

## **BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL**

### **Minutes**

Of the Parish Council Meeting held at Trinity Park on Wednesday, 11<sup>th</sup> January 2012

#### **Present**

Cllr E Warham – Chairman  
Cllr B Newell  
Cllr A Wells  
Cllr J Booth  
Cllr L Smith  
Cllr M Briggs  
Cllr B Davies  
Cllr G Watts  
Cllr A Day  
PCSO A Hillman  
Mrs A J Buggs – Clerk  
1 member of the public

#### **01.12 Apologies for absence**

Apologies for absence were received from Cllr J Batham, Cllr E Lawrence, Cllr P O'Brien - Suffolk County Council / Suffolk Coastal District Council, Cllr V Falconer - Suffolk Coastal District Council, PCSO Amy Clarke and Pc Paul Smith.

#### **02.12 Declaration of interest**

No declarations of interest were declared.

#### **03.12 Minutes**

The minutes of the Parish Council Meeting of the 14<sup>th</sup> December 2011 were approved as being a true record and signed by the Chairman with the following amendments:

- Attendees: Cllr G Watts and Cllr B Davies added to the attendee list.
- Item 222.11 The first sentence reworded to "Suffolk Coastal District Council considered the following applications."

#### **04.12 Matters arising from the minutes**

There were no matters arising from the minutes.

#### **05.12 The meeting was adjourned to receive reports from:**

- Suffolk Police – PC Paul Smith – written report
- Cllr P O'Brien – Suffolk Coastal District Council / Suffolk County Council – written report
- Cllr V Falconer – Suffolk Coastal District Council – written report

**The meeting was re-convened.**

#### **06.12 Clerk's Report**

The Clerk's report had previously been circulated and it was agreed that some of the items should be discussed as per the agenda.

##### Bulk-Buying Scheme for Domestic Heating Oil

Suffolk Acre is introducing a new bulk-buying scheme for domestic heating oil. Suffolk Acre is asking whether asking the Parish Council to publicise the scheme and in particular in recruiting a local co-ordinator for the parish. Further information can be obtained by going to [www.communitybuying.org.uk](http://www.communitybuying.org.uk).

The Clerk reported that bulk-buying schemes existed in the local area and it was agreed enquiries should be made regarding the contact for local schemes.

##### Repeal of the Local Government (Discretionary Payments) Regulations 1966

The SALC have notified councils of the following repeal of the Local Government (Discretionary Payments) Regulations 1996 as follows:

We confirm the Local Government (Discretionary Payments) (Injury Allowances) Regulations 2011, SI 2954 ("the 2011 Regulations"), which will revoke Part VI of the 1996 Regulations, was laid before parliament on 14<sup>th</sup> December 2011 and is due to come into force on 16<sup>th</sup> January 2012.

The effect of the 2011 Regulations means that after 16<sup>th</sup> January 2012, councils will no longer have the discretion to pay a gratuity. However, CLG's view (with which NALC is in agreement) is that local councils may still fulfil any extant contractual obligations which relate to the payment of gratuities. More guidance in respect of the 1966 Regulations is available in legal Topic Note 34 – Retirement Gratuities.

This will not affect our Parish Council as we do not make any discretionary payments.

##### Electoral Register 2011/2012

We have received an up to date copy of the Electoral Registers 2011/2012 for Brightwell, Foxhall and Purdis Farm. I have received the password and by doing so have confirmed that I understand my responsibilities surrounding the register as detailed below.

I understand that this has been supplied in accordance with the Representation of the People (England and Wales) (Amendment) Regulations.

I will not:

Supply a copy of the full register to any other person,  
Disclose any information contained in it that it is not contained in the edited register, or  
Make use of any such information.

#### **07.12 Parking Opposite Mill Road Drive junction with Murrills Road**

PCSO Andi Hillman reported that the police would be putting advisory notices on cars informing the driver of the alleged offence and that if they offended on a future occasion, formal action would be taken which may lead to a fine.

#### **08.12 Request for Lighting the Bus Stops near to the new Mansfield Business Park Development**

Following discussion it was agreed to take no further action on this matter.

#### **09.12 Proposed Development of Land off Purdis Farm Lane/Bucklesham Road Purdis Farm**

Cllr Warham reported that a high number of people attended the Public Exhibition held by Taylor Wimpey on the 15<sup>th</sup> December 2011. Cllr Newell said that comment forms had been available at the meeting and that she had a supply if anybody would like copies. Cllr Davies said that there might be a problem with traffic in the area at peak times. It was agreed that Cllr Smith should investigate with Suffolk County Council the possibility of installing traffic lights for the egress from Bucklesham Road at St Augustine's roundabout. Councillors also suggested that as the developers had an option on the land by the junction to the site to widen if there is further building on the back lands that it might be an idea to build a wider junction at the time of the initial development so as to avoid two lots of road works and provide a good junction at the start.

It was also agreed that the Clerk should contact Taylor Wimpey informing them that concerns had been raised regarding the volume of traffic at peak times and also seek clarification on the position concerning low cost housing.

#### **10.12 Localism Act 2011**

The Parish Council discussed the Localism Act 2011 and in particular producing a Neighbourhood Plan as set out in the Act. In her report Cllr Falconer had highlighted that communities will be able to establish general planning policies for the development and use of land in a neighbourhood and that they will be able to say where new homes and offices should be built and what they should look like.

It was agreed that the Clerk should contact Gillian Benjamin at Suffolk Acre for further information and clarification and report back to the next Parish Council Meeting.

#### **11.12 Locality Budget 2011/2012**

The Parish Council discussed where the seat and waste bin for Brightwell should be situated. It was suggested that a notice be put up on the piece of land stating that the Parish Council intends to provide a seat and a waste bin and that any objections should be made within 28 days. It was agreed that the Clerk should contact the Suffolk Association of Local Councils for advice on the procedure.

#### **12.12 Precept 2012/2013**

Councillors discussed the proposed budget and it was agreed that the item SALC Training Courses should be increased to £500 making the total budget for 2012/2013 £10,350.

Cllr Warham proposed, seconded Cllr Davies that the Parish Council should accept the budget with the amendment and the precept for 2012/2013 should be set at £5,500 – all in favour.

**13.12 Finance**

Income

None

Expenditure

Clerk’s Salary and Expenses December 2011

HMRC Tax (October – December 2011) £163.20

Cllr Warham proposed, seconded Cllr Wells that the above expenditure be agreed – all in favour.

**14.12 Correspondence**

None

**15.12 Meetings attended by councillors/clerk**

None

**16.12 Planning**

The Planning Committee considered the following applications:

PC1015

SCDC C11/2276 4 Mansfield Park Felixstowe Road Foxhall Change of use from office use to private gym. No objection.

PC1016

SCDC C11/2851 Molen Bucklesham Road Foxhall Erection of ground and first floor extension. No objection.

**17.12 Members questions to the Chairman**

- a. Cllr Newell raised concerns about the visibility from the east when emerging from Woodhouse Lane on to Bucklesham Road. A suggestion was made about the erection of a convex mirror however PCSO Hillman said that it would not be possible to place a convex mirror on the road itself however an individual could erect one on their own land. It was agreed that Cllr Davies should investigate and report back to the next meeting.

**18.12 Date of next meeting**

The next meeting will be held at 7.30 pm on Wednesday, 8<sup>th</sup> February 2012

**The Chairman closed the meeting at 9.55 pm**

Signed ..... Date.....

Angie Buggs  
Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council