

## **BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL**

### **Minutes**

Of the Parish Council Meeting held at Trinity Park on Wednesday, 11<sup>th</sup> December 2013

#### **Present**

Cllr E Warham – Chairman

Cllr A Wells

Cllr B Newell

Cllr G Watts

Cllr E Lawrence

Cllr A Day

Cllr B Davies

Mrs A J Buggs – Clerk

2 members of the public

#### **195.13 Apologies for absence**

Apologies for absence were received from Cllr J Booth, Cllr J Batham, Cllr Veronica Falconer – Suffolk Coastal District Council, Cllr Patricia O'Brien – Suffolk County Council / SCDC Councillor, PC Paul Smith and PCSO Glynn Bown.

#### **196.13 Resignation of Cllr Moira Briggs**

The Clerk reported that she had received an email from Cllr Moira Briggs tendering her resignation to the Parish Council. **Action: Clerk**

#### **197.13 Declaration of interest**

None

#### **198.13 Minutes**

The minutes of the Parish Council Meeting of them 13<sup>th</sup> November 2013 were approved as being a true record.

#### **199.13 Matters arising from the minutes**

There were no matters arising from the minutes.

#### **The meeting was adjourned to receive reports from:**

Cllr O'Brien – Suffolk County Council / SCDC Council – no report received.

Cllr V Falconer – Suffolk Coastal District Council – written report

#### **Briefings**

There have been a few Members Briefings:

## **IER - Electoral Registration Transformation**

Under the Electoral Registration and Administration Act 2013, next year in June everyone eligible to vote will have to sign a form. They are dispensing with the previous form where only the Head of the Household filled the form. The form will ask for your name, address, NI Insurance No. and Date of Birth. No signature is required. This form can be done on-line – you will be informed by a letter.

## **Gypsy and Traveller short stay provision across Suffolk**

Kerry Wright Service Dev. Manager for Norfolk and Suffolk 01603 222573 explained briefly their work re housing and Planning re short stay which is a permanent site -28 days to 3 months. Site requirements differ. They are managed in three ways Private, Local Authority and on-site Warden. They need three sites for 8 caravans in Suffolk and five in Norfolk. In all they have got to find 56 pitches. SCC are working with Norfolk and in the Team there are 2 Accommodation Officers, 2 Education Officers plus other Admin.

## **Census 2011**

Alison Matthews of S.C. gave a run down on the results of the above Census. 25 million questionnaires were set out in all. In Suffolk Coastal 97% responded. 143 completed on line – Kesgrave came top in this area. Leiston, Orford and Tunstall were the worst at completing the form. It transpired that there are 124,298 residents with 7,819 with a second home elsewhere. 44% go out of the District to work and there are 63.1% Christians and 1% Pagan.

## **C13/2252 Solar Panel – Foxburrow Farm**

Planning Permission was given for this 60 acre Solar Farm to take place. It was determined at the end of October.

## **Miscellaneous information**

Suffolk Coastal District Council has been rated in the top 15 Districts for recycling.

The Old Court House on Woodbridge Market Hill was sold at auction by Suffolk Coastal District Council for £500,000.

Car Parks in Suffolk Coastal and Waveney received national recognition for their safety standards as part of a police led scheme.

Over 100 properties have been returned to use in the District.

64 New affordable homes delivered in the District during 2013-14.

## **SCC Fire and Rescue Service**

CLlr Colin Spence and Mark Hardingham Chief Fire Officer have recently sent out a letter to all Parishes asking for your say on their integrated Risk Management Plan for 2014-17. The consultation runs until 17<sup>th</sup> February 2014.

## **SALC**

Are holding an Area Meeting on Monday 9<sup>th</sup> December from 7 pm to 9.30pm at the Riverside Centre, Stratford St Andrew. There will be Presentations on SCC Budget, Nuclear power. East Rail Partnership etc.

### **Community Speed Watch**

Community Speed Watch Group are wishing each Parish in the Nacton Ward to get a representative from their Council to consider this scheme at a Joint Meeting after Christmas to help keep an eye on speeding in your area.

Suffolk Police – SNT Co-ordinator PC Paul Smith – written report

### **Crime Report 13<sup>th</sup> November – 9<sup>th</sup> December 2013**

#### Sainsburys

6 crimes of theft from shop recorded.

#### Brightwell

No crimes recorded.

#### Foxhall

No crimes recorded.

#### Purdis Farm

FE/13/1930 – Criminal damage vehicle overnight on the 16<sup>th</sup> November in Woodrush Road a vehicle damaged by an offender. The vehicle had a considerable amount of damage. Investigation on-going and suspect currently on bail for the offence.

FE/13/1958 – Theft from motor vehicle overnight on the 2<sup>nd</sup> November an insecure vehicle was entered in Essex Way. Some electrical items and some money were taken from within. Investigation still on-going as awaiting forensic results.

The Clerk reported that Cllr Batham has agreed to be the Community Speed Watch representative for the parishes. PC Smith has been given Cllr Batham's contact details. **Action: Clerk**

**The meeting was re-convened.**

### **200.13 Clerk's Report**

The Clerk's report had previously been circulated and it was agreed that some of the items should be discussed as per the agenda.

