss key issues/challenges.

The format for the evening will be as follows:

- Introduction by Ray Herring
- Presentation by Homira Javadi SCDC
- Presentation by Geoff Dobson SCDC
- Presentation by Supt Phil Aves, Suffolk Police
- Summary by Ray Herring
- Questions

I will be attending to gather information particularly relating to the SCDC's financial proposals for the year 2014/2015.

182.13 Planning

Goods Operator Licence Valley Works

Cllr Wells reported that an advertisement had been placed in the East Anglian Daily Times applying for a Goods Operator Licence for Valley Works by Forklift. Cllr Wells reported that he had researched the Government website and the Parish Council cannot comment on applications only near neighbours. The Clerk reported that she had received complaints from parishioners and it was agreed that replies should be sent giving them information on the Government website. **Action: Clerk**

Planning Applications

DC/13/3145/FUL 146 Bucklesham Road Purdis Farm – The erection of a two-storey side extension, first-floor front extension and single-storey rear extension. Erection of detached double garage (revised proposal to that granted under Planning Permission Ref C13/1174) – No objection.

DC/13/3127/FUL 76 Bucklesham Road Purdis Farm – Erection of two-storey side/rear extension and associated alterations – No objection.

DC/13/2774/FUL Toad Hall Farm Felixstowe Road Foxhall – Change of use of tack room and one stable to farm shop in association with Bluebell Nursery – No objection.

DC/13/2941/FUL 129 Bucklesham Road Purdis Farm – Construction of new front boundary wall and entrance gates –

The Group Parish Council objects to the application for the following reasons:

1. This property already has a brick boundary wall – unique in this eastern section of Bucklesham Road, Purdis Farm. The neighbouring development of 27 homes at Purdis Grange is completely ‘open plan’.
2. The intrusion of a wall 6 feet high with even higher piers, together with the proposed “Dallas type” access conflicts with DM(c) of the Local Plan, “the proposal is well related to adjacent properties and not designed in isolation; and the spirit of DM8(d), the proposal boundary feature (...) is of a form that reflects in location...”.

183.13 To discuss purchasing additional grit, dog and waste bins

The Clerk reported that the Parish Council had previously agreed to purchase two litter bins to be placed adjacent to Brightwell Village Seat and Murrills Road Bus Stop and grit bins (green) at the Waddling Duck Cottage in Hall Road Foxhall and Spring Bank Farm. Cllr Lawrence proposed, seconded Cllr Newell that two dog bins be purchased to replace old bins in Murrills Road and Foxglove Crescent – all in favour. **Clerk: Clerk**

184.13 Sewage Bucklesham Road

Cllr Warham reported that as a result of the meeting with Anglian Water representative, maintenance and customer liaison the following action had been agreed:

- Both properties will be fitted with non-return valves as near to the main sewer pipe as possible.
- Owners of 115 and possibly further up the lines, will be notified in case they also wanted a NRV fitted.
- The manhole close to the pumping station into which the three main lines flow will be fitted with an alarm as a blockage here was the cause of one of the floods. Apparently this is the first record of it blocking which is why it did not have an alarm of its own.
- Instructions will be clearly written that any trouble at the pumping station must be dealt with as soon as possible. Apparently there are varying responses according to the weather conditions and lack of local knowledge as alarms are monitored in Lincolnshire.

185.13 Locality Budget

The Clerk reported that the Parish Council had received a request via David Chenery Suffolk County Council and Cllr O’Brien Suffolk County Council to place a grit bin on Kennels Road which leads

directly on to the A12 dual carriageway via a steep slope. David Chenery has requested that the Clerk apply for licence from Suffolk County Council to site the bin.

Following discussion Cllr Watts proposed, seconded Cllr Day that the Clerk write to Cllr O'Brien requesting the purchase of the following from the Locality Budget.

1 Grit Bin Kennels Road (green) (agreed with Cllr Patricia O'Brien and David Chenery SCC)	£402.17
2 Village Seats Purdis Farm £600 each plus cost of installation £300	£1,500.00

Action: Clerk

186.13 Traffic Management – Purdis Farm

Nothing further to report.

187.13 Parish Council Meeting Dates 2014

All meetings to commence at 7.30 pm on the second Wednesday of each month except August.

8th January 2014
12th February 2014
12th March 2014
9th April 2014
14th May 2014 – Annual Parish Meeting / Annual Parish Council Meeting
11th June 2014
9th July 2014
10th September 2014
8th October 2014
12th November 2014
10th December 2014

Cllr Wells proposed, seconded Cllr Watts that the above Parish Council Meeting dates are agreed – all in favour. **Action: Clerk**

188.13 Parish Plan

Cllr Day reported that the summary was completed. This is now being populated with photographs and reformatted. The document is currently three sides of paper and will be distributed to householders in December. Permission has been given by The Tate to use a John Constable photograph at a cost of £60 plus VAT which covers 30 printed copies of the image and unlimited use on the website. It was agreed that Cllr Day could submit an expense claim to cover the cost of printer cartridges, paper, photocopying and mileage. **Action: Cllr Day**

189.13 Budgets / Precept 2014/2015

The Clerk reported that the Draft Budget 2014/2015 had been circulated to all councillors. In view of the fact that the Chairman and Clerk would be attending a Budget Review Meeting at Suffolk Coastal District Council on Monday, 18th November 2013 it was agreed that this item would be deferred to the December meeting. This would enable the Parish Council to have further information concerning Council Tax Support Grants. **Action: Clerk**

190.13 Finance

Income

2nd Payment – Precept £3,500.00

Expenditure

Clerk's Salary & Expenses October 2013 £236.70

Tate Images – Licence for use of John Constable Photograph – Parish Plan £60.00

Cllr Wells proposed, seconded Cllr Newell that the above expenditure is approved – agreed. **Action: Clerk**

191.13 Correspondence

- a. The Clerk reported that a letter had been received from Suffolk County Council Legal Department confirming the following orders:

Town and County Planning Act 1990 Suffolk County Council (Parish of Brightwell) (Footpath 9) Temporary Stopping Up Order 2013

Suffolk County Council (Parish of Brightwell) (Footpath 10) Temporary Diversion Order 2013.

Waldringfield Parish Council have been advised by the Clerk that the above orders have now been confirmed.

- b. The Clerk reported that revised Standing Orders had been received from Suffolk Association of Local Councils and had been distributed to all councillors would be discussed at the December meeting. **Action: Clerk**

192.13 Meetings attended by councillors/clerk

None

193.13 Members questions to the Chairman

- a. Cllr Day reported there is an old BT aluminium telephone box adjacent to the Boat Shop on the A1214. It was agreed that the Clerk should write to BT requesting removal. **Action: Clerk**
- b. Cllr Day reported that the Shepherd & Dog Public House had just been refurbished. New signs have been erected and Cllr Day had spoken to Liz Beighton Suffolk Coastal District Council Planning Officer who had said it would be difficult to take any action.
- c. There is graffiti on the speed limit signs between Sainsburys and Trinity Park. It was agreed that the Clerk should report this to Suffolk County Council Highways. **Action: Clerk**

194.13 Date of next meeting

The next meeting will be held at 7.00 pm on Wednesday, 11th December 2013

The Chairman closed the meeting at 9.30 pm

Signed Date.....

Angie Buggs
Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council