

BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL

Minutes

Of the Parish Council Meeting held at Trinity Park on Wednesday, 8th February 2012

Present

Cllr E Warham – Chairman
Cllr B Newell
Cllr A Wells
Cllr J Booth
Cllr L Smith
Cllr M Briggs
Cllr G Watts
Cllr A Day
Cllr E Lawrence
Cllr V Falconer Suffolk Coastal District Council
PCSO A Hillman
Mrs A J Buggs – Clerk
1 member of the public

19.12 Apologies for absence

Apologies for absence were received from Cllr J Batham, Cllr B Davies, Cllr P O'Brien - Suffolk County Council / Suffolk Coastal District Council and Pc Paul Smith.

20.12 Declaration of interest

No declarations of interest were declared.

21.12 Minutes

The minutes of the Parish Council Meeting of the 11th January 2012 were approved as being a true record and signed by the Chairman with the following amendment:

Item 13.12 It was agreed that the minutes should be amended to reflect the decision that Cllr Day should research the cost of printing the Parish Plan.

22.12 Matters arising from the minutes

There were no matters arising from the minutes.

23.12 The meeting was adjourned to receive reports from:

- Suffolk Police – PC Paul Smith – written report

Parking Opposite Mill Road Drive junction with Murrills Road

PCSO Andi Hillman reported that to date the Police had not issued any parking fines at this junction.

- Cllr P O'Brien – Suffolk Coastal District Council / Suffolk County Council – written report

- Cllr V Falconer – Suffolk Coastal District Council – written report

Cllr Falconer reported that Therese Coffey MP will be visiting the area on 13th February at the following times and venues.

Waldringfield Maybush Inn ETA 1.05 pm
Martlesham Tesco ETA 1.30 pm
Warren Health Sainsbury ETA 2.45 pm
Nacton Post Office / Orwell Stores ETA 3.20 pm
Bucklesham The Shannon ETA 3.45 pm
Newbourne Farm Shop 4.25 pm
Kirton The White Horse Inn ETA 4.35 pm

The meeting was re-convened.

24.12 Clerk's Report

The Clerk's report had previously been circulated and it was agreed that some of the items should be discussed as per the agenda.

Localism Act 2011 / Neighbourhood Plan

A document has been received from Suffolk Association of Local Councils concerning the Localism Act 2011 and the effect this will have on Parish Councils. We have been informed that this Act will not apply to Parish Councils during the year 2012/2013 but could apply thereafter. This lengthy document has been distributed to all councillors and will be discussed at the Parish Council Meeting in March 2012. I have arranged for Gillian Benjamin from Suffolk Acre to come and talk to the Parish Council at 7.00 pm on Wednesday, 14th March 2012. Gillian will be talking about the Localism Act 2011 and in particular what Neighbourhood Plans mean to Parish Councils.

Pre-Submission Core Strategy and Development Management Policies Development Plan Document December 2011

An email was received from Planning Policy Team Suffolk Coastal District Council stating the above document was published for a 6-week period commencing Wednesday, 25th January 2012 and ending at 5.15 pm on 7th March 2012. This document is in the process of being circulated to members of the Parish Council and includes the following:

- Pre-Submission Core Strategy and Development Management Policies Development Plan Document December 2011.
- Sustainability Appraisal of Core Strategy and Development Management Policies.
- Appendices to Sustainability Appraisal of Core Strategy and Development Management Policies.
- Appropriate Assessment.
- A document containing the Statement of Representation Procedure ("Guidance Notes") and a Representation Form.
- A letter explaining the publication period.

It is recommended that those wishing to make representations read the "Guidance Notes" prior to completing the form or making comments via the councils online consultation system

(<http://suffolkcoastal/jdi-consult/net/ldf/>). These “Guidance Notes” explain the purpose and scope of the 6 week publication period.

The documents will also be available on the website (www.suffolkcoastal.gov.uk).

On the 30th January 2012 at very short notice parishes were emailed to say that a meeting would take place at 10.00 am on Friday, 3rd February 2012 at Woodbridge Community Hall. The meeting was arranged to provide parishes with the opportunity to better understand how this ‘publication period’ differs from previous consultations, how we can make representations and what is meant by terms such as ‘soundness’ and ‘legal compliance’.

As a result of the briefing session we received a document which tracks the changes since the last round of comments. The document has been emailed to all councillors the content of which is the same as the pre-submission document.

Cllr Newell reported that Cllr Wells, Cllr Davies and herself had attended the meeting and were extremely disappointed at the content and delivery of the presentation. Following discussion it was agreed that Cllr Newell should write a letter of complaint to the Planning Policy Team at Suffolk Coastal District Council.