#### Proposed Development of the Hollies

I have been contacted by Martin Last of Last & Tricker Partnership who is working on behalf of a developer who is proposing to put in a Planning Application to SCDC for the development of the Hollies. I understand the proposal is for five houses. Mr Last would like to come and talk to the

Parish Council at their meeting in January 2014. Following discussion it was agreed that the Clerk should contact Mr Last inviting him to attend at 7.00 pm on the 8<sup>th</sup> January 2014. **Action: Clerk**

#### Community Speed Watch

An email has been received from PCSO Glynn Bowen asking the Parish Council to nominate a representative to attend a Community Speed Watch Meeting in the New Year. Cllr Batham has agreed to be the Parish Council's representative.

#### Change of Policing Commander for the East

A letter has been received to inform us that as from the 2<sup>nd</sup> December 2013 Superintendent Phil Aves Waveney & Suffolk Coastal is leaving his present post. The new Commander for the East will be Paul Sharp.

#### Footpath Closure

Temporary closure of part of Footpath 3, Foxhall & Purdis Farm – The footpath will be closed to the west of the Mill Stream linking Foxhall Road with Purdis Farm Lane. The footpath is closed as the boardwalk has been heavily damaged and blocked by fallen trees. Repair work will be organised once the extent of the damage has been assessed. The diversion route will be the footpath on the east side of the Mill Stream Linking Foxhall Road with Purdis Farm Lane.

#### Locality Budget 2013/2014

The Local Budget for a grit bin for Kennels Road and two village seats for Purdis Farm has been agreed. It was agreed that this item should be placed on the next agenda. **Action: Clerk**

#### Textile Recycling Sacks

Email received from Daniel Wareing Waste Cycling Officer asking whether the Parish Council has a local point that would be able to hold a supply of sacks which could be distributed to local residents.

#### Proposal to Change the Designation of Footpaths 9 and 10 (Brightwell) to Bridle Paths

A copy of an email has been received from Waldringfield Parish Council which indicates they are starting the process of changing the designation of Footpath 9 and 10 (Brightwell) to Bridle Paths.

### **201.13 Planning**

#### Trinity Park Planning Application Determination Meeting Thursday, 5<sup>th</sup> December 2013

Cllr Watts and Cllr Day attended the determination meeting of the South Area Development Sub-Committee and Cllr Watts presented his report as follows:

Application approved by six votes to one and two abstentions as follows:

Debbie McCallum (Vice Chairman)	YES
Diana Ball	NO
Graham Harding	YES
Susan Harvey	YES

Mark Newton	YES
Josh Sales	ABSTAIN
Kimberley Williams	ABSTAIN
Geoff Holdcroft	YES
Tony Fryatt	YES

The Chairman Bob Snell and Councillor Andy Smith were absent.

A comprehensive report was prepared by officers who recommended approval. It contained a few typographical errors and some information had not been updated from the original report concerning bus service but this was not material to the end result.

The basis for recommendation was that the site met the sustainability criteria for development and was an enabling application. This means that in this case the money made from the sale of the land would be used to improve the showground to the benefit of the wider community of Suffolk.

Chris Bushby spoke for the proposal. Adrian Day and Veronica Falconer spoke against the proposal.

A comprehensive debate followed the main point of contention being the amount of social housing; this led to not all councillors supporting the proposal. Basically the standard amount of social housing on such a development is 33%. However the applicant supported by the officers maintained that 10% was realistic as any more would seriously erode the amount which the applicant would receive to improve the showground. Therefore the proposal put to councillors was 10%. The officers stated that 18 homes were needed in the area (disputed by some councillors) this development would provide 30.

Other objections considered:

The site is countryside and against policy AP227 – this is an enabling proposal and therefore these policies can be overridden – particularly as the council has not identified a 5 year land supply.

Increased volume of traffic along A1256 – not significant along a semi-urban road.

Roundabout at Gate 10 – necessary for the master plan – mitigation 40m from homes, landscaping, led lights which can be dimmed at night.

School provision – part of Section 106 provision – known problem but effectively outside of scope of this committee – Ipswich & Suffolk County Council problem may need changes to catchment areas.

Trinity Park facilities are available to the community and will continue to be available.

The outline plan meets parking requirements but details can be reserved matters.

Left turn only from Gate 12 – the aim is to send traffic away from Sainsbury's Roundabout. Works for Crematorium and Sainsbury's goods entrance. Congestion at Sainsbury's Roundabout and Ransomes Way – a known problem but will not be added to by this development. No new figures produced but travel plan required before development commences.

It should also be noted that the committee has limited powers to impose or change highway decisions.

Cllr Day reported that he was unhappy with the process of decision making and felt that the decision had been made 18 months ago. He also believed that some of the councillors were inexperienced on their knowledge of the local area.

#### Applications for Consideration

DC/13/3388/FUL – Brightwell Corner Agricultural Stores Brightwell – Installation and operation of a 164 kW roof mounted solar PV system at Brightwell Hall Farm. Parish Council decision: No objection.

