

## **BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL**

### **Minutes**

Of the Parish Council Meeting held at Trinity Park on Wednesday, 12<sup>th</sup> October 2011

#### **Present**

Cllr E Warham – Chairman  
Cllr A Wells  
Cllr J Booth  
Cllr B Newell  
Cllr M Briggs  
Cllr J Batham  
Mrs A J Buggs – Clerk  
10 members of the public

#### **173.11 Apologies for absence**

Apologies for absence were received from Cllr P Smith, Cllr E Lawrence, Pc Paul Smith and PCSO Andi Hillman.

#### **174.11 Declaration of interest**

No declarations of interest were declared.

#### **175.11 Minutes**

The minutes of the Parish Council Meeting of the 14<sup>th</sup> September 2011 were approved as being a true record and signed by the Chairman.

#### **176.11 Matters arising from the minutes**

There were no matters arising from the minutes.

#### **177.11 The meeting was adjourned to receive reports from:**

- Suffolk Police – PC Paul Smith – written report
- Cllr P O'Brien – Suffolk Coastal District Council / Suffolk County Council – written report
- Cllr V Falconer – Suffolk Coastal District Council – no written report.

**The meeting was re-convened.**

#### **178.11 Clerk's Report**

The Clerk's report had previously been circulated and it was agreed that some of the items should be discussed as per the agenda.

## The Queen's Diamond Jubilee Beacons – The Guide to Taking Part

A letter has been received from the Pageant master The Queen's Diamond Jubilee Beacons in celebration of Her Majesty the Queen's Diamond Jubilee next year, it is planned to light 2012 Beacons throughout the United Kingdom, Channel Islands, Isle of Man, UK overseas Territories and the Commonwealth on Monday, 4<sup>th</sup> June 2012. A copy of the official "Guide to Take Part" with the view to encouraging your Council to get involved in this unique milestone in The Queen's life and in her reign too.

To ensure your Beacon location is listed as one of the 2,012 being lit on Monday, 4<sup>th</sup> June 2012, we the Beacon Registration Form should be returned no later than 30<sup>th</sup> April 2012.

### HGVs Using Unsuitable Roads

An email has been received from Annette Gray Suffolk Acre highlighting that it is now possible to go on the following website <http://mapreporter.navteq.com> to report such roads as unsuitable – photographic evidence is useful and also records of the width of roads, etc. When haulage firms update their sat navs, these roads will not be included as HGV friendly.

### **179.11 Co-option of New Councillor**

The Clerk reported that Mr Coleman had decided not to put himself forward to be co-opted on to the Parish Council to represent Purdis Farm.

### **180.11 Locality Budget 2011/2012**

Cllr Newell reported that she had spoken to Jessica Niblock regarding the siting of a village seat in Brightwell close to the new notice board. Cllr Newell said that she had researched the various materials for a seat ie recycled plastic, wood etc and felt that for practical reasons a plastic seat would be the best option. Cllr Newell proposed, seconded Cllr Warham that the Parish Council should use the Locality Budget for the purchase of a village seat and waste bin. It was agreed that Cllr Newell should research possible designs/cost.

### **181.11 Felixstowe Road – Service Road**

The Clerk reported that a letter had been received from Suffolk County Council Highways Network Improvement Service enclosing a copy of the draft report entitled "Investigation into waiting restrictions within the two service roads on Felixstowe Road".

Following discussion Cllr Wells proposed, seconded Cllr Booth – all in favour that the Clerk should reply requesting the following restrictions:

8 am – 6 pm Monday – Friday  
8 am – 1 pm Saturday

The above comments to apply to both sides of the road.

### **182.11 Parking Opposite Mill Road Drive junction with Murrills Road**

Cllr Warham reported that at the recent Safer Neighbourhood Meeting parking opposite Mill Road Drive junction with Murrills Road had been discussed. Councillors highlighted that it is an offence to park opposite a junction and it was agreed that the Clerk should contact PC Smith and PCSO Hillman

to attend at appropriate times to talk to offenders. Councillors felt that there appeared to be a number of vehicles parked at 7 pm.

#### **183.11 Advice by Police on Household Security**

Cllr Warham reported that in some villages the Police have been visiting local residents advising about leaving sheds and vehicles unlocked. It was agreed that the Clerk should contact PC Smith and PCSO Hillman to ask for a similar campaign for the three parishes.

