

BRIGHTWELL, FOXHALL & PURDIS FARM GROUP PARISH COUNCIL

Minutes

Of the Annual Parish Council Meeting held at Trinity Park on Wednesday, 11th May 2011

Present

Cllr E Warham – Chairman

Cllr A Wells

Cllr A Day

Cllr E Lawrence

Cllr J Booth

Cllr P Smith

Cllr B Newell

Cllr J Hammond

Cllr P O'Brien – Suffolk Coastal District Council / Suffolk County Council

Pc Paul Smith

PCSO Andrew Hillman

Mrs A J Buggs – Clerk

1 members of the public

92.11 Declaration of Acceptance of Office

The Declaration of Acceptance of Office Forms were signed by councillors and counter signed.

93.11 Election of Chairman and Vice Chairman

The retiring Chairman asked for nominations for the office of Chairman of the Group Parish Council. Cllr Wells proposed Cllr Warham as Chairman, seconded Cllr Day – all in favour. As there were no other nominations, Cllr Warham was duly elected. Cllr Warham signed her Acceptance of Office form, countersigned by Mrs A J Buggs Clerk.

Cllr Wells proposed that Cllr Lawrence be elected as Vice-Chairman, seconded Cllr Day – all in favour.

94.11 Apologies for absence

Apologies for absence were received from Cllr V Falconer – Suffolk Coastal District Council

95.11 Declaration of interest

No declarations of interest were declared.

96.11 Minutes

The minutes of the Parish Council Meeting of the 14th April 2011 were approved as being a true record and signed by the Chairman.

97.11 Matters arising from the minutes

There were no matters arising from the minutes.

98.11 Election of Chairman and Members of the Planning Committee

Cllr Smith proposed, seconded Cllr Hammond that the Planning Committee should consist of Cllrs Warham, Day, Wells, Newell, Lawrence and Booth.

Cllr Lawrence was proposed as Chairman of the Planning Committee, seconded Cllr Day – all in favour.

99.11 To appoint Suffolk Association of Local Councils representative

Cllr Wells proposed, seconded Cllr Day that Cllr Lawrence should be appointed as the Council's representative for Suffolk Association of Local Councils – all in favour.

100.11 To appoint a Police Liaison member

Cllr Smith proposed, seconded Cllr Both that Cllr Warham should be appointed as a member of Police Liaison Committee – all in favour.

101.11 The meeting was adjourned to receive reports from:

- Suffolk Police – PC Paul Smith – verbal report
- Cllr P O'Brien – Suffolk Coastal District Council / Suffolk County Council – written report
- Cllr V Falconer – Suffolk Coastal District Council – written report

The meeting was re-convened.

102.11 Clerk's Report

The Clerk's report had previously been circulated and it was agreed that some of the items should be discussed as per the agenda.

Presentation by Christine Bond Trinity Park

Christine Bond has kindly offered to come to the Parish Council Meeting at 7.30 pm in the 8th June 2011.

Community Enterprise Conference

The Clerk reported that she had been advised by Annette Gray Community Support & Consultation Team Suffolk Acre concerning the above. A free conference is being held at Great Barton on 3-th June between 10-4 pm. To book a place, please email communityenterprisenow@suffolkacre.org.uk.

Temporary Speed Restrictions on the A1156 Felixstowe Road, Nacton/Foxhall

Suffolk County Council intends to make an order for a temporary 30 mph and 10 mph speed restrictions on the A1156 Felixstowe Road, Nacton/Foxhall, as follows:

It is intended that this measure will operate from 23 to 31 May and 3 to 10 June 2011, but if necessary the order may remain in force 18 months (or longer if extended by the Minister).

SCDC Quality of Place Awards

Robert Scrimgeour Suffolk Coastal District Council are requesting entries for this year's SCDC Quality of Place Awards which is given to the best design, conservation and landscape project of the recent year. If you have any suggestions please contact <http://suffolkcoastal.gov.uk/yourdistrict/planning/policy/qualityofplace/default.htm>.

103.11 Finance

Income

Precept 2011/2012 (1 st Payment)	£2,200.00
Recycling Payment	£158.75

Expenditure

Clerk's Salary and Expenses April 2011

Cllr Warham proposed, seconded Cllr Smith that the expenditure should be approved – agreed.

104.11 Parish Plan

Cllr Warham reported that a meeting had been held on Wednesday, 4th May 2011 to discuss the Parish Plan. A new committee has been set up consisting of Robert Shaw (Chairman), Cllr Booth, Cllr Wells, Cllr Day, Cllr Smith and Cllr Warham. Unfortunately, Cllr Lawrence has decided to withdraw from working on the Parish Plan. The council thanked Cllr Lawrence for his hard work on the plan.

105.11 Trees – Felixstowe Road

The Clerk reported that she had spoken to Martin Minta Suffolk Coastal District Council who has agreed to meet the Parish Council on site to discuss applying for TPOs on the trees. The Clerk is endeavouring to set up an on-site meeting as soon as possible.

106.11 Lay-by A1156

Cllr Warham reported that she had received no further evidence of parking in the lay-by since the last meeting. It was agreed to defer this matter until the next Parish Council.

107.11 Purdis Farm Railway Noise

Cllr Day stated that he had no further information to report but would contact Rail Track to get an update before the next meeting.

108.11 Brightwell Notice Board

It was agreed that Cllr Newell Parish Councillor for Brightwell would contact Brightwell Church Wardens concerning the siting of the new notice board.

109.11 Rout Farm Felixstowe Road

The Clerk reported that an email has been received from Cate Buck Suffolk Coastal District Council who had advised that this matter is now being dealt with by Patsy Dobson. Patsy is on holiday until this week but Cate has advised me that Patsy Dobson will contact me on her return.

CLlr Day reported that the touring caravans had been replaced by approximately 20-30 residential caravans across the site. Additionally touring caravans are being used on site. It was agreed that the Clerk would contact Patsy Dobson to report the latest information.

110.11 Correspondence

All correspondence had been dealt with previously.

111.11 Meeting attended by councillors/clerk

None

112.11 Planning

The Planning Committee was not held this month.

113.11 Members questions to the Chairman

None

114.11 Date of next meeting

The next meeting will be held at 7.30 pm on Wednesday, 8th June 2011 at Trinity Park.

The Chairman closed the meeting at 9.30 pm

Signed Date.....

Angie Buggs
Clerk to Brightwell, Foxhall & Purdis Farm Group Parish Council