

BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL

Minutes

Of the Parish Council Meeting held at Trinity Park on Wednesday, 13th February 2013

Present

Cllr E Warham – Chairman
Cllr A Wells
Cllr B Newell
Cllr G Watts
Cllr L Smith
Cllr M Briggs
Cllr E Lawrence
Cllr B Davies
Cllr A Day
Cllr V Falconer – Suffolk Coastal District Council
Mrs A J Buggs – Clerk
2 members of the public

19.13 Apologies for absence

Apologies for absence were received from Cllr J Booth, Cllr J Batham, PC Paul Smith, PCSO Andi Hillman and Cllr P O'Brien.

20.13 Declaration of interest

No declarations of interest were received.

21.13 Minutes

The minutes of the Parish Council Meeting of the 9th January 2013 were approved as being a true record.

22.13 Matters arising from the minutes

04.13 Admiral Windows / Boat Shop Felixstowe Road

Cllr Day reported that the signs on the boundary fence had not been removed. It was agreed that the Clerk should contact the Planning Department again. **Action: Clerk**

23.12 The meeting was adjourned to receive reports from:

- Suffolk Police – PC Paul Smith – written report.

Crimes Reported Between 9th January and 9th February 2013

Brightwell

No reported crimes for this period.

Foxhall

20/01/2013 Bucklesham Road – During darkness hours unknown offenders have entered an insecure vehicle parked on a residential driveway. Once inside they have stolen various items from within. On further lines of enquiry.

Between 13/01/2013 and 16/01/2013 – Over a three day period unknown offenders have removed a catalytic converter from a car parked on a residential driveway. They have used cutting equipment to part the unit from the vehicle. No further lines of enquiry.

02/02/2013 Bucklesham Road – During darkness hours unknown offenders have stolen a caravan from a touring site in Bucklesham Road. The caravan was found later by Essex Police on the A12. Enquiries on-going.

05/02/2013 Purdis Farm Lane – During daylight hours unknown offenders have smashed a side window of a residential property and stolen a handbag from within. Enquiries on-going.

Between 05/02/2013 and 08/02/2013 Bucklesham Road – Over four day period unknown offenders have entered an insecure unit located within the garden of a residential property. Once inside they have stolen a ride on lawnmower. Enquiries on-going.

The Clerk reported that she had submitted a Freedom of Information Request to Suffolk Constabulary as follows:

“Under a Freedom of Information request, can I have a copy of statistics relating to speed cameras which are situated on the A1156 relating to the following information:

1. Between 1st January 2011 and 31st December 2012.
2. A1156 between Seven Hills Interchange and the Sainsbury’s roundabout.
3. Statistics on the number of vehicles stopped and drivers warned regarding speeding and the number of vehicle drivers prosecuted particularly relating to how much over the speed limit vehicles were travelling both for drivers being stopped and not prosecuted and stopped and prosecuted.”

The Police response is as follows:

“Suffolk Constabulary has identified two locations on the stretch of road referred to in the question, at Nacton (60 mph) and Foxhall (40 mph). In relation to the number of persons caught speeding at these sites, Suffolk Constabulary only holds information relating to Fixed Penalty Notices issued as a result of speeding detected by mobile speed camera vans. Please note that Community Speed Watch does not operate in these sites.

There were no such offences identified at Nacton.

For the Foxhall stretch of the road, a total of 320 offences were detected in 2011 and 83 offences detected in 2012. The highest speed recorded by the camera during 2011 was 60 mph and the highest speed recorded during 2012 was 53 mph.

It was agreed that the Clerk should ask PC Smith and PCSO Hillman to monitor the traffic based on the figures supplied under the Freedom of Information. **Action: Clerk**

Sainsbury's Crimes

5 offences of theft from the shop – 3 detected and 2 undetected.

Sainsbury's car park – offenders have stolen a quantity of clothing from the Oxfam charity bins at the location on 6 separate occasions during the month of January. Enquiries on-going.

The Clerk reported that she had contacted PCSO Andi Hillman who has stated that the police have been working closely with Howard Smith of Oxfam and that measures have been put in place to assist with the apprehension of the offenders.

Purdis Farm

04/02/2013 Meadow Crescent – During darkness hours unknown offenders have entered an insecure garage of a residential property and stolen a mountain bike from within. Enquiries on-going.