DC/13/2774/FUL – Sinks Gravel Pit Main Road Kesgrave – Erection of new headquarters building for vehicle and plant hire operator. Parish Council decision: Outside of parish no comment.

DC/13/3492/FUL – Former Yardine Bucklesham Road Foxhall – Erection of single-storey grade room and 2 bay cart lodges. Parish Council decision: No objection.

#### **202.13 Parish Plan**

Cllr Day reported that the Parish Plan was ready for distribution. Following discussion it was agreed that due to the close proximity to Christmas the distribution of the Parish Plan should be completed after the Parish Council Meeting on the 8<sup>th</sup> January 2014. **Action: Clerk**

Cllr Day stated that 1200 summary documents, 30 full copies and a pdf document for uploading to the Parish Council website of the Parish Plan had been produced. Hilary Hanslip the Principal Planning Officer (Policy) Suffolk Coastal District Council who was present at the meeting was given a copy of the full Parish Plan.

Cllr Day presented the following final invoices to the Parish Council for approval:

Print4U – 1200 x A4 Parish Plan	£157.00
Print4U – 30 x A4 Parish Plan Books	£348.00
Adrian Day – Expenses Reclaim	£269.20
Sea Shell Communications (Mrs Catherine Shelbourne)	£630.00

Cllr Wells proposed, seconded Cllr Watts that the above expenditure should be approved – all in favour. **Action: Clerk**

#### **203.13 Budgets / Precept 2014/2015**

Councillors discussed the budget which had been prepared by the Clerk. It was agreed that in view of the fact that the Parish Plan had been completed that the expenditure for this item should be moved from the budget for 2014/2015 to the expected spend column for 2013/2014.

Following discussions Cllr Watts proposed, seconded Cllr Newell that the Parish Council should precept for £7,000 excluding the grant from Suffolk Coastal District Council for the financial year 2014/2015 – all agreed. **Action: Clerk**

### 204.13 Trees – Purdis Farm

Cllr Newell reported that she had received several letters of complaint from residents living in the Berry Close / White Thorn Road area of Purdis Farm. The gardens in this area are very short and the trees (25 feet high) are very close to the houses which restricts light to the houses. Following complaints from residents to SCDC some work has already been completed but has been insufficient to alleviate the problems. Residents now feel this is becoming a health and safety issue due to moss growing on paving slabs. It was agreed that the Clerk should contact Suffolk Coastal District Council requesting that the appropriate department manager meets local residents on site to discuss the problems and to complete a survey to enable the necessary work to be completed. **Action: Clerk**

### 205.13 Finance

#### Income

None

#### Expenditure

Print4U – 1200 x A4 Parish Plan	£157.00
Print4U – 30 x A4 Parish Plan Books	£348.00
Adrian Day – Expenses Reclaim	£269.20
Sea Shell Communications (Mrs Catherine Shelbourne)	£630.00
A J Buggs (Salary and Expenses November 2013)	£306.55

Cllr Warham proposed, seconded Cllr Wells that the above expenditure is approved – agreed.  
**Action: Clerk**

### 206.13 Correspondence

None

### 207.13 Meetings attended by councillors / clerk

- a. Cllr Watts reported that he had attended a meeting organised by Kirton Parish Council to discuss Emergency Planning in the event that the Orwell Bridge is closed. A number of speakers had given presentations but the general feeling was that it would only present a problem if the Orwell Bridge was closed for 2/3 days.
- b. Cllr Warham reported that she had not attended the Felixstowe and District Safer Neighbourhood Community Panel Meeting on the 25<sup>th</sup> November 2013 as she was unaware that the venue had been changed. The minutes of the meeting have been circulated.

### 208.13 Members questions to the Chairman

- a. Cllr Wells reported that the 'old' Brightwell Notice Board was in a bad state of repair and needed to be removed. Following discussion it was agreed that Mr R Smith be asked to remove the notice board and submit an invoice to the Parish Council. **Action: Cllr Wells/Clerk**
- b. Cllr Watts reported that the parking in Foxglove Crescent by J Sainsbury's staff is once more causing problems in the area. It was agreed that the Clerk should contact PC Smith to ask

him to investigate the parking of vehicles on the bend Murrills Road / Foxglove and also asking whether it would be possible to have lines painted on the bend. **Action: Clerk**

c. Cllr Davies reported that vehicles are being parked on the road adjacent to the Bucklesham Grange Care Home. It was agreed that the Clerk should contact PC Smith to investigate. **Action: Clerk**

d. Cllr Day reported that CCTV cameras have been installed on the Hollies site.

e. Cllr Day reported that when travelling along the Felixstowe Road from Trinity Park to Ipswich that the Sainsbury's roundabout should be marked indicating that the left hand lane should be left turn only and the right hand lane should be straight on and right hand turn only. It was agreed that the Clerk should contact Malcolm King Suffolk County Council Highways. **Action: Clerk**

**209.13 Date of next meeting – Wednesday, 8<sup>th</sup> January 2014**

The next meeting will be held at 7.30 pm on Wednesday, 8<sup>th</sup> January 2014.

**The Chairman closed the meeting at 21.39 pm**

Signed ..... Date.....

Angie Buggs  
Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council