

## **BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL**

### **Minutes**

Of the Annual Parish Council Meeting held at Trinity Park on Wednesday, 9<sup>th</sup> May 2012

#### **Present**

Cllr E Warham – Chairman  
Cllr A Wells  
Cllr A Day  
Cllr E Lawrence  
Cllr L Smith  
Cllr B Newell  
Cllr J Booth  
Cllr G Watts  
Cllr B Davies  
Cllr M Briggs  
Cllr P O'Brien – Suffolk Coastal District Council / Suffolk County Council  
Cllr V Falconer – Suffolk Coastal District Council  
Mrs A J Buggs – Clerk  
1 members of the public

#### **67.12 Election of Chairman and Vice Chairman**

The retiring Chairman asked for nominations for the office of Chairman of the Group Parish Council. Cllr Smith proposed Cllr Warham as Chairman, seconded Cllr Briggs – all in favour. As there were no other nominations, Cllr Warham was duly elected. Cllr Warham signed her Acceptance of Office form, countersigned by Mrs A J Buggs Clerk.

Cllr Day proposed that Cllr Lawrence be elected as Vice-Chairman, seconded Cllr Booth – all in favour.

#### **68.12 Apologies for absence**

Apologies for absence were received from PC Paul Smith and PCSO Andi Hillman. Cllr Batham was not present at the meeting and had not offered her apologies.

#### **69.12 Declaration of interest**

No declarations of interest were declared.

#### **70.12 Minutes**

The minutes of the Parish Council Meeting of the 11<sup>th</sup> April 2012 were approved as being a true record and signed by the Chairman.

#### **71.12 Matters arising from the minutes**

There were no matters arising from the minutes.

### **71.12 Election of Chairman and Members of the Planning Committee**

Cllr Day proposed, seconded Cllr Briggs that the Planning Committee should consist of Cllrs Warham, Day, Wells, Newell, Lawrence and Booth.

Cllr Day proposed, seconded Cllr Briggs that Cllr Wells should be appointed as Chairman of the Planning Committee – all in favour.

### **72.12 To appoint Suffolk Association of Local Councils representative**

Cllr Warham proposed, seconded Cllr Smith that Cllr Briggs should be appointed as the Council's representative for Suffolk Association of Local Councils – all in favour.

### **73.12 To appoint a Police Liaison member**

Cllr Wells proposed, seconded Cllr Newell that Cllr Warham should be appointed as a member of Police Liaison Committee – all in favour.

### **74.12 To appoint a Tree Warden**

As recommended by Anne Westover Landscape Architect Suffolk Coastal District Council it was agreed to appoint a Tree Warden for the three parishes. Cllr Warham proposed, seconded Cllr Newell that Cllr Smith should be appointed as the Tree Warden – all in favour.

### **75.12 The meeting was adjourned to receive reports from:**

- Suffolk Police – PC Paul Smith – verbal report
- Cllr P O'Brien – Suffolk Coastal District Council / Suffolk County Council – written report
- Cllr V Falconer – Suffolk Coastal District Council – written report

**The meeting was re-convened.**

### **76.12 Clerk's Report**

The Clerk's report had previously been circulated and it was agreed that some of the items should be discussed as per the agenda.

Matters arising from the last meeting

### **Minute 56.12 Localism Act 2011 / Neighbourhood Plans**

I wrote to councillors giving dates for a meeting with Hilary Hanslip Suffolk Coastal District Council. Three councillors replied offering suitable dates and time as follows:

Tuesday, 15<sup>th</sup> May 2012 after 3.45 pm

Wednesday, 16<sup>th</sup> May 2012 after 3.45 pm

I am waiting for a reply from Hilary as to the most suitable date.

#### **Minute 57.12 Future Plans for Parish – Felixstowe Road**

I am writing to Anne Westover Suffolk Coastal District Council asking whether she could discuss the planting of trees on the Felixstowe Road as part of her presentation on 9<sup>th</sup> May 2012.

I have also written to Ipswich Borough Council Planning on the following items from the last meeting:

1. Parish Council concerned about the encroaching development and the impact on the parish as it does not appear that consideration has been given to the disturbance to the residents on the opposite side of Felixstowe Road to Ransomes Europark and the land along the railway line from the Storage Facility to Admiral Windows.
2. Lighting on Ransomes Europark.

#### **Minute 58.12 Visibility Woodhouse Lane / Bucklesham Road**

I have spoken to our insurance company who is suggesting that we carry out an initial risk assessment.

#### **Minute 59.12 Brightwell Seat**

A notice has been placed on the Brightwell Notice Board stating that it is the Parish Council's intention to arrange for a seat to be sited in July 2012 for the benefit of the local residents.

#### **Minute 62.12 Correspondence**

- a. Letter from Brightwell Church requesting a donation for the upkeep of the churchyard. Approximately £900 in the Recycling Credits budget.

#### **Minute 65.12 Members Questions to the Chairman**

- b. Cllr Day stated at the last meeting that he has been in contact with SCC concerning the Felixstowe Road Service Road parking who had stated that this matter had not been taken any further. The Clerk was asked to send a copy of our response to Andrew Pearce at SCC Phoenix House. Andrew Pearce did not reply and I have sent another copy of my original email asking for a response before our meeting.