Between 02/02/2013 and 04/02/2013 Berry Close – Over a two day period unknown offenders have entered an insecure vehicle parked on a residential driveway and stolen various tools from within. Enquiries on-going.

- Cllr P O'Brien – Suffolk Coastal District Council / Suffolk County Council – written report.

District Council Report

Due to the revocation of The Regional Spatial Strategy on 3rd January, an Extraordinary Meeting of SCDC Full Council was called on 17th January at Stratford St Andrew.

The Regional Spatial Strategy contained a number of policies including policies relating to the numbers of houses required in SCDC.

The minimum number of houses required by the RSS was 7,900 and this was the figure used in the Core Strategy.

However, the National Planning Policy Framework was introduced in March 2012 and stated that local planning authorities should meet their full assessed housing need, unless there were strong environmental reasons.

The revocation of the RSS means the Core Strategy must accord with the NPPF and the NPPF figure for housing is close to 11,000.

However, because SCDC are in the midst of an inspection into its Core Strategy it called the meeting to recommend that members vote that the figure 7,900 is appropriate, subject to a review on the Core Strategy in 2015, which could increase the housing numbers to 11,000.

Members voted for the recommendation.

I hope the above is clear and I would suggest that members might wish to see a copy of the report, which will be on SCDC's website.

I voted against the recommendation because I have opposed the Core Strategy and the sighting of 2,000 houses at Martlesham. If the housing numbers are increased by 3,000 to 11,000 they will be focused in East Ipswich/Felixstowe Area. (See p.22 3.6 of the Sustainability Appraisal of Revocation of RSS contained in report to councils.

Boundary Review

There is a review of the boundaries for district council wards in order to achieve numerical parity, with regard to constituent numbers for councillors, as far as possible. At present there are wide variations in the numbers for councillors, as far as possible. At present there are wide variations in the number of councillors represent. Another reason for the change is that the work councillors do has reduced and therefore it is envisaged that the number of councillors for SCDC be reduced from 55 to 39. The Boundary Commission will be conducting the review.

Suffolk County Council Report

Last year, the council embarked on a two-year programme to save over £50 million from its annual revenue budget, in order to meet the reductions in government funding and increased costs of providing its services. At January's meeting, cabinet members discussed the second year of this programme – aiming to save £26 million by cutting management and back-office costs, reducing bureaucracy and working more effectively. This was agreed by the cabinet plus agreement on the proposal to freeze council tax for the third year in a row. These recommendations will go before Full Council on 14th February.

'Stay Safe' Scheme

Over 100 shops, pubs, restaurants, cinemas, community centres and other local places have signed up to a scheme designed to protect vulnerable people.

The 'Stay Safe' scheme ensures that people have places they can go to in town centres if they are feeling vulnerable. Businesses that sign up for the scheme receive special training and display a 'Stay Safe' window sticker. This could be young people who are being bullied, people with learning or physical disabilities, frail older people or those who may feel anxious when out in a busy public area. The scheme, which started in Felixstowe, has now been rolled out across 10 towns in Suffolk (Felixstowe, Woodbridge, Sudbury, Stowmarket, Saxmundham, Needham Market, Eye, Ipswich, Lowestoft and Beccles).

Cheaper Travel for Suffolk's Young People

Cabinet agreed detailed proposals for an Oyster-type card for young people have been developed to help with travel to college, training or work. The aim will be to provide young people with a card that will allow them to travel on public transport across Suffolk at a discount. Cabinet agreed.

Independent Enterprises

'Realise Futures' is an independent enterprise providing services that were formerly delivered by the county council. Realising Futures employees 130 adults with disabilities across a range of businesses, including Whitehouse Enterprises, Growing Places and Nowton Park Nursery. Its aim is to provide employment and training opportunities and advice to those who need extra help. The former SCC employees developed the social enterprise, independent of the county council, to

ensure that the services they provide could develop and prosper with greater flexibility and with the ability and freedom to secure access to other sources of funding.