#### **184.11 National Planning Policy Framework**

Cllr Wells reported that he and Cllr Newell had attended the briefing on the Draft National Planning Policy Framework on the 28<sup>th</sup> September 2011. Cllr Wells said that many items in the document need clarification; there is no definition of 'sustainable development' or 'countryside'. It was agreed that Cllr Wells and Cllr Newell should be asked to liaise and make comments on the details of the document. Proposed Cllr Warham, seconded Cllr Briggs – all in favour.

#### **185.11 Finance**

##### Income

Precept (2 <sup>nd</sup> Payment)	£2,200.00
-----------------------------------	-----------

##### Expenditure

Clerk's Salary and Expenses September 2011

Suffolk Acre Services Insurance Policy	£374.10
--	---------

BDO	£144.00
-----	---------

R J W Smith (Erection of Brightwell Noticeboard)	£75.00
--	--------

Richard Berry (Bus Shelter Repairs)	£40.00
-------------------------------------	--------

Cllr Wells proposed, seconded Cllr Warham that the above expenditure be agreed – all in favour.

##### Insurance Policy

The Clerk reported that she had contacted Suffolk Acre to clarify two items in the insurance policy as follows:

Both cover for Office Contents and Hirers Liability are covered under standard core cover and cannot be deleted.

##### External Auditor's Report

The Clerk reported that the external audit had been successfully completed and outlined the comments of the auditor. The Clerk drew the Parish Council's attention to the following:

"A donation was made to the Disability Advice Service which could have been authorised under S142(2A) of the Local Government Act 1972, power to assist voluntary organisations to provide advice and information to individuals. The Council incorrectly recorded an item as a Section 137 payment when other statutory powers existed. A payment cannot be recorded under S137 if another statutory power exists."

### **186.11 Correspondence**

All correspondence had been dealt with previously as part of the Clerk's Report.

### **187.11 Meetings attended by councillors/clerk**

None

### **188.11 Planning**

The Planning Committee considered the following applications:

PC No 1007

Planning Application No: C11/2006

Land and buildings north of Shepherd & Dog Piggeries Foxhall

Demolition of existing premises and erection of 3 new A1/B1B8 business units and associated parking.

"Brightwell, Foxhall & Purdis Farm Group Parish Council felt this application to be well prepared and appreciate the attempt made in it to tidy up the western extremities of the site and the intention to planting alongside the road boundary.

Nevertheless, the Council concluded that the **three** substantial double storey warehouse-type structures proposed on such a small site would be an overdevelopment and would cause a detrimental change in the character of a predominately residential area with a few small businesses, into an industrial looking area, with the **associated noise, light and environmental issues**.

The Council supports comments they believe to have been made during preliminary discussions to the application being submitted, that the Suffolk County Council Highways Department is likely to object to the intensification of the use of the site and to the access to Felixstowe Road.

The applicant was wise to abandon the initial suggestion of a second access to the site, but this does not alter the effect of the undoubted increase in traffic using the site, which will be a mix of domestic vehicles as used by customers and a variety of commercial and industrial type vehicles servicing the businesses; an unacceptable and potentially dangerous mix.

The total number of employees as suggested in the application is increased threefold, but parking is reduced. The Council believes that although the regulatory parking requirements have been met, this will prove to be inadequate, given the amount of additional traffic any successful business – as those given as examples in the application within the site could be expected to generate.

There is already a parking problem immediate to the site caused by a nearby business having insufficient on-site parking for its employees, with the consequent all-day parking in the service roads and lay-by.

The Council is aware of the objections raised by local residents and within the areas outlined above understands and supports them."

PC No 1008

Planning Application No: C11/2129

Trinity Park Felixstowe Road Ipswich

Variation of condition 03 of planning permission C95/1255 to allow permanent use of Gate 10 (in the Parish of Foxhall)

“The Parish Council is currently considering the above Planning Application. However, they find one of the paragraphs in the letter from Head of Planning Services SCDC ambiguous and would like clarification.

The paragraph in question is the para on the second page which starts "The Association propose to use Gate 10 for those organised events at Trinity Park.....prior to determination of the application."

The word permanent is misleading. If Trinity Park have permanent use, before they actually use it will they have to get agreement from the police **every** time they wish to use the gate? The Parish Council is concerned that if this is not case then once **permanent** use has been granted there will be no control over the usage of the gate.”

**189.11 Members questions to the Chairman**

None.

**190.11 Date of next meeting**

The next meeting will be held at 7.30 pm on Wednesday, 9<sup>th</sup> November 2011.

**The Chairman closed the meeting at 9.45 pm**

Signed ..... Date.....

Angie Buggs  
Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council