Since the last meeting I have also received an email from PC Paul Smith stating that he had received a complaint from Neil Goldie who lives in the service road complaining about the parking stating he was finding it difficult to negotiate out of his drive. I have emailed Neil stating that the Parish Council is working towards a solution to this problem. PC Paul Smith and PCSO Andi Hillman are both monitoring the situation.

In addition, the Parish Council has also received a complaint via Cllr Day from Mr Capasso who also lives opposite John Banks about the level of night time lighting that the garage have now switched on and it is shining directly into his bedroom window resulting in lack of sleep, etc.

## Orwell Country Park

The travellers which were camped in the car park at Orwell Country Park have now vacated the site. We have no information as to where the travellers have moved to.

## Scrutiny of Housing Provision within Suffolk Coastal District Council

An email was received from Phillip Dunnett Chairman to the Scrutiny Committee asking whether the Parish Council have any views about the housing situation in Suffolk Coastal. The details of the email are as follows:

“The Council’s Scrutiny Committee is to conduct a review of housing provision in the District and we would like to know what you think.

We will also hear evidence from Housing Associations and their tenants, from developers, local housing charities and the Council’s Housing Team. But we want to start by asking you – the representatives of our local communities – for your thoughts and experiences regarding housing to the District and how things could be improved.

The response form enclosed with this letter lists the aspects of housing that we intend to review. Please tick those that you think are of most concern to your community and indicate whether you are satisfied or dissatisfied with the current situation.

There is also a space for you to add further explanation/comment or to suggest any other housing issue that you think we may have overlooked. If you have lots to say – and we hope you do – by all means continue on a separate sheet.

Finally we have asked a few straightforward questions about housing need and empty homes in your parish

When we take evidence in public later this year we intend to invite a cross section of town/parish councils with views to express to come along and talk to us directly. This worked very well with our last major review – into Planning – and has helped the council to improve that service as a result. It is our hope and expectation that this review will do the same.

We understand that this will have to fit in with your meeting cycle but we would welcome your response as soon as possible so that we can get this important review under way.”

I forwarded this email to all councillors asking for comments so that I could formulate a reply.

It was agreed that this item should be placed on the next Parish Council Agenda for further discussion.

## Extraordinary Suffolk Coastal District council Meeting 26<sup>th</sup> April 2012

Cllr O’Brien was unable to attend the above meeting but tabled the following report:

“Councillors

Unfortunately, I am unable to attend the Extraordinary Meeting on April 26<sup>th</sup> and, as I will not be taking part, I must refute, in the strongest terms, issues that, contrary to the Executive Summary, **are significant and substantial** and have not been addressed. They are:

1. There is a serious lack of evidence to show that SCDC and Ipswich Borough Seven Hills Interchange and, importantly, take account of the changes on A12 at Copdock. It is vital that this is properly assessed otherwise the future is indeed bleak, in terms of mobility, environment and employment, for the Felixstowe Peninsula. (The increase in container traffic from 3.4ml to 5.4ml, for the expanded Felixstowe Port, plus the increase in the number of private cars, from development at Felixstowe and Martlesham, a possibility of 4-6000 extra cars.)
2. Worryingly, there has been no Visitor Impact Assessment on the Deben Estuary. Mitigation measures are insufficient, especially relating to a Country park, development of which will not be within the plan period!
3. There has never been an explanation of why housing numbers increased from 1050 at Martlesham to 2000.
4. Assumptions, but no firm evidence, that jobs will be created for the occupiers of the 2000 homes, at Adastral Park.
5. New secondary education provision is problematic; 2000 homes would be insufficient to provide the full complement of pupils for a secondary school.

Therefore, I conclude that with such significant issues yet to be addressed, the Core Strategy remains unsound. I cannot support the recommendations.

Patricia O'Brien

#### **77.12 Future Plans for the Parish**

Following discussion councillors felt that the main areas of concern within the parishes were:

1. The parcel of land along the Felixstowe Road between Admiral Windows and Ransomes Europark. It was agreed that the Clerk should write to Ipswich Borough Council asking whether there are any plans for further development of Ransomes Europark on the land alongside the railway line on the Felixstowe Road.
2. The development of the old Cranes site on Nacton Road by Waitrose and John Lewis and the resultant problems associated with the increased traffic flow. It was agreed that the Clerk should write to Suffolk County Council Highways Department asking how they envisage dealing with the traffic created by Waitrose and John Lewis.

#### **78.12 Localism Act 2011 / Neighbourhood Plans**

The Clerk reported that a meeting had been arranged with Hilary Hanslip Suffolk Coastal District Council to be held on Wednesday, 16<sup>th</sup> May at 3.45 pm at Suffolk Coastal District Council Offices in Woodbridge to discuss Neighbourhood Plans. Cllrs Warham, Wells and Newell would be attending.

#### **79.12 Brightwell Seat**

The Clerk reported that a notice had been placed on the Brightwell Notice Board stating that the Parish Council would be placing a seat and waste bin in the centre of Brightwell. Cllr Newell said that she felt instead of planting a tree for the Queen's Jubilee that a plaque should be put on the seat. It was agreed that the Clerk should obtain costings to present to the next Parish Council Meeting.

#### **80.12 Parish Plan**

Cllr Day reported that he had received the latest copy of the Parish Plan from Robert Shaw to review. Cllr Wells stated that the Brightwell section was now complete. Cllr Day said that to enable the plan to be well presented he was looking at the possibility of getting additional help from a professional. It was agreed that Cllr Day would provide details at the next Parish Council meeting.

#### **81.12 Purchase of Additional Grit Bins**

Cllr Newell requested that the Parish Council provide a grit bin at the top of the hill in Monument Farm Lane and also adjacent to the Waddling Duck in Hall Road. It was agreed that the Clerk would find out the cost for two bins and report back to the next meeting. These bins could be funded from the Locality Budget 2012/2013. Cllr Lawrence also requested grit bins be placed in various locations in Purdis Farm which could also be funded from the Locality Budget 2012/2013.

#### **82.12 Complaint re lighting John Banks Honda / Felixstowe Road – Service Road**

Cllr Day reported the Clerk had received an email from Andrew Pearce Suffolk County Council Phoneix House stating that he had spoken to Cllr O'Brien and she has agreed to proceed with the Traffic Restriction Order and he would be advertising the order on site. His team will be progressing this shortly.

Cllr Day also reported that a complaint had been received from a local resident who lives in the service road complaining about the parking stating he was finding it difficult to negotiate out of his drive. PC Paul Smith and PCSO Andi Hillman are both monitoring the situation.

In addition the Parish Council has also received a complaint from a resident who also lives opposite John Banks about the level of night time lighting that the garage have now switched on and it is shining into his bedroom windows resulting in lack of sleep. It was agreed that the Cllr Smith would clarify the position with Suffolk County Council with regard to the security lighting affecting drivers.

#### **83.12 Visibility Woodhouse Lane / Bucklesham Road**

The Clerk reported that the insurance company had suggested that the Parish Council carry out a risk assessment.

Cllr Smith stated that he had found old maps/documentation showing the layout of the road which clearly suggests that this piece of land belongs to Suffolk County Council Highways and that the hedge has encroached on to this piece of land. It was agreed that Cllr Davies should discuss the content of the maps with the landowner and report back to the next meeting.

#### **84.12 Finance**

##### Income

Precept 2012/2013 (1<sup>st</sup> Payment)

£2,750.00

### Expenditure

Clerk's Salary and Expenses May 2012

Brightwell Church – Donation for upkeep of Brightwell Church Yard £250.00

### Donation to Brightwell Church for the upkeep of the churchyard

Following discussion Cllr Warham proposed, seconded Cllr Day that a donation be made to Brightwell Church of £250.00 – all in favour.

Cllr Warham proposed, seconded Cllr Day that the expenditure should be approved – agreed.

### **85.12 Correspondence**

All correspondence was dealt with under Clerk's Report.

### **86.12 Meetings attended by councillors/clerk**

- a. Cllr Warham and Cllr Wells attended the Suffolk Coastal District Council's Annual Town and Parish Council Information and Consultation Evening.

### **87.12 Planning**

PC1031 SCDC 0690 148a Bucklesham Road Purdis Farm Erection of single storey side extension. PC Comments: No objection

PC1032 SCDC 0729 Trinity Park Purdis Farm Details as required by Condition 10 of Planning Permission C11/2019. PC Comments: Members of the Planning Committee to monitor two aspects re the use of Gate 10: (1) Effect on Straight Road when Gate 10 is open and (2) The ingress and egress from the service road.

PC1033 C12/0898 Valley Works Bucklesham Road Foxhall Change of use of Workshop Building use Class B2 to a B8 use class, storage and distribution of fruit and vegetables and associated food items. PC Comments: Cllr Wells reported that part of the documents for the consultation had not been received by the Parish Council therefore the 23 days for consultation would commence from the date the additional information is received. It was agreed that the Clerk should contact Michaelle Coupe SCDC to ask for details of the current planning application which is in place.

Pc1034 C12/0828 Site of Former Purdis Rise Purdis Farm Lane Purdis Farm Erection of attached two bedroom apartment. PC Comments: No objection

### **88.12 Members questions to the Chairman**

1. It was reported that the dog bin in Murrills Road is broken and needs replacing. It was agreed that the Clerk should contact SCDC requesting the cost of replacement.
2. It was reported that a supermarket trolley belonging to J Sainsbury had been abandoned on the footpath in Murrills Road opposite the Parish Council Notice Board. It was agreed that the Clerk should contact Sainsburys to ask for this to be removed.
3. Cllr Lee asked that the Brightwell Village Seat should be manufactured in the United Kingdom. It was agreed that the Clerk should contact the suppliers of the seat to clarify the country of origin of the seat before purchase.

**89.12 Date of next meeting**

The next meeting will be held at 7.30 pm on Wednesday, 13th June 2012 at Trinity Park.

**The Chairman closed the meeting at 9.42 pm**

Signed ..... Date.....

Angie Buggs  
Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council