Other examples include the 45 staff who have created Leading Lives – providing a range of support for people with learning disabilities; 460 staff who have transferred to the Industrial and Provident Society responsible for Suffolk’s libraries – saving money and ensuring that all Suffolk’s libraries are able to be kept open. The biggest change is with residential care, where 1,044 council staff will transfer to the care homes being built by Care UK, as part of their £60 million investment in Suffolk.

By-Pass

A by-pass, for the for villages on the A12 that will be significantly affected by the increased traffic due to the construction of Sizewell C, is being pursued with vigour by SCC. It is hoped that the discussions will prove positive.

I have written to EDF Energy re the option to site a lorry park opposite the crematorium at Seven Hills.

- Cllr V Falconer – Suffolk Coastal District Council – verbal report.

Cllr Falconer reported that over the next few weeks Parish Councils would receive a high number of consultation documents on which to comment as follows:

Help Shape the Future in Suffolk Coastal District Council
LDF Main Modifications
Sustainable Appraisal

The Boundary Commission will be carrying out a review of the Electoral Arrangements at Suffolk Coastal District Council. This includes the overall number of councillors and ward boundaries.

Cllr Falconer reported that Suffolk Coastal District Council District Council would be selling the current council offices in Melton and would be purchasing new premises in the Melton area.

The meeting was re-convened.

24.13 Clerk’s Report

The Clerk’s report had previously been circulated and it was agreed that some of the items should be discussed as per the agenda.

Grit Bins

The grit bins have been ordered / received and are being sent direct to Suffolk Coastal Services for placing in position and filling with grit.

Revised Bus Services in the Area – ESE Passenger Transport Enquiries

Anglian Buses	165
Stephensons	Breeze 3
Simonds	552
Nightingales of Beccles	108

First in Suffolk & Norfolk	102, 103, 105, X2, X22
Ipswich Buses	17
Galloways	456, 457, 459

These services will change/commence throughout January 2013.

Downloadable PDF timetables for these services can be found on the following website and clicking on the appropriate month.

[http://www.suffolkonboard.com/timetables leaflets/passenger transport service changes](http://www.suffolkonboard.com/timetables%20leaflets/passenger%20transport%20service%20changes)

or by contacting us on 0845 606 6171. Please note that these pages are frequently being updated to include new timetables and service change summaries so we would advise that you check this page regularly.

Roadside publicity is currently being updated.

Details of the above have been placed on the Parish Council website.

Further timetable information or to discuss the changes ring 0845 606 6171 or email passenger_transport@suffolk.gov.uk

Precepts and Referendums

Letter received from Suffolk Association of Local Councils confirming that an announcement that automatic precept referendums will not be applied to local councils in 2013 and confirming details of the Localisation of Council's Tax Reduction.

Planning Applications

A letter has been received from Suffolk Association of Local Councils confirming details of proposed further changes which could affect the nature of planning applications and resultant development.

Sustainable Communities Act

A letter has been received from Suffolk Association of Local Councils advising local councils of details of the Sustainable Communities Act.

Email from the Chairman of Planning & Transport Committee of Melton Parish Council

Email received from Cllr Butterwick Chairman of Planning & Transport Committee of Melton Parish Council as follows. This email has already been circulated to all councillors.

"You may already have had experience of SCDC's new interpretation of planning policy which effectively gives developers *carte blanche* to build houses wherever they want. We have just had our own first-hand experience of it. Our defeat was not at all unexpected, but this has served to strengthen our resolve that something must be done. Following consultation with my Planning & Transport Committee colleague, the attached press release and supporting documents have just been sent to the media. As I believe Melton is not alone in being exasperated by SCDC's planning service, I am sending this to all Town and Parish Councils in Suffolk Coastal District."

Following discussions it was agreed that the Parish Council should support Melton Parish Council. It was agreed that the Clerk should approach Suffolk Association of Local Councils requesting that they take a unified response from all local councils. **Action: Clerk**

25.13 Planning

Applications Received

C13/0109 Club House, Former Civil Service Sports Ground, Straight Road, Foxhall – Application for a new Planning Permission to replace an extant Planning Permission (C10/0243) for conversion and change of use of redundant sports accommodation to B1(A) Office Accommodation.

The council felt that it is unclear as to whether the application is a renewal of the existing planning permission or whether it was a completely new application.

Councillors expressed concern that the property had been gutted and it felt that there would be environmental issues due to the possibility of asbestos being on the site.

Following discussion it was agreed that the Clerk should contact Suffolk Coastal District Council to clarify the status of the application and to contact Environmental Health concerning the state of the property and the possible dangers. **Action: Clerk / Cllr Wells**

C12/2532 Land Adjoining Hillingdon House, Purdis Avenue, Purdis Farm – Erection of one dwelling submission of details under outline planning permission C11/0734)

Julian Dowding, a representative from the Butterfly Conservation Suffolk, was present at the meeting and expressed concern at the damage the development would do to the local wildlife in particular to the Silver-Studded Blue Butterfly (a UK Priority BAP species), roosting bats and other species of insects and amphibian and reptiles.

The Chairman of the Planning Committee reported that this was a very large development and that floor plans had not been received from Suffolk Coastal District Council.

The following was agreed:

- a. Julian Dowding would contact conservationists who might be interested in carrying out a bat survey. However, the bat survey would need to be carried out at appropriate times of the year and that a decision by Suffolk Coastal District Council should be delayed until the survey is carried out.
- b. The Clerk should request a copy of the floor plans for the development.
- c. The Clerk should submit the Parish Council's comments outlining the previous concerns of the Parish Council and also pointing out the heavy traffic over the private road for which they have no responsibility and the increase in building development along the road since the Outline Planning Permission was granted.

C13/0001 Land Between Purdis Rise Cottage and Byways, Purdis Farm Lane, Purdis Farm – Erection of 3 detached dwellings.

Cllr Wells reported that a submission had been sent to Suffolk Coastal District Council stating that the design does not reflect properties in the area as none of the properties in the surrounding area have three levels of accommodation and the design looks over developed for this rural location. Additionally, no garages or cart lodges in the local area have accommodation above.

Scottish Power Renewables – East Anglia One Limited – The application is for development consent to construct and operate the proposed East Anglia One Offshore Windfarm. Comments must be submitted by 5th March 2013.

The documents are still in the process of being circulated to members of the Parish Council. A report will be formulated and submitted when all comments have been received by the Clerk. **Action: Cllr Wells / Clerk**

Applications Withdrawn

C12/14645 6, 7 and 8 Mansfield Park, Felixstowe Road, Foxhall – Change of use from B1 to B8 (storage and distribution).

26.13 Jubilee Tree

Cllr Smith reported that he had met with Suffolk Coastal Services on the 17th January 2013. They felt that the area close to the play area would be the best location. Discussions had taken place with regard to the type of tree and a Hornbeam was thought to be the best option for this location. Suffolk Coastal Services will source the tree, dig a hole for it and supply suitable watering hose which would be incorporated into the hole when planting. They will also arrange for the tree delivery and suitable posts, etc. They can also arrange a plaque to be mounted under the tree. The price including the tree and plaque would be approximately £200. It is anticipated that the tree would be planted before the end of March.

Councillors discussed the options for the wording on the plaque 7" x 5" and it was provisionally agreed:

“Planted to Commemorate the Diamond Jubilee of Her Majesty Queen Elizabeth 2nd 2012”

It was suggested that photographs should be taken and the press be approached for local publicity.

Action: Cllr Smith / Clerk

27.13 Standing Orders / Appointment of Internal Auditor

The Clerk reported that the Parish Council should minute the acceptance of the Standing Orders and the Appointment of the Internal Auditor each year.

It was proposed by Cllr Warham, seconded Cllr Day that the following Standing Orders should be accepted and that the Internal Auditor Heelis and Lodge should be appointed – agreed.

Code of Conduct
Freedom of Information
Asset Register
Grant Policy
Complaints Procedure

Financial Regulations
Internal Audit Procedure
Standing Orders
Information available from Brightwell, Foxhall & Purdis Farm Group Parish Council under the Model Publication Scheme
Risk Assessment

Action: Clerk

28.13 Sizewell C Consultation

Cllr Wells reported that the Parish Council's comments had been submitted to EDF Energy.

Cllr Day stated that Levington Parish Council had recommended the siting of the Lorry Park directly behind the houses on the A1156.

Cllr Newell said that she was disappointed that only four councillors had commented on the document and because councillors are representing the community they need to submit constructive comments.

Cllr Falconer commented that she was concerned that residents still do not know about the proposed development of the siting of the proposed lorry park in this area and the adverse impact it will have on the local community. Cllr Day stated that all of the houses in the immediate area had received notification. He had attended the Nacton exhibition and EDF had reported that only twelve people had attended the exhibition and most of those had been councillors.

28.13 Parking Problems – Purdis Farm

Parking Foxglove Crescent

Cllr Briggs reported that she was still monitoring the situation and would report back to the next meeting. **Action: Cllr Briggs**

Meadow Crescent

A report has been received by Pc Paul Smith stating that he had received a complaint by a member of the public regarding inconsiderate parking opposite his property in meadow Crescent. PC Smith states that if there are genuine issues with vehicles being parked the 'wrong way' and not displaying the reflectors to approaching vehicles this is something that the police will take action over. **Action: Clerk**

29.13 Paws on Patrol

The Clerk reported that PC Smith will organise an event in Purdis Farm to promote the Paws on Patrol initiative by arranging to have the Police Pod on the estate and also try to get a veterinary practice involved and combine it into a general dog law information/pet microchip/Blue Cross type event.

30.13 Boundary Changes

Cllr Watts stated that he had attended the parish briefing on the Electoral Review Process on the 6th February. Cllr Watts outlined the review consultation process, the findings of which will be published in summer 2015.

31.13 Parish Plan

Cllr Day reported that he had received the first draft from Brightwell from Cllr Wells this week. It was agreed that this item should be placed on the next agenda for discussion. **Action: Cllr Day**

32.13 Future Plans for Parish

It was agreed that the Locality Budget for 2013/2014 should be discussed at the next meeting. A suggestion was made that perhaps the Parish Council could purchase bat boxes. **Action: Clerk**

33.13 Finance

Income

None

Expenditure

Clerk's Salary and Expenses January 2013	£271.69
Glasdon – Grit Bins	£1160.63

Cllr Warham, seconded Cllr Smith that the above expenditure is approved – agreed. **Action: Clerk**

34.13 Correspondence

- a. Email received from Hilary Hanslip Principal Planning Officer (Policy) drawing the attention of the Parish Council that Suffolk Coastal District Council on behalf of the Inspector appointed to examine the Core Strategy will shortly be undertaking a 6 week consultation on suggested Main Modifications to the document. The modifications are suggestions which have arisen through the examination process.
- b. Email received from Cllr Donnett Chairman Scrutiny Committee Suffolk Coastal District Council stating that a Scrutiny Committee (Housing) will be held on Monday, 4th and 11th March 2013.

35.13 Meetings attended by councillors/clerk

- a. Cllr Newell reported that she had attended a meeting of the Waldringfield Quarry Liaison and that everyone is very satisfied with the progress that is being made.

36.13 Members questions to the Chairman

- a. Cllr Warham reported that she had been in contact with Suffolk Coastal District Council concerning dog bins who are dealing with the issues raised.
- b. Cllr Davies reported that there are concerns regarding the ditch adjacent to the Foxhall Notice Board overflowing and is now flooding into High House on the other side of the road. It was agreed that the Clerk should contact Suffolk Coastal Services. **Action: Clerk**

- c. Cllr Day reported that the service road on the A1156 is flooding again especially adjacent to the houses. One particular property Llamedos is badly affected. This is due to water from the main A1156 seeping through the carriageway from previous repairs and into the service road via manhole covers. The water has nowhere to go except into the front gardens of the houses. Additionally, there are drains either side of the property Whistlewood, one has been cleared and the other has never been cleared. **Action: Clerk**

- d. Cllr Day asked what progress had been made by the Suffolk Coastal District Council Planning Department concerning the levels of lighting at John Banks Honda. It was agreed that Cllr Smith would speak to Naomi Goold Planning Officer. **Action: Cllr Smith**

- e. Cllr Newell reported that the drains in Purdis Road adjacent to Lodge Farm are causing problems. It was agreed that the Clerk should contact David Chenery Suffolk County Council. **Action: Clerk**

37.13 Date of next meeting

The next meeting will be held at 7.30 pm on Wednesday, 13th March 2013 at Trinity Park

The Chairman closed the meeting at 21.42 pm.

Signed Date.....

Angie Buggs
Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council