

BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL

Minutes

Of the Parish Council Meeting held at Trinity Park on Wednesday, 12th December 2012

Present

Cllr E Warham – Chairman
Cllr A Wells
Cllr A Day
Cllr E Lawrence
Cllr B Newell
Cllr G Watts
Cllr L Smith
Cllr V Falconer
Cllr P O'Brien
Mrs A J Buggs – Clerk
1 member of the public

176.12 Apologies for absence

Apologies for absence were received from Cllr Booth, Cllr Batham, Cllr M Briggs, PC Paul Smith and PCSO Andi Hillman.

177.12 Declaration of interest

No declarations of interest were received.

178.12 Minutes

The minutes of the Parish Council Meeting of the 14th November were approved as being a true record.

179.12 Matters arising from the minutes

162.12 Matters arising from the minutes

Charity Bins – Sainsburys

The Clerk reported that she had contacted Oxfam regarding the thefts from the clothes bins situated at the rear of the J Sainsbury's store in Warren Heath. Howard Smith from Oxfam has agreed to visit the store to discuss the issues with the Parish Council and the police.

174.12 Members questions to the Chairman

c. Lighting John Bank's Honda

Cllr Smith reported that he had contacted Naomi Goold Planning Officer Suffolk Coastal District Council and an Enforcement Officer will be visiting the premises.

d. Admirals Windows / Boat Shop Felixstowe Road

The Clerk reported that she had written to Suffolk Coastal District Council Planning Department but had not received a reply. **Action: Clerk**

180.12 The meeting was adjourned to receive reports from:

- Suffolk Police – PC Paul Smith – written report.

Police Report 13th November – 9th December 2012

Brightwell – No crimes reported for this period.

Foxhall – No crimes reported for this period.

Purdis Farm

Essex Way 30th November 2012 – Overnight unknown offenders have stolen a wheelie bin from the rear garden of a residential property. Enquiries on-going.

Sainsbury's Crimes

6 offences of theft from shop – all 6 detected.

22nd November, 2nd, 3rd and 8th December 2012 Sainsbury's Car Park – Overnight on the above dates two different offenders have stolen clothing from the Oxfam charity bin located in the car park. Enquiries on-going for all of the above crimes.

It was agreed that the Clerk should write to PC Paul Smith requesting details of the statistics of the speed traps which are placed on Felixstowe Road Foxhall. **Action: Clerk**

- Cllr P O'Brien – Suffolk Coastal District Council / Suffolk County Council – written report

Suffolk County Council Report December 2012

Update on Fire Service

Suffolk residents are being asked their views in relation to the county's Fire and Rescue Service and its closer working relationship with Cambridgeshire & Peterborough Fire Service. This could lead to a full merger and present the best means by which back-office and senior management costs are reduced.

This follows the successful merger of the two authorities' fire control centres last year. The consultation runs until the middle of January 2013 and its results will form a major part of the final business case, to be debated by both Suffolk and Cambridgeshire Full Councils in the New Year.

Felixstowe Academy is on its Way

The planned Academy in Felixstowe has been given the green light – with work now able to start on the development.

The county council has completed the necessary land registration and exchange legal contracts with the building contractors, Balfour Beatty. The new academy will make a significant contribution to the educational opportunities in Felixstowe.

The Academy will feature, a science 'super lab', indoor and outdoor sports facilities, specialist art, photography, graphics, technology and music facilities. Completion of the Academy is expected by Easter 2014.

Proposal for generating heat as part of Suffolk's energy from waste project

A £30 million project to build two commercial greenhouses for growing tomatoes as part of the energy from waste project has been put together by SITA (a resource and recycling company), in conjunction with local farmers.

It has always been intended that the Energy from Waste facility should produce heat as well as electricity, to be used locally to ensure that the maximum, environmental benefit from Suffolk's left-over waste. This new proposal could create up to 180 jobs and produce 7,500 tonnes of tomatoes for sale both locally and to supermarket chains. A meeting has already been held with neighbours and further consultation, with the local community, is planned. If the project is confirmed, the greenhouses could be built and in operation by December 2014, when the energy-from-waste facility is due to open.

The county's new energy-from-waste facility is a key component in SCC's drive to make Suffolk the greenest county. When up and running, it will turn the county's non-recyclable waste into electricity and as demonstrated by this proposal, heat, to be used locally in Suffolk. At the same time, it will save the county around £350 million over the next 25 years.

Police and Crime Scrutiny Panel

I have been elected as Chairman of the Police & Crime Scrutiny Panel. Tim Passmore has been elected Police Commissioner and the remit of the Panel is to both challenge and support the Commissioner.

- Cllr V Falconer – Suffolk Coastal District Council – verbal report.

The meeting was re-convened.

181.12 Clerk's Report

The Clerk's report had previously been circulated and it was agreed that some of the items should be discussed as per the agenda.

Grit Heaps / Bins

The licences for the six grit bins to be located in Purdis Farm and Foxhall have now been received from Suffolk County Council.

Budget Setting 2013/2014

Additional information has been received from Suffolk Association of Local Councils which has been distributed to councillors however we have not received a definite answer on the possible impact on

parish councils on the changes to the council tax. Suffolk Association of Local Councils are advising that grants will be given to district councils to compensate parish and town councils in their area for the amount equivalent to the additional sum that household will be charged owing to the changes. This grant is discretionary and we are advised to contact the district council and ask how they are intending to process the grant over to the council.

Traffic Regulation Order for the A1156 Felixstow Road (service roads near to the Shepherd & Dog)

Aaron Gordon Suffolk County Council has advised that they have received objections to the proposal and therefore need to write a report for the Rights of Way Committee. This report will include the recent TRO amendment made by the Parish Council and the proposal will now be No Waiting 8.00 am – 6.00 pm Monday to Friday except for Public Holidays. The Committee considers both rights of way and traffic management proposals that are contested. The Committee's recommendations are then reported to the Portfolio Holder, Councillor Guy McGregor, for the Council's final decision on the proposals. The date of the committee meeting will be the 16th January 2013. The meeting agenda can be found at the appropriate time (normally 5 days before the meeting) on the SCC website on the following link together with the procedure for those wishing to speak at the meeting.

<http://www.suffolk.gov.uk/your-council/decision-making/committees/rights-of-way-committee/>

Paws on Patrol

Paws on Patrol is an initiative by police in local areas. It is described as a Safer Neighbourhood Watch Scheme for dog owners. The idea behind Paws on Petrol is that dog owners in general will be out with their dogs most days and therefore are far more likely to witness crime, anti-social behaviour or anything suspicious in their areas. This initiative has already been launched in Rushmere and Kesgrave and PC Paul Smith will be liaising with the officer in Kesgrave with a view to holding an event in the New Year to promote in Purdis Farm.

Thefts from Sainsbury's Charity Donation Bins

I contacted Oxfam Head Office and have been corresponding with Howard Smith Customer Service who will be visiting the store in the near future. I have suggested that it might be beneficial if a councillor is available to meet with Howard.

182.12 Paws on Patrol

See Item 181.12 Clerk's Report.

183.12 Planning

The Clerk reported that a letter had been received from Artisan Planning & Property Services who are acting for their clients Foskers, stating that they were proposing to submit a Planning Application for the proposed change of use from B1 (a) offices to B8 (warehousing and distribution storage and distribution of fruit and vegetables and associated food items) including minor alterations to existing buildings at Units 6, 7 and 8 (Block Two) Mansfield Park, Felixstowe Road, Foxhall. The purpose of the letter was to inform the Parish Council that the application was being submitted and that either they or Foskers would supply any additional information which is not in the submitted application.

The Parish Council noted the contents of the letter.

184.12 Jubilee Tree

Cllr Smith reported that he had been in contact with Peter Ross Open Spaces to discuss suitable sites for planting a specimen tree and the Murrills Road play area west side appeared to be the most suitable site. Cllr Smith said that the area is managed by Suffolk Coastal Services and he had emailed the manager detailing the proposal and is awaiting a reply. Cllr Smith said that he would set up a meeting with Suffolk Coastal Services to discuss the type and size of tree to be planted. **Action: Cllr Smith**

185.12 Parish Plan

Cllr Day outlined the current situation with regard to the Parish Plan. He reported that it was felt that there was too much information to include in the plan and suggested a group session to go through each area of the plan and agree the most important aspects. Cllr Day also suggested that a Summary Document should be developed which would be delivered to each household in the parish. It is anticipated that the plan would be completed by the end of March 2013.

Cllr Day asked the Parish Council for approval to:

1. Arrange a meeting at Trinity Park to discuss each area of the plan.
2. Arrange for a person to be commissioned to review the content, page layout and proof read the document. Approximate cost £1,300.
3. Arrange for the printing of the documents at an approximate cost of £470.00.

Cllr Warham proposed, seconded Cllr Smith that the Parish Council gives approval for the above items – agreed. **Action: Cllr Day**

186.12 Locality Budget 2012/2013

The Clerk reported that she had received confirmation that the Locality Budget for the grit bins of £1,500 would be received within the next two weeks. The outstanding £500 for the parish trees would be received once confirmation had been sent to Suffolk County Council that the trees were going to be purchased.

The licences to place the six grit bins have been received from Suffolk County Council Highways Department.

It was agreed that the following bins should be purchased:

- 4 Nestor 400 Grit Bins (green) with ground fixing kits to be placed in Woodrush Road
- 2 Nestor 400 Grit Bins (yellow) with ground fixing kits to be placed in Foxhall

Cllr Warham proposed, seconded Cllr Wells that the above items are purchased – agreed.

Cllr Smith reported that trees were available free of charge on the internet which might be suitable to be planted between Admirals Windows and the Trinity Park roundabout on the Admirals Windows side of the road. Cllr Smith stated that he would investigate further and report back to the next Parish Council Meeting.

Action: Clerk / Cllr Smith

187.12 Advisory Communication About Revision to Waldringfield Quarry TCPA Order Proposal

The Clerk reported that she had received an email from the Clerk to Waldringfield Parish Council regarding the revision of footpaths No 9 and 10 in Brightwell to bridle paths. Waldringfield are requesting that Brightwell, Foxhall & Purdis Farm Group Parish Council take the lead and gather evidence. Cllr Newell stated that she had stated at the last footpath meeting that the footpaths were not used by the Brightwell residents therefore the Parish Council could only support and submit the application and any work involved would be the responsibility of Waldringfield Parish Council.

Following discussion it was agreed that Cllr Smith should confirm with Peter Bradfield Suffolk County Council the process for applying for change from footpath to bridle way status. **Action: Clerk / Cllr Smith**

188.12 Future Plans for Parish

Cllr Newell reported that she was concerned about the congestion at the Sainsburys / Felixstowe Road roundabout.

Following discussion it was agreed that letters should be sent to David Chenery Suffolk County Council and Guy McGregor the Portfolio Holder for Road and Transport requesting that they urgently re-assess the traffic flow caused by the development of Waitrose and John Lewis plus the further future development. **Action: Clerk**

189.12 Finance

Income

None

Expenditure

| | |
|---|---------|
| Clerk's Salary and Expenses November 2012 | £250.30 |
| Suffolk Association of Local Councils Local Administration Handbook | £60.00 |

Cllr Wells proposed, seconded Cllr Warham that the above expenditure is approved – agreed.

Action: Clerk

190.12 Correspondence

- a. Cllr Warham reported that she had received a letter from Therese Coffey MP concerning the proposal by EDF to create two park and ride sites, intended for construction staff, near the A12. It is proposing to construct a lorry park on the A14 near Ipswich at either the Seven Hills junction or next to the existing Orwell Crossing Lorry Park.

191.12 Meetings attended by councillors/clerk

None

192.12 Members questions to the Chairman

- a. Cllr Newell reported that a security light at Valley Works is on 24 hours a day and shines into the bedroom of Lodge Farm Cottages. It was agreed that the owners of the property should contact Environment Health requesting that the direction of the light is changed.
- b. Cllr Newell stated that she had reported the fly tipping of a fridge freezer in Straight Road which had subsequently been removed by Suffolk Coastal District Council.

193.12 Date of next meeting

The next meeting will be held at 7.30 pm on Wednesday, 9th January 2013 at Trinity Park

The Chairman closed the meeting at 9.15 pm.

Signed Date.....

Angie Buggs
Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council