Warm House Healthy People Fund

Suffolk County Council and its partners have successfully secured £265,000 to support vulnerable people in the county through the remaining winter months. The one off grant from the Department of Health’s ‘warm homes healthy people’ fund will help support a number of initiatives designed to tackle fuel poverty in the county.

Anyone who has a vulnerable relative or neighbour is urged to help them find out more about what support and assistance might be available to them.

Further information is available www.suffolk.gov.uk/warmhomes or people can email winterwellbeing@suffolk.gov.uk. Alternatively people can call a central telephone number for information, advice and support. Tel: 08456037686

Waldringfield Quarry – Noise Monitoring

Notification has been received from Suffolk County Council that with the start of works at the Quarry they will be carry out noise level monitoring independently by Brett and without advising them. This will be carried out by Penny Moys Noise and Air Quality Manager for the first few months and thereafter by Simon Bailey, the authority’s Planning Enforcement Officer. The results of Brett’s noise level monitoring surveys will be available on the authority’s website.

Suffolk County Council would be pleased to run a series of practical sessions for up to six attendees per session at a number of the designated monitoring points, to provide an explanation of the sound level monitoring equipment, procedures and the readings taken. A session will be held at Monitoring Point 7 at Seven Acres (at the end of the bridleway and junction between Footpaths Martlesham 23 and Waldringfield 6) primarily for Waldringfield, Brightwell Parish Councils and Newbourne Parish Council representatives and any local residents.

Following discussion it was agreed that the Clerk should contact Penny Moys Noise and Air Quality Manager to advise her Cllr Newell would like to attend and advise Penny of the days which Cllr Newell would be able to attend.

Predetermination

Town and parish councils (local councils) will wish to be aware that a commencement order has brought into effect changes to the law on predetermination. The change in the law derives from the Localism Act 2011. This is an important and controversial issue for local councils as it relates to councillor conduct and the degree to which councillors should make decision with an open mind within meetings.

The main provision, which applies to local councils is Section 25(2) of the Localism Act which states:

“A decision-maker is not to be taken to have had, or to have appeared to have had, a closed mind when making the decision just because:

- a. The decision-maker had previously done anything that directly or indirectly indicated what view the decision-maker took, or would or might take, in relation to a matter, and
- b. The matter was relevant to the decision.

Traffic Orders

Local Councils will be interested in a consultation which proposes removal of the requirement to advertise road control orders eg for road works or variation to parking arrangements, in local newspapers and changes the provisions relating to statutory consultees. Significantly, there will be a new requirement on traffic authorities to consult local councils (and district councils where relevant) on permanent traffic orders in order to improve local engagement. Currently the traffic authorities have discretion to decide whether it is appropriate to consult local councils.

TRO Completion Purdis Farm, Murrills Road

The “No Waiting at Any Time” Traffic Regulation Order for Purdis Farm, Murrills Road (Sainsbury’s roundabout) has been approved and will be operational as of 12th March 2012.

Queen’s Jubilee – Village Celebrations

The Clerk reported that she had received an email from Cllr Falconer saying that Bucklesham Village would be purchasing a quantity of mugs for the children in the village to celebrate the Queen’s Jubilee and asking whether Brightwell, Foxhall & Purdis Farm would like to join Bucklesham in ordering a quantity of mugs. Following discussion it was agreed that the Parish Council would not be purchasing mugs.

Distribution of Proposal Documents, Consultations and Correspondence

The Clerk proposed that due to the high volume of proposal documents, consultations and correspondence at the moment being emailed to councillors it would be beneficial to produce a Clerk’s report at the end of each week to highlight important issues that councillors should be aware of. All members accepted this proposal.

25.12 Localism Act 2011 / Neighbourhood Plans

As highlighted in the Clerk's report arrangements have been made for Gillian Benjamin from Suffolk Acre to come and talk to the Parish Council at 7.00 pm on Wednesday, 14th March 2012.

The Clerk reported that the Suffolk Association of Local Councils have arranged a series of training sessions for local councils. It was agreed that councillors would attend on the following dates/venues:

Cllr Day – SALC Office Claydon – Wednesday, 21st March 2012 6 pm – 9 pm
Cllr Wells – SALC Office Claydon – Wednesday, 21st March 2012 6 pm – 9 pm
Cllr Warham – Kesgrave Community Centre – Saturday, 3rd March 2012 10 am - 3 pm
Cllr Newell – Kesgrave Community Centre – Saturday, 3rd March 2012 10 am – 3 pm

26.12 Locality Budget 2011/2012

The Clerk reported that she had received a cheque for the Locality Budget for £1,500.00 from Suffolk County Council. In line with the minutes of the last Parish Council Meeting the Clerk agreed to contact the Suffolk Association of Local Councils to find out the legal position with regard to the siting of a seat and waste bin in Brightwell.

27.12 Visibility Woodhouse Lane / Bucklesham Road

The Clerk read out an email which had been received from Cllr Davies as follows:

“The purpose of erecting a mirror would be to give some warning of traffic approaching the junction from Bucklesham. ... Fortunately there is not sufficient volumes of traffic from Bucklesham that one needs to judge the speed of the traffic in order to jump into a gap; one merely needs to be assured that the road is presently clear. A mirror on a post against the Goudy hedge would give such a warning. It is simple, cheap and could be installed very quickly. A convex mirror is recommended because, whilst there is some distortion, it allows the view towards Bucklesham to be clearly seen from a wide range of lateral and vertical positions which is vital.”

Following discussion Cllr Day highlighted the possibility of the Parish Council being liable if an accident occurred at the junction if they provided any finance for the mirror. It was agreed that the Clerk should write to the Suffolk Association of Local Councils asking the legal position of the council. Cllr Smith agreed to investigate the number of accidents at the junction and report back to the next meeting.

28.12 Finance

Income

Recycling Payment 31 st December 2011	£134.24
Locality Budget 2011/2012	£1,500.00

Expenditure

Clerk's Salary and Expenses January 2012	
SALC VAT – Courses	£10.00

Cllr Warham proposed, seconded Cllr Wells that the above expenditure be agreed – all in favour.

Cost of the Publication of the Parish Plan

Cllr Day reported that the approximate cost of publishing the Parish Plan would be as follows:

Colour booklet on glossy paper A4 landscape (a minimum of 30 copies would be required) 50 copies x 20 page colour brochure £185.00 including photographs.

Black and white Summary Document 1000 copies x 2 A4 sides £52.00.

29.12 Correspondence

All correspondence was dealt with under Clerk's Report.

30.12 Meetings attended by councillors/clerk

None

31.12 Planning

The Parish Council discussed the following applications:

PC1017

SCDC C12/0035 Tregenna Felixstowe Road Foxhall – Erection of single-storey front/rear/side extensions to bungalow, conversion of existing garage to living accommodation and erection of replacement double garage. No objection.

PC1018

SCDC C12/0082 Ipswich Golf Club Bucklesham Road Purdis Farm – Installation of a 23m lattice tower with 6 antennas surmounted thereon, an equipment cabinet within a fenced compound and development ancillary thereto. The Parish Council replied as follows:

“In view of the considerable number of factual errors and some typographical errors in the supplementary information offered as evidence, the Parish Council questions the assertion “considerable care has gone into selecting the location and design of the mast...” In its present form we cannot recommend approval.

Factual Errors

- Date on pre-application consultation.
- No prior LPC consultation.
- Incorrect name of church:
 - St Mary's is to the east of commercial development. St Augustine's is to the west.
 - Which church – St Mary's in Bucklesham village or St Augustine's?
- Incorrect name of showground.
- Area around St Augustine's is not entirely commercial.
- Incorrect sheet name stated on Certificate of Ownership.

The site might not be in a protected area but is on the border of Brookhill Wood SLA.

We question the validity of supporting technical maps. One of our councillor's states that they have no difficulty receiving either O2 or Vodaphone signals in a property with concrete walls there the map indicates reception only in a car and on the fringe of an outdoor only area of reception.

If the Parish Council has not been consulted have the neighbouring properties? Has any consideration been given to the proposed Taylor Wimpey development?"

The Parish Council considered the following appeal:

PC1003 C11/1570 Foxburrow Farm Waldringfield Road Brightwell – Installation Erection of two Wind Technik Nord 250kW wind turbines atop a 45m tower to be installed on a concrete base measuring approximately 10m x 10m (energy for the farm and National Grid). Appeal starting date 17th January 2012. Comments from the Parish Council must reach the Planning Inspectorate within 6 weeks of the appeal start date.

It was agreed that Cllr Newell should represent the Parish Council to put forward further comments to the Planning Inspectorate.

32.12 Members questions to the Chairman

a. Road Gritting

Councillors discussed the gritting of the roads and in particular the filling of the grit bins in the parishes. It was agreed that Cllr Booth would investigate the process regarding the filling of the bins and report back to the next Parish Council meeting.

33.12 Date of next meeting

The next meeting will be held at 7.30 pm on Wednesday, 14th March 2012. The Parish Council meeting will be preceded by a presentation by Gillian Benjamin Suffolk ACRE on Localism Act 2011 and Neighbourhood Plans.

The Chairman closed the meeting at 9.12 pm.

Signed Date.....

Angie Buggs
